ANNOUNCEMENT/NOTICE BOARD OF EDUCATION WORK SESSION

August 24, 2016
Immediately Following Special Meeting
Education Service Center - Board Room

## PURPOSE:

1. Operations Performance Report, Nutrition Services (10 minutes)
2. Update Position/Job Description (5 minutes)
a. English Language Development Technician
b. Assistive Technology Assistant
3. Cultural Compass Review (10 minutes)
4. Enrollment Update (10 minutes)
5. Monthly Financial Report (10 minutes)
6. 2016 Election Education/Information Update ( 10 minutes)
7. Policy Additions (5 minutes)
a. EJ Service Animals
b.EJ-E-1 Request to be Accompanied by Service Animal
c. EJ-E-2 Service Animal Agreement
8. Policy and Procedure Review (10 minutes)
a. EBCA Disaster Plan
b. EBCB, EBCB-R Safety Drills
c. GA Personnel Goals/Priority Objectives
d. GCG Part-Time and Substitute Instructional Staff
e. GCI, GCI-R Staff Professional Development
f. GCU Professional Staff Membership in Professional and Union Organizations
g. IHA, IHA-R Basic Instruction Program
h. IHACA Law-Related Education
i. IHAMA Teaching About Drugs, Alcohol and Tobacco
j. IHD Adult/Community Education
k. IMB, IMB-R Teaching about Controversial Issues and Use of Controversial Materials
9. JGB Assignment of Continuing Students to Classes
m. JH, JH-R, JH-E Student Attendance
n. JHB, JHB-R Truancy
o.JHC Released Time for Students
p. JICEA, JICEA-R School-Related Student Publications
q. JICF, JICF-R Secret Societies/Gang Activity
r. JICI Weapons in Schools
s. JJA-1, JJA-1-R, JJA-2, JJA-2-R Student Organizations
t. JLIA Supervision of Students
u. JRCA Sharing of Student Records/Information between School Districts \& State Agencies
v. KFA Public Conduct on District Property
w. KI Visitors to Schools

BOE Work Session August 24, 2016
Agenda - Page 2
x. LDA Student Teaching \& Internships
9. Pay Schedule-Limited Employee Compensation Proposal (10 minutes)
10. Monthly Chief Officer Reports (10 minutes)

## DATE OF POSTING: August 18, 2016

## Donna Richer <br> Executive Assistant to the Board of Education

BOARD OF EDUCATION AGENDA ITEM 1

| BOARD MEETING OF: | August 24, 2016 |
| :--- | :--- |
| PREPARED BY: | Monica Deines-Henderson, Director of Nutrition Services |
| TITLE OF AGENDA ITEM: | Nutrition Department Update |
| ACTION/INFORMATION/DISCUSSION: | Information |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Bi-Annual update to BOE
RATIONALE: To keep the BOE and community informed of the status of the Nutrition Department

## RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—-Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Major |
| :--- | :--- |
| Rock \#2——Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success |  |

FUNDING REQUIRED: N/A
AMOUNT BUDGETED:
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: N/A
APPROVED BY: Jack Bay, Chief Operations Officer
DATE: August 8, 2016

## District

## Nutrition Services Update

Monica Deines-Henderson
Director

## The Best Choice to Learn, Work and Lead

## 2015-2016 Wrap Up

- Meals Served
- Breakfast
- 132,350
- \$173,306.32
- Lunch
- 924,437
- \$1,396,793
- Ala Carte
- \$369,560.30
- Catering
- \$48,795.38


## The Best Choice to Learn, Work and Lead

Revenue to Expenses

- Revenue
-\$3,638,529.09
- $105.19 \%$ of budget target
- Expenses
- \$3,443,067.90
- $99.54 \%$ of budget

Net Profit:\$ 195,461.19

## Distribution of Expenses



## The Best Choice to Learn, Work and Lead

## Summer Food Program

- 657 breakfast served
- 24 days of service
- \$1,311.54 in Federal Reimbursement

Nutrition Department contributed

## \$50,000

To the General Fund for 2015-16 school year.

## Current Free and Reduced \% District

- This is for students that attend a school that participates in the National meal program
- Total students receiving benefits $=26.23 \%$
- Free= 20.54\%
- Reduced= 5.69\%

More than one out of every 4 students in our District are in a house with food insecurities

Reauthorization

Child Nutrition Program must be reauthorized by congress every 5 years. The current authorization expired on Sept 30, 2015. The program is running on an extension.

Final Rules release for Wellness Policy Implementation

- Requires LEA wellness policy to include standards for other, non-sold foods and beverages made available on the school campus during the school day
- In school marketing of food and beverage items must meet competitive food standard (Smart Snack)
- LEA must assess compliance with its local school wellness policy and make assessment available to the public at least once every 3 years


## To Do's

- $2^{\text {nd }}$ Annual Food Expo
- Be engaged in the Reauthorization process
- Start new program at Power Technical Early College campus
- Start a Breakfast program at Imagine Indigo Ranch
- Provide services to Springs Studio at Falcon Legacy Campus
- Reinvest in equipment in certain kitchens





BOARD OF EDUCATION AGENDA ITEM 2.a

| BOARD MEETING OF: | August 24, 2016 |
| :--- | :--- |
| PREPARED BY: | Nancy Lemmond, Director of Individualized Education <br> Martina Meadows, Coordinator of English Language Dept. |
| TITLE OF AGENDA ITEM: | Update Position/Job Description <br> English Language Development (ELD) Technician |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

## BACKGROUND INFORMATION, DESCRIPTION OF NEED:

With the addition of more district/charter schools and the increased amount of English Learners (EL) the current ELD Parent Liaison/Testing Clerk position has fused into more of a technician of the ELD program.

## RATIONALE:

The ELD Technician duties include having flawless record keeping, support the ELD Coordinator with managing of federal/state/local funds and support staff with increasing student achievement for English Learners. Thus the reason, we are proposing the change in title of the current ELD Parent Liaison/Testing Clerk to ELD Technician.

## RELEVANT DATA AND EXPECTED OUTCOMES:

- Increased EL population
- Flawless EL data (student information systems, etc.)


## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—-Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Updating the position does not increase staffing but targets the <br> actual tasks and responsibilities performed |
| :--- | :--- |
| Rock \#2—Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3-Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5— Customize our educational <br> systems to launch each student toward success | The effective use of the ELD Technician allows for a solid start <br> for our EL population and provides support for continued needs <br> as students and families move towards graduation |

FUNDING REQUIRED: Range 9 to Range 14
AMOUNT BUDGETED: $\$ 6000.00$
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Recommend the board move this item forward for approval at its next regular meeting.

APPROVED BY: Peter Hilts, Chief Education Officer
DATE: August 7, 2016

## English Language Development (ELD) Technician

## TESting Clerk/Communty Liaison/SECRETARY TO ELD-COORDINATOR

| Job Title: | English Language Development Testing Clerk/Community Liaison(ELD) Technician | Related Organization Chart |
| :---: | :---: | :---: |
| Budget Code: |  |  |
| Initial: | July 2013 | Coordinator of English Language Development |
| Revised: | July 2014 September 2016 |  |
| Work Year: | 203 days |  |
| Office: | English Language Development | English Language Development (ELD) Technician |
| Department: | English Language Development |  |
| Reports To: | Coordinator of English Language Development |  |
| FLSA Status: | Non-Exempt |  |
| Pay Range: | Support Staff Salary Schedule, Range 9-143 |  |

## SUMMARY: Supports the ELD staff to ensure effective and efficient operation of department. Provides <br> Responsible for assisting the Superintendent's office, including administrative and $/$ clerical assistance to ELD department staff._ as needed, responsible for managing departmental receptionist duties.

## ESSENTIAL DUTIES \& RESPONSIBILITIES

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties and responsibilities may vary depending on building assignment and other factors. The ELD Technician:

- Provides customer service to all Second Language visiting guests, parents and students. Answers questions politely and appropriately while directing them to the correct department.
- Administers WIDA ACCESS Placement Test (W-APT), other Language Assessments (WMLS) and other Standardized Tests, as needed.
- Assists with Parent Involvement. Establishes a positive and supportive relationship with English Learning Parents. As well as a Attends ELD Parent/Feacher Advisory Committee meetings.
- Maintains certain fields in the student information systemsInfinite Campus LEP tab, Home Language, Immigrant and other fields_for all English Learners, Ensuring Ensures that all required documents have
been uploaded. (Home Language, Acceptance/Denial Form, Placement Test and any other previous EI (info).
- Assists English Language Development Coordinator with reports and,-, projects as assigned, ete.
- Maintains a high level of ethical behavior and confidentiality with all student information.
- Perform typing word processing, data entry, filing and make copies. Maintain student records and file, as needed.
- Support the ELD staff to ensure effective and efficient operation of department.
- Promotes and follows Board of Education policies, building or department procedures, and any other rules and regulations as may be established by central, building, or department administration.

- Assist with coordination of WIDA ACCESS for ELs.
- Have knowledge of administration, analyzing, and using the results of various student assessments-(WV-APT WMIS, WIDA ACCESS, ete.).
- Assists in the development and submission to the Colorado State-Department of Education a yearly count of all D49-EL students assigned to the district and within state facilities for yearly funding.
- Prepares orders of supplies for all areas of the department.
- Responsible for EL Ddepartment Nnewsletter including publishing and distributing electronic and paper versions. mailing (post/electronic).
- Assists with the organization/registration of special events. Prepares mass mailing and coordinates available building space.
- Helps parents, students and other school registrars with transcripts, records and questions.
- Provides and sends all EL outgoing student records requests.
- Assists in creating guidelines and spreadsheets for internal department audits.
- Performs other related duties as assigned.


## Supervision \& Technical Responsibilities:

- This position reports to the Coordinator of English Language Development Program and-has no supervisory responsibilities.
- Acts as a resource for the school as budget coordinator and training staff on phones, voicemail, fax, postage, purchase orders, mileage, electronic attendance system-(SEMS).
- Provides Spanish translation and/or interpretation, as needed, for the department or EL parents. This is a preferred job duty and not considered an essential function.


## Budget Responsibility:

- This position has no direct budget responsibility.


## QUALIFICATIONS

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

## Education \& Training:

- High School Diploma or equivalent with some courses related to accounting or business.


## Experience:

- Over two years, and up to and including three years of secretarial experience including some accounting in a public education setting.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable

## Knowledge Skills \& Abilities:

- Ability to communicate effectively with various stakeholders
- Ability to understand and follow complex oral and written instructions
- Oral and written communication skills.
- English language skills.
- Interpersonal relations skills.
- Basic math and accounting skills.
- Personal computer, keyboarding and word processing skills.
- Customer service and public relations skills.
- Critical thinking and problem solving skills.
- Organizational skills.
- Ability to maintain confidentiality in all aspects of the job.
- Ability to manage multiple priorities.
- Ability to manage multiple tasks with frequent interruptions.
- Ability to defuse and manage volatile and stressful situations.
- Ability to work with adolescents.
- Must be proficient in the use of personal computers and common software applications including Microsoft Office Suite and web-based systems
- Operating knowledge of and experience with general office equipment, including multi-line phone systems, copier, fax machine, postage machine equipment etc.
- Spanish language skills (preferred skill only). Not required.


## Certificates, Licenses, \& Registrations:

- Criminal background check required for hire
- Valid Colorado driver's license required for hire
- CPR and First Aid certifications preferred at hire.


## OTHER WORK FACTORS

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

## Physical Demands:

While performing the duties of this job, the employee is occasionally required to stand, climb or balance, stoop, kneel, crouch, or crawl, and smell. The employee must regularly lift and/or move up to 25 pounds frequently.

## Work Environment:

While performing the duties of this job, the employee will work primarily in a usual office or school environment. The noise level in the work environment is usually moderate.

## Mental Functions:

While performing the duties of this job, the employee is regularly required to communicate, compare, analyze, coordinate, instruct, evaluate, and use interpersonal skills. Occasionally required to compile, copy, compute and negotiate.

BOARD OF EDUCATION AGENDA ITEM 2.b

| BOARD MEETING OF: | August 24, 2016 |
| :--- | :--- |
| PREPARED BY: | Nancy Lemmond, Executive Director of Individualized <br> Education |
| TITLE OF AGENDA ITEM: | Update Position/Job Description <br> Assistive Technology Assistant Job Description |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Review, update, and/or creation of job descriptions for personnel working in Individualized Education.

RATIONALE: Structure changes and growth within Individualized Education requires job descriptions be more specific and focused in order to recruit and retain quality personnel.

RELEVANT DATA AND EXPECTED OUTCOMES: Improved applicant pool and hiring for positions within Individualized Education

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1——Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Transparency in job descriptions currently filled in Individualized <br> Education and those being filled as growth necessitates |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success |  |

FUNDING REQUIRED: Educational Support Personnel Range 16

## AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: With board approval, move the job description for AT Assistant for action at the next board meeting.

APPROVED BY: Peter Hilts, Chief Education Officer
DATE: August 17, 2016

## Assistive Technology Technician

| Job Title: | Assistive Technology Technician | Related Organization Chart |  |
| ---: | :--- | :---: | :---: |
| Initial: | September 8, 2016 |  |  |
| Revised: |  | SWAAAC <br> Coordinator |  |
| Work Year: | 181 days |  |  |
| Office: | Education | AT Technician |  |
| Department: | Individualized Education |  |  |
| FLSA Status: | Non-Exempt |  |  |
| Pay Range: | Educational Support Personnel Range 17 |  |  |

POSITION SUMMARY: Under the direction of the SWAAAC Coordinator, the Assistive Technology (AT) Technician assists instructional staff, paraprofessionals and students with disabilities with supporting, maintaining, and providing training on the use of AT software and devices. The AT Technician is required to use personal vehicle to drive to various school locations across the district.

## ESSENTIAL DUTIES \& RESPONSIBILITIES

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties and responsibilities may vary depending on building assignment and other factors.

- Update and maintain SWAAAC inventory
- Maintain up-to-date files for students receiving SWAAAC support
- Communicate assistive technology and academic needs from the district buildings to the SWAAAC team
- Assist with note taking during SWAAAC evaluations
- Assist the department in researching information regarding new assistive technologies, equipment, or software that may be a better fit for student(s) written and/or verbal communication needs
- Install and uninstall assistive technology
- Scan, load, review, and correct classroom materials and curriculum into AT devices and programs
- Perform routine troubleshooting and diagnosis and diagnosis of hardware, communication devices, and computer software
- Train staff in the use and application of assistive technology, hardware, and software
- Assist special education staff with all aspects of assistive technology
- Learn SWAAAC process, terminology, and individual needs of the students on the SWAAAC caseload
- Perform other related duties as assigned

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## Supervision \& Technical Responsibilities:

- This position has no supervisory responsibilities


## Budget Responsibility:

- This position has no budget responsibilities


## QUALIFICATIONS

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

## Education \& Training:

- High School Diploma or equivalent


## Experience:

- Experience with fundamental software and app installation and maintenance
- Prior experience of training and working with an individual with a disability


## Knowledge Skills \& Abilities:

- Fundamental ability to operate personal computers, common operating systems (e.g. Windows, OS, and iOS), hardware and software
- Basic knowledge of various software applications and web hosted platforms
- Basic knowledge of assistive technology communication devices, switches, and equipment
- Basic knowledge of resources and vendors providing assistive technology, devices, and equipment
- Note-taking skills
- Basic knowledge of special education terminology
- Basic understanding of data collection for behaviors, communication, and IEP goals


## Certificates, Licenses, \& Registrations:

- Criminal background check required for hire
- Valid Colorado driver's license required for hire
- CPR and First Aid certifications preferred at hire


## OTHER WORK FACTORS

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Demands: While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel, and reach with hands. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds.

Work Environment: While performing the duties of this job, the employee will work primarily in a usual office or school environment.

Mental Functions: While performing the duties of this job, the employee is regularly required to compare, analyze, communicate, copy, coordinate, instruct, compute, synthesize, evaluate, use interpersonal skills, compile and negotiate.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

BOARD OF EDUCATION AGENDA ITEM 3

| BOARD MEETING OF: | August 24, 2016 |
| :--- | :--- |
| PREPARED BY: | Louis L. Fletcher, PhD, Director of Culture \& Services |
| TITLE OF AGENDA ITEM: | Cultural Compass Review |
| ACTION/INFORMATION/DISCUSSION: | Discussion/Information |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Culture is an ongoing journey; however, the membership of the culture could gain perspective by pausing to reflect on major milestones during the journey. The Pikes Peak climb and Base Camp represent significant events in District 49's cultural life; hence, reflecting on them in the context of the cultural compass marks our path and helps us to adjust our future vector. Moreover, the latter milestones are not isolated events because they connect to the voice of our work family. Hence, this activity will foreshadow how we will continue to facilitate the voice of the work family as the journey continues.

RATIONALE: Exercising reflective judgment honors the district's culture and it becomes the impetus to connect major milestones to the journey, which keeps milestones from becoming isolated events that do not resonate with our work family. The cultural compass is the framework that provides context for our culturally relevant dialogue.

RELEVANT DATA AND EXPECTED OUTCOMES: We will review cultural artifacts from the Base Camp experience and discuss future efforts to capture the voice of our District 49 work family.

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Being transparent about the district's journey builds trust. |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation | Respecting the voice of the work family is the gateway to <br> respecting the voice of all stakeholders. |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools | Demonstrating accountability to our cultural compass <br> communicates a consistent culture, which is dedicated to making <br> every school distinct and exceptional. |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. | Caring about the shared journey strengthens the district's cultural <br> foundation and encourages everyone to thrive. |
| Rock \#5- Customize our educational <br> systems to launch each student toward success | Honoring the voice of the work family through the cultural <br> compass empowers us to be a strategic, innovative, and creative <br> learning organization that launches every student toward success. |

FUNDING REQUIRED: N/A
AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Information only
APPROVED BY: Peter Hilts, Chief Education Officer
DATE: August 17, 2016

## BOARD OF EDUCATION AGENDA ITEM 4

| BOARD MEETING OF: | August 24, 2016 |
| :--- | :--- |
| PREPARED BY: | Brett Ridgway, Chief Business Officer <br> Ron Sprinz, Finance Group Manager |
| TITLE OF AGENDA ITEM: | Preliminary Enrollment Update |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Under current statute, Colorado school districts' program formula funding is largely based on the 'October Count' of full time equivalent students (sFTE). Like many districts, we try and monitor how enrollment is trending as compared to the adopted budget.

RATIONALE: sFTE is the largest variable in determining program formula funding and since program formula funding accounts for $94 \%$ of our total general fund revenue budget, and since we are continuing to move toward a full student-based funding model, it is very appropriate to monitor sFTE early in the school year to determine what issues may come from fluctuations to the adopted budget in terms of sFTE by school.

RELEVANT DATA AND EXPECTED OUTCOMES: The actual October Count result will be the driving factor in compiling the amended budget, to be approved by the Board of Education prior to January 31, 2016. Estimates of how the October Count will unfold, and how that will affect each school and zone in turn, in terms of financial impacts, will be used in strategic decisioning throughout the course of the fall semester.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Presenting such information in an open and transparent <br> manner validates the importance placed on community trust. |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools | Informed decision making and organizational agility are key <br> strategies we continue to pursue. |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learns <br> can thrive |  |
| Rock \#5-Customize our educational <br> systems to launch each student toward success |  |

## FUNDING REQUIRED: N/A

## AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: N/A
APPROVED BY: Brett Ridgway, Chief Business Officer
DATE: August 18, 2016





## Pupil Counts

Coordinated Schools

134
137 220 310 312 131
135
138 $\begin{array}{r}135 \\ 138 \\ \hline\end{array}$ 225
315 317

POWER Zone
iConnect Innovation Programs

| Patriot Learning Center (w/ Nt Schl) |
| :--- |
| SSAE |
| PPEC |
| Homeschool Program |

## Total Zone

nternal Service \& Vendor Groups Total Coordinated Schools

Falcon Elementary School
Meridian Ranch Elementary School Woodmen Hills Elementary School Falcon Middle School Falcon High Schoo Total Zone

## Evans International Elementary Schl Remington Elementary School

 Springs Ranch Elementary School Horizon Middle School Sand Creek High School Total Zone$\qquad$

Falcon Innovation Zone

Sand Creek Innovation Zone
Sand Craek Innovation Zone

|  |  |  |  |
| :--- | :--- | ---: | ---: |
| Ridgeview Elementary School | Theresa Ritz | 685.62 | 33 |
| Stetson Elementary School | Jeff Moulton | 508.52 | 1. |
| Odyssey Elementary School | Sarah McAfee | 508.00 | $(12.4$ |
| Skyview Middle School | Cathy Tinucci | $1,127.00$ | $(1,403.00$ |
| Vista Ridge High School | Bruce Grose | $1,0.232 .14$ |  |



BOARD OF EDUCATION AGENDA ITEM 5

| BOARD MEETING OF: | August 24, 2016 |
| :--- | :--- |
| PREPARED BY: | Brett Ridgway, Chief Business Officer <br> Ryan Johanson, Accounting Group Manager |
| TITLE OF AGENDA ITEM: | Monthly Financial Update |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Report to the Board of Education the performance of actual revenues and expenditures versus budgeted revenues and expenditures in all funds with comparison to prior year. Reference the first attached spreadsheet: the first column is the list of each fund the District has. The 2015-2016 columns start with the approved budget for the entire year compared to revenues and expenditures through May. Percentages over $100 \%$ on a revenue line are good in that we received more revenue than was anticipated. If any of the expenditure lines were higher than the percentage of year concluded, that fund could be an area of possible concern depending upon why it was high.

The 2015-2016 year-end fund balance columns are required by statute. This is showing you the budgeted and anticipated end-of-year fund balance. The 2014-2015 columns are the prior year's total budget and the actual through June 2015. These amounts are provided for comparison to the current year amounts.

RATIONALE: This report is to keep the BOE informed of spending. It is required quarterly by law, however, it is being provided monthly in D49 in keeping with the Board's goal of financial transparency and fiscal responsibility.

RELEVANT DATA AND EXPECTED OUTCOMES: It is expected that the monitoring of expenditures will result in keeping spending in line with the Board's goals and direction as budgeted.

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—-Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Clarity and transparency in financial management strategy <br> and decisions. |
| :--- | :--- |
| Rock \#2—-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3-Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success |  |

FUNDING REQUIRED: Yes
AMOUNT BUDGETED: 2015/16 = \$156.8mm
(all funds)
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: No specific action necessary beyond recognizing the receipt of these reports and this information.

## El Paso County School District 49



Brett Ridgway, Chief Business Officer
Ron Sprinz, Finance Group Manager Ryan Johanson, Accounting Group Manager

## Management Reporting

June 30, 2016
All Fund Rev/Exp Summary ..... 2
General Fund Source/Program Summary ..... 3
General Fund School Mgmt Reports

- Summary Views ..... 4-5
- Zones Fully Loaded ..... 6-7
- Zones \& Schools Direct Exp by Prog ..... 8-17
- Internal Svc \& Vendor Groups ..... 18-20
- $\quad$ Schools \& Zones Side-by-Side ..... 21-26
Student Based Funding \& Normalizations
Key Component Analyses
- Financial - S\&B, Utilities, Supples ..... 27-28
- Fund 74 Cash; Nutrition \& Trans. Depts. ..... 29-31
- Cash \& Investments ..... 32
Capital Projects \& MLO-Op Spends ..... 33
Grant Programs Summary ..... 34-39
Special Education Programs Summary ..... 40-42
Preschool Programs Summary ..... 43
Subsidized Programs Summary ..... 44
Financial Balance Sheet Summary ..... 45
Financial P\&L Source \& Object Summary ..... 46

| 100\% of year concluded | June 30, 2016 |  |  |  |  |  | 217.85.039 | $-1$ |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 159,967,455 | 159,30,4,42 |  | 41,59,9991 | (7,68,074) | ${ }^{33,95,817}$ |  | ${ }^{210,707,826}$ |  |
| Fund Description | 15-16 cBud | 15-16 cAct | \% of Budget | Year End Fund Balance Walkforward |  |  | 2014-2015 |  |  |
|  |  |  |  | Boy | YTD Result | Eoy | 14-15 cBud | $14-15 \mathrm{cAct}$ | \% of Budget |
| GENERAL FUND (10) Chg. FundBal | $(2,537,383)$ | $(306,789)$ |  | $\frac{\text { Budget }}{\text { Actual }}$ | $\frac{\text { Budget }}{\text { Actual }}$ | $\begin{array}{\|l\|l\|} \hline \frac{B u d g e t}{\text { Actual }} \end{array}$ | $(146,049)$ | 2,056,137 |  |
| Revenue | \$94,418,216 | \$94,048,707 | 99.61\% | \$11,611,083 | -\$2,537,383 | \$9,073,700 | \$88,269,793 | \$89,781,437 | 101.71\% |
| Expenditures | \$96,955,599 | \$94,355,495 | 97.32\% | \$11,611,083 | -\$306,789 | \$11,304,295 | \$88,415,843 | \$87,725,300 | 99.22\% |
| INSURANCE RESERVE FUND (18) Revenue | 100,000 | 118,251 |  |  |  |  |  | $(21,497)$ |  |
|  | \$850,000 | \$868,027 | 102.12\% | \$262,402 | \$100,000 | \$362,402 | \$775,000 | \$638,631 | 82.40\% |
| Expenditures | \$750,000 | \$749,776 | 99.97\% | \$262,402 | \$118,251 | \$380,653 | \$775,000 | \$660,128 | 85.18\% |
| COLORADO PRESCHOOL PROGRAM (19) | $(26,368)$ | $(18,791)$ |  |  |  |  | (0) | (0) |  |
| Revenue | \$446,014 | \$446,014 | 100.00\% | \$92,644 | -\$26,368 | \$66,276 | \$412,399 | \$412,399 | 100.00\% |
| Expenditures | \$472,382 | \$464,805 | 98.40\% | \$92,644 | -\$18,791 | \$73,853 | \$412,399 | \$412,399 | 100.00\% |
| CAPITAL RESERVE FUND (15) | $(1,058,843)$ | $(38,035)$ |  |  |  |  | $(375,716)$ | 684,970 |  |
|  | \$3,500,000 | \$3,876,818 | 110.77\% | \$1,222,484 | -\$1,058,843 | \$163,641 | \$4,000,000 | \$4,003,831 | 100.10\% |
| Expenditures | \$4,558,843 | \$3,914,852 | 85.87\% | \$1,222,484 | -\$38,035 | \$1,184,450 | \$4,375,716 | \$3,318,861 | 75.85\% |
| GRANT FUND (22 \& 26) <br> Revenue Expenditures |  | 4,559 |  |  |  |  |  | (0) |  |
|  | \$6,611,069 | \$5,133,677 | 77.65\% | \$0 |  | \$0 | \$6,000,000 | \$4,643,131 | 77.39\% |
|  | \$6,611,069 | \$5,129,118 | 77.58\% | \$0 | \$4,559 | \$4,558 | \$6,000,000 | \$4,643,131 | 77.39\% |
| FEE FOR SERVICE TRANSPORTATION FUN Revenue Expenditures | 0 |  |  |  |  |  |  |  |  |
|  | \$1,175,486 | \$1,175,486 | 100.00\% | \$0 | \$0 | \$0 | \$1,170,630 | \$1,153,967 | 98.58\% |
|  | \$1,175,486 | \$1,175,486 | 100.00\% | \$0 | \$0 | \$0 | \$1,170,630 | \$1,153,967 | 98.58\% |
| MLO FUND (16) \& BOND REDEMP FUND (31 Revenue Expenditures | $(9,015,148)$ | $(7,594,622)$ |  |  |  |  | $(9,539,074)$ | $(6,709,402)$ |  |
|  | \$24,488,895 | \$24,567,890 | 100.32\% | \$23,316,556 | - $\$ 9,015,148$ | \$14,301,408 | \$91,543,495 | \$92,152,088 | 100.66\% |
|  | \$33,504,043 | \$32,162,512 | 96.00\% | \$23,316,556 | -\$7,594,622 | \$15,721,933 | \$101,082,569 | \$98,861,490 | 97.80\% |
| BUILDING FUND (43)RevenueExpenditures $\quad$ Chg. FundBal |  | 259,525 |  |  |  |  |  | 47,439 |  |
|  | \$75,000 | \$259,525 | 346.03\% | \$160,020 |  | \$160,020 | \$75,000 | \$89,959 | 119.95\% |
|  | \$75,000 | \$0 | 0.00\% | \$160,020 | \$259,525 | \$419,545 | \$75,000 | \$42,520 | 56.69\% |
| KIDS' CORNER B/A FUND (2i Chg. FundBal Revenue Expenditures |  | 22,877 |  |  |  |  | - |  |  |
|  | \$307,688 | \$330,443 | 107.40\% | -\$8,988 |  | -\$8,988 | \$321,636 | \$0 | 0.00\% |
|  | \$307,688 | \$307,566 | 99.96\% | -\$8,988 | \$22,877 | \$13,889 | \$321,636 | \$0 | 0.00\% |
| NUTRITION SERVICES (21) Chg. FundBal <br> Revenue <br> Expenditures |  | 188,695 |  |  |  |  | (0) | 144,057 |  |
|  | \$3,459,145 | \$3,638,723 | 105.19\% | \$1,374,740 |  | \$1,374,740 | \$3,561,774 | \$3,366,384 | 94.51\% |
|  | \$3,459,145 | \$3,450,028 | 99.74\% | \$1,374,740 | \$188,695 | \$1,563,435 | \$3,561,774 | \$3,222,327 | 90.47\% |
|  |  | $(267,261)$ |  |  |  |  |  | 527,284 |  |
|  | \$8,197,200 | \$8,437,804 | 102.94\% | \$2,481,630 |  | \$2,481,630 | \$8,197,200 | \$8,257,282 | 100.73\% |
|  | \$8,197,200 | \$8,705,065 | 106.20\% | \$2,481,630 | -\$267,261 | \$2,214,369 | \$8,197,200 | \$7,729,998 | 94.30\% |
| SCHOLARSHIP FUND (73) Chg. FundBal <br> Revenue  <br> Expenditures  | (800) | (977) |  |  |  |  | - | 24 |  |
|  | \$200 | \$23 | 11.34\% | \$7,110 | -\$800 | \$6,310 | \$200 | \$24 | 12.10\% |
|  | \$1,000 | \$1,000 | 100.00\% | \$7,110 | -\$977 | \$6,133 | \$200 | \$0 | 0.00\% |
| PUPIL ACTVITYY FUND (74) Chg. FundBal Revenue Expenditures |  | $(5,506)$ |  |  |  |  |  | (155,526) |  |
|  | \$3,500,000 | \$2,919,252 | 83.41\% | \$1,070,210 | \$0 | \$1,070,210 | \$3,487,072 | \$2,782,180 | 79.79\% |
|  | \$3,500,000 | \$2,924,758 | 83.56\% | \$1,070,210 | -\$5,506 | \$1,064,704 | \$3,487,072 | \$2,937,707 | 84.25\% |

## EL PASO COUNTY SCHOOL DISTRICT 49 MONTHLY REVENUE SUMMARY -GENERAL FUND:

## June 30, 2016

## LOCAL

* Property Taxe
* Delinquent Taxes \& Interes
* Specific Ownership Tax

Specific Ownership Tax-Bond
Tuition \& Fees
Local Grants \& Donations
Earnings on Investments

| Earnings on Investments | 23,123 | 48,878 | 57,528 | $117.7 \%$ |
| :--- | ---: | ---: | ---: | ---: |
| Charter School Purchased Services | $2,371,660$ | $2,365,930$ | $2,817,624$ | $119.1 \%$ |
| Other Local Revenue |  | 698,283 | 842,772 | 961,837 |
| TOTAL LOCAL REVENUE | $16 \%-15 \%-15 \%$ | $\$ 22,946,847$ | $\$ 24,633,062$ | $\$ 25,323,628$ |
|  | $14 \%-14 \%-14 \%$ | $20,575,187$ | $22,267,132$ | $22,506,004$ |

STATE

| * Equalization - State Share | 80\% - 80\% - 80\% | $\$ 117,064,329$ | $\$ 132,187,409$ | $\$ 132,133,108$ | $100.0 \%$ |
| :--- | ---: | ---: | ---: | ---: | ---: |
| $\quad$ Equalization - CDE Audit Adjustment | $(44,328)$ | $(44,328)$ | $(40,631)$ |  |  |
| Vocational Education | $1,007,168$ | 781,999 | 654,641 | $83.7 \%$ |  |
| Special Education | $3,457,218$ | $3,615,908$ | $3,826,698$ | $105.8 \%$ |  |
| Transportation | 339,039 | 378,047 | 414,772 | $109.7 \%$ |  |
| $\quad$ Transportation - CDE Audit Adjustment | - | - | - |  |  |
| Gifted Revenue | 174,141 | 150,000 | 195,165 | $130.1 \%$ |  |
| Other State Revenue |  | $1,046,415$ | $2,411,097$ | $1,938,555$ | $80.4 \%$ |
| TOTAL STATE REVENUE | $84 \%-85 \%-84 \%$ | $\$ 123,043,983$ | $\$ 139,480,132$ | $\$ 139,122,308$ | $99.7 \%$ |


| FEDERAL |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Public law 874 - Impact Aid | \$213,460 | \$325,548 | \$325,548 | 100.0\% |
| Other Federal Resources | 378,101 | 171,743 | 150,801 | 87.8\% |
| TOTAL FEDERAL REVENUE $\mathrm{J} .4 \%-0.3 \%-0.3 \%$ | \$591,561 | \$497,291 | \$476,349 | 95.8\% |
| 0\% - 0\%-0\% |  |  |  |  |
| TOTAL REVENUE | \$146,582,390 | \$164,610,485 | \$164,922,286 | 100.2\% |
| Less: Oth Fund Revenue Transfers | $(4,625,000)$ | $(4,250,000)$ | $(4,250,000)$ | 100.0\% |
| Less: CPP Transfer | $(412,399)$ | $(446,014)$ | $(446,014)$ | 100.0\% |
| Less: Charter School PPR Transfers | $(51,763,555)$ | $(65,496,254)$ | $(66,177,565)$ | 101.0\% |
| NET REVENUE | \$89,781,437 | \$94,418,216 | \$94,048,707 | 99.6\% |
| Incluaedinschoot Finance Actioumula |  |  |  |  |
| District Coordinated School Student FTE | 12,466.76 | 12,404.68 | 12,404.68 | 100.0\% |
| District Coordinated School Net PPR | \$7,201.67 | \$7,611.50 | \$7,581.71 | 99.6\% |
| Charter School Student FTE | 7,780.64 | 9,430.02 | 9,430.02 | 100.0\% |
| Total District Student FTE (SFTE) | 20,247.40 | 21,834.70 | 21,834.70 | 100.0\% |

## Revenue \& Expense Summary

|  |  | 15-16 cBud | per pupil | 15-16 cAct | per pupil |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Formula Program Funding | \$152,385,245 | \$6,979 | \$152,615,991 | \$6,990 |
|  | Other Local Revenue | 4,435,226 | 358 | 4,840,745 | 390 |
|  | Other State Revenue | 7,292,723 | 588 | 6,989,200 | 563 |
|  | Federal Revenue | 497,291 | 40 | 476,349 | 38 |
|  | Gross Revenue | \$164,610,485 | \$7,965 | \$164,922,286 | \$7,982 |
| Revenue Allocations |  |  |  |  |  |
|  | Capital \& Insurance Funds | $(4,250,000)$ | (343) | $(4,250,000)$ | (343) |
|  | Colorado Preschool Program | $(446,014)$ | (36) | $(446,014)$ | (36) |
|  | Charter Schools | $(65,496,254)$ | 25 | $(66,177,565)$ | (21) |
|  | Net General Fund Revenue | \$94,418,216 | \$7,611 | \$94,048,707 | \$7,582 |
| 40\% | General Education (programs 0010-0030) | $(37,377,888)$ | $(3,013)$ | $(37,168,390)$ | $(2,996)$ |
| 7\% | Other Instructional (programs 0040-1699) | $(6,326,059)$ | (510) | (6,029,671) | (486) |
| 12\% | Special Education (program 1700) | $(10,934,899)$ | (882) | $(10,883,048)$ | (877) |
| 1\% | Athletic Extracurricular (program 1800) | $(947,901)$ | (76) | $(1,056,516)$ | (85) |
| 0\% | Academic Extracurricular (program 1900) | $(251,762)$ | (20) | $(311,433)$ | (25) |
| 59\% | Total Instructional Spend | $(55,838,509)$ | $(4,501)$ | $(55,449,058)$ | $(4,470)$ |
| 7\% | Student Support Services (program 2100) | $(6,356,688)$ | (512) | $(6,260,793)$ | (505) |
| 5\% | Instructional Staff Support (program 2200) | $(4,546,578)$ | (367) | $(4,256,821)$ | (343) |
| 1\% | Board Administration (program 2300) | $(1,219,522)$ | (98) | $(1,176,934)$ | (95) |
| 9\% | School Administration (program 2400) | $(8,652,114)$ | (697) | $(8,313,901)$ | (670) |
| 2\% | Business Services (program 2500) | $(1,428,434)$ | (115) | $(1,348,648)$ | (109) |
| 10\% | Operations \& Maintenance (program 2600) | $(9,415,599)$ | (759) | $(9,136,881)$ | (737) |
| 2\% | Student Transportation Svc (program 2700) | $(2,180,157)$ | (176) | $(2,099,817)$ | (169) |
| 4\% | Central Support Svc (program 2800) | $(3,861,815)$ | (311) | $(3,847,964)$ | (310) |
| 1\% | Risk Management (program 2850) | $(1,055,692)$ | (85) | $(781,432)$ | (63) |
| 0\% | Facilities Acquisition/Construction | $(171,676)$ | (14) | $(163,118)$ | (13) |
| 1\% | Other Uses of Funds | $(1,362,535)$ | (110) | $(1,508,649)$ | (122) |
| 1\% | Operating Reserves | $(866,281)$ | (70) | $(11,480)$ | (1) |
|  | TABOR Reserve | - | - | - | - |
| 44\% | Total Support Service Spend | $(41,117,090)$ | $(3,315)$ | $(38,906,437)$ | $(3,136)$ |
| 103\% | Total Spend | (\$96,955,599) | (\$7,816) | (\$94,355,495) | (\$7,606) |
| 3\% | Fund Balance Change | (\$2,537,383) | (\$205) | $(\$ 306,789)$ | (\$25) |
| 55\% | Direct Instructional Spend | $(52,106,307)$ | (4,200.54) | $(51,775,749)$ | $(4,174)$ |
| 23\% | Direct Support Spend | $(21,757,482)$ | $(1,753.97)$ | $(19,812,985)$ | $(1,597)$ |
| 24\% | Indirect Spend (Support \& Instruct) | $(23,091,811)$ | $(1,861.54)$ | $(22,766,761)$ | $(1,835)$ |
| Locational Recast of Total Spend |  | $(96,955,599)$ | $(7,816.05)$ | $(94,355,495)$ | $(7,606)$ |
|  |  | 8/17/2016-5:44 PM |  |  |  |

## EL PASO COUNTY SCHOOL DISTRICT 49

## MONTHLY EXPENSE SUMMARY -GENERAL FUND ZONES \& GROUPS

## EXPENSE SUMMARY GRID

| 30Falcon <br> Zone <br> Location | Personnel Costs | Implementation Costs | bud var $\qquad$ <br> Total |
| :---: | :---: | :---: | :---: |
| 132-Falcon ES | 1,649,099 | 152,503 | 1,801,602 |
|  | 1,682,120 | 162,113 | 1,844,233 |
| 134-Meridian Rch ES | 3,054,602 | 187,171 | 3,241,773 |
|  | 3,142,997 | 245,566 | 3,388,563 |
| 137-Woodmen Hill ES | 3,349,361 | 250,960 | 3,600,321 |
|  | 3,331,743 | 246,590 | 3,578,332 |
| 220-Falcos.as MS | 4,264,905 | 438,176 | 4,703,081 |
|  | 4,271,492 | 448,996 | 4,720,488 |
| 310-Falcon HS | 5,794,736 | 844,079 | 6,638,815 |
|  | 5,716,255 | 1,060,246 | 6,776,502 |
| 530-Falcon Zone | 473,4939 | 237,408 | 710,901901 |
|  | 520,488 | 507,565 | 1,028,053 |
| Total | 18,586,195 | 2,110,297 | 20,696,492 |
|  | 18,665,095 | 2,671,075 | 21,336,171 |


| iConnect | $(31,395)$ | 374,401 | bud var. |
| :---: | :---: | :---: | :---: |
| 35 Zone | Personnel | Implementation | 343,006 |
| Location | Costs | Costs | Total |
| 510/511-PLC | 1,485,105 | 239,938 | 1,725,042 |
|  | 1,460,402 | 280,698 | 1,741,100 |
| 464-SSAE | 1,664,366 | 733,492 | 2,397,858 |
|  | 1,657,796 | 818,608 | 2,476,404 |
| 340-PP'*"'w |  | -"we | -"wew ${ }^{\text {- }}$ |
|  | - | - | - |
| 525-FHP | 386,429 | 49,255 | 435,684 |
|  | 382,668 | 67,015 | 449,683 |
| 595-other | 485,626 | 263,903 | 749,529 |
|  | 496,559 | 438,319 | 934,878 |
| 522-iConnect Zone | 261,618 | 85,701 | 347,319 |
|  | 254,324 | 142,049 | 396,374 |
| Total | 4,283,143 | 1,372,289 | 5,655,432 |
|  | 4,251,749 | 1,746,690 | 5,998,438 |
| 0.0\% | 71\% | 27\% | 6,742 |



EL PASO COUNTY SCHOOL DISTRICT 49


EL PASO COUNTY SCHOOL DISTRICT 49


EL PASO COUNTY SCHOOL DISTRICT 49


## EL PASO COUNTY SCHOOL DISTRICT 49




EL PASO COUNTY SCHOOL DISTRICT 49 MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM

## DIRECT SP June 30,2016

## EL PASO COUNTY SCHOOL DISTRICT 49

## MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM

DIRECT SPENDS BY SCHOOL LOCATIO
June 30, 2016


## EL PASO COUNTY SCHOOL DISTRICT 49



EL PASO COUNTY SCHOOL DISTRICT 49 MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM
DIRECT SPENDS BY SCHOOL LOCATION
June 30, 2016


## EL PASO COUNTY SCHOOL DISTRICT 49



EL PASO COUNTY SCHOOL DISTRICT 49 MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM
DIRECT SPENDS BY SCHOOL LOCATION
June 30,2016


## EL PASO COUNTY SCHOOL DISTRICT 49

## MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM

## June 30, 2016



## EL PASO COUNTY SCHOOL DIST





EL PASO COUNTY SCHOOL DISTRICT 49

# MONTHLY EXPENSE SUMMARY－GENERAL FUND：MULTI PROGRAM <br> <br> PIL 

 <br> <br> PIL}

June 30， 2016
Reg．Instruct SPED Instruc Extracurr Post－Secondary Students Staff

Security

|  |  | one |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 132 Falcon Elementar Personnel Costs | 291.26 | － | 937，200 | 347，571 | － | 541 |  | 82，404 | 14，538 | － | 186，212 | 80，633 | 1，649，099 | ＊ |
| 134 Meridian Ranch E Personnel Costs | 675.22 | 。 | 2，069，670 | 349，833 | 66，998 | 539 | 25，708 | 110，399 |  | 4，348 | 317，746 | 109，361 | 3，054，602 | ＊ |
| 137 Woodmen Hills E Personnel Costs | 656.36 | 。 | 2，387，643 | 341，706 | 2，499 | 1，732 | 54，109 | 128，589 | 12，283 | 5，449 | 319，458 | 95，894 | 3，349，361 |  |
| 220 Falcon Middle Co Personnel Costs | 907.00 | 。 | 2，823，892 | 301，421 | 28，249 | 119，620 | － | 300，645 | 31，744 | 83，410 | 393，215 | 182，710 | 4，264，905 | － |
| 310 Falcon High Cons Personnel Costs | 1，234．50 | 。 | 3，297，805 | 360，293 | 28，248 | 439，391 | 456，359 | 354，907 | 24，799 | 98，919 | 409，886 | 324，129 | 5，794，736 | ＊ |
| 530 Falcon Zone Levt Personnel Costs | 3，764．34 | 。 |  | 8，779 | 54，838 | － | － | － | 49，966 | － | 357，535 | 2，375 | 473，493 | s |
| 131 Evans Elementar Personnel Costs | 617.78 | ＂ | 1，918，504 | 258，392 | 77，314 | 752 |  | 107，374 | 74，534 | 3，304 | 278，900 | 129，633 | 2，848，707 | ＊ |
| 135 Remington Elem¢ Personnel Costs | 528.10 | ， | 1，905，387 | 283，852 | 56，351 | 4，571 | 9，523 | 112，054 | 88，694 | 5，649 | 249，407 | 125，840 | 2，841，328 | ${ }^{\circ}$ |
| 138 Springs Ranch El Personnel Costs | 511.48 | ＂ | 1，942，391 | 562，779 | 73，052 | 541 | 48，507 | 113，271 | 70，424 | 9，562 | 262，758 | 128，263 | 3，211，546 |  |
| 225 Horizon Middle C，Personnel Costs | 649.50 | ， | 2，274，983 | 497，071 | 53，377 | 112，140 |  | 183，405 | 109，033 | 43，251 | 365，411 | 158，711 | 3，797，381 | ${ }^{6}$ |
| 315 Sand Creek High Personnel Costs | 1，266．50 | ＂ | 3，491，802 | 722，527 | 73，195 | 307，424 | 157，254 | 428，249 | 26，822 | 77，445 | 454，408 | 309，070 | 6，048，195 | ＂ |
| 531 Sand Creek Zone Personnel Costs | 3，573．36 | ＂ | 15，447 | 9，915 | － | 1，484 | － | － | 86，519 | － | 242，519 | 70，273 | 426，159 | ＊ |
| 136 Ridgeview Eleme Personnel Costs | 684.62 | ＊ | 2，168，465 | 455，151 | 97，324 | 540 | 43，551 | 120，525 | 94，809 | 12，272 | 302，915 | 132，048 | 3，427，599 | ＂ |
| 139 Stetson Elemente Personnel Costs | 507.52 | ＊ | 1，867，792 | 590，780 | 105，520 | 522 | 39，079 | 101，434 | 15，638 | 11，684 | 292，771 | 122，418 | 3，147，637 | ＊ |
| 140 Odyssey Elemen Personnel Costs | 508.00 | 。 | 1，979，825 | 366，195 | 93，750 | 541 | 7，992 | 111，154 | 16，535 | 10，702 | 247，629 | 107，409 | 2，941，730 | ${ }^{101}$ |
| 230 Skyview Middle C Personnel Costs | 1，127．00 | － | 3，250，705 | 810，037 | 121，174 | 90，174 | － | 327，471 | 16，297 | 76，484 | 451，159 | 229，512 | 5，373，014 | ${ }^{100}$ |
| 320 Vista Ridge High Personnel Costs | 1，401．00 | ： | 3，102，831 | 573，866 | 162，864 | 329，573 | 285，567 | 519，353 | 24，560 | 98，214 | 530，223 | 380，856 | 6，007，905 |  |
| 532 Vista Ridge Zone Personnel Costs | 4，228．14 | ． | 7，952 | 9，915 | － | － |  | － | 86，291 | － | 432，776 | 70，214 | 607，148 | ＂0 |
| 464 Springs Studio fo Personnel Costs | 517.06 | \％ | 134，864 | 163，619 | 871，217 | － | － | 162，842 | － | － | 290，245 | 41，579 | 1，664，366 | － |
| 522 iConnect Zone Le Personnel Costs | 838.84 | ＊ | － | － | － | － | － | － | － | － | 485，626 |  | 485，626 | ＊ |
| 525 Falcon Homeschı Personnel Costs | 121.28 | ＊ |  | － | 287，537 | － |  | 10，566 | － | － | 71，889 | 16，438 | 386，429 | ${ }^{18}$ |
| 510 Patriot Learning（ Personnel Costs | 200.50 | ＊ | 22，527 | 42，460 | 815，499 | － | 72，658 | 101，446 | － | 22，785 | 273，804 | 133，926 | 1，485，105 |  |
| 595 Other Programs：Personnel Costs | 12，404．68 | ＊ | － | － | 128，536 | － | － | － | － | － | 1，848 | 131，234 | 261，618 | ＊ |
| 340 Pikes Peak Early Personnel Costs | 0.00 | － | － | － | － | － | － | － | － | － | － | － | － |  |
| 132 Falcon Elementar PersCost／sFTE | 291.26 | 。 | 3，217．74 | 1，193．34 |  | 1.86 |  | 282.92 | 49.91 |  | 639.33 | 276.84 | 5，661．95 | ＊ |
| 134 Meridian Ranch E PersCost／sFTE | 675.22 | 。 | 3，065．18 | 518.10 | 99.22 | 0.80 | 38.07 | 163.50 |  | 6.44 | 470.58 | 161.96 | 4，523．86 |  |
| 137 Woodmen Hills E PersCost／sFTE | 656.36 | － | 3，637．70 | 520.61 | 3.81 | 2.64 | 82.44 | 195.91 | 18.71 | 8.30 | 486.71 | 146.10 | 5，102．93 | － |
| 220 Falcon Middle Co PersCost／sFTE | 907.00 | － | 3，113．44 | 332.33 | 31.14 | 131.89 | － | 331.47 | 35.00 | 91.96 | 433.53 | 201.44 | 4，702．21 |  |
| 310 Falcon High Cons PersCost／sFTE | 1，234．50 | － | 2，671．37 | 291.85 | 22.88 | 355.93 | 369.67 | 287.49 | 20.09 | 80.13 | 332.03 | 262.56 | 4，693．99 | \％ |
| 530 Falcon Zone Levt PersCost／sFTE | 3，764．34 | ＊ |  | 2.33 | 14.57 | － | － | － | 13.27 | － | 94.98 | 0.63 | 125.78 | ＂ |
| 131 Evans Elementar PersCost／sFTE | 617.78 | ＂ | 3，105．48 | 418.26 | 125.15 | 1.22 |  | 173.81 | 120.65 | 5.35 | 451.45 | 209.84 | 4，611．20 | － |
| 135 Remington Elem¢ PersCost／sFTE | 528.10 | ， | 3，608．00 | 537.50 | 106.71 | 8.65 | 18.03 | 212.18 | 167.95 | 10.70 | 472.27 | 238.29 | 5，380．28 | － |
| 138 Springs Ranch El PersCost／sFTE | 511.48 | ＂ | 3，797．59 | 1，100．30 | 142.82 | 1.06 | 94.84 | 221.46 | 137.69 | 18.69 | 513.72 | 250.77 | 6，278．93 | \％ |
| 225 Horizon Middle C，PersCost／／sFTE | 649.50 | ， | 3，502．67 | 765.31 | 82.18 | 172.66 |  | 282.38 | 167.87 | 66.59 | 562.60 | 244.36 | 5，846．62 |  |
| 315 Sand Creek High PersCost／sFTE | 1，266．50 | ＂ | 2，757．05 | 570.49 | 57.79 | 242.73 | 124.16 | 338.14 | 21.18 | 61.15 | 358.79 | 244.03 | 4，775．52 | － |
| 531 Sand Creek Zone PersCost／sFTE | 3，573．36 | ＊ | 4.32 | 2.77 | － | 0.42 | － | － | 24.21 | － | 67.87 | 19.67 | 119.26 | － |
| 136 Ridgeview Eleme PersCost／／sFTE | 684.62 | － | 3，167．40 | 664.82 | 142.16 | 0.79 | 63.61 | 176.05 | 138.48 | 17.93 | 442.46 | 192.88 | 5，006．57 | $*$ |
| 139 Stetson Elemente PersCost／sFTE | 507.52 | ＊ | 3，680．23 | 1，164．05 | 207.91 | 1.03 | 77.00 | 199.86 | 30.81 | 23.02 | 576.87 | 241.21 | 6，202．00 | \％ |
| 140 Odyssey Elemeni PersCost／sFTE | 508.00 | ＊ | 3，897．29 | 720.86 | 184.55 | 1.06 | 15.73 | 218.81 | 32.55 | 21.07 | 487.46 | 211.43 | 5，790．81 | we |
| 230 Skyview Middle C PersCost／sFTE | 1，127．00 | － | 2，884．39 | 718.76 | 107.52 | 80.01 |  | 290.57 | 14.46 | 67.87 | 400.32 | 203.65 | 4，767．54 | ${ }^{17}$ |
| 320 Vista Ridge High PersCost／sFTE | 1，401．00 | ＊ | 2，214．73 | 409.61 | 116.25 | 235.24 | 203.83 | 370.70 | 17.53 | 70.10 | 378.46 | 271.85 | 4，288．30 |  |
| 532 Vista Ridge Zone PersCost／sFTE | 4，228．14 | ＊ | 1.88 | 2.35 | － | － |  | － | 20.41 | － | 102.36 | 16.61 | 143.60 |  |
| 464 Springs Studio fo PersCost／／FFTE | 517.06 | ＊ | 260.83 | 316.44 | 1，684．94 | － | － | 314.94 | － | － | 561.34 | 80.41 | 3，218．90 |  |
| 522 iConnect Zone Le PersCost／sFTE | 838.84 | ＊ | － | － | － | － | － | － | － | － | 578.93 |  | 578.93 | ＊ |
| 525 Falcon Homeschi PersCost／sFTE | 121.28 | ＂ |  | － | 2，370．85 | － |  | 87.12 | － | － | 592.75 | 135.54 | 3，186．26 |  |
| 510 Patriot Learning（ PersCost／sFTE | 200.50 | ＊ | 112.35 | 211.77 | 4，067．33 | － | 362.38 | 505.96 | － | 113.64 | 1，365．60 | 667.96 | 7，407．01 |  |
| 595 Other Programs：PersCost／sFTE | 12，404．68 | ＊ | － | － | 10.36 | － | － | － | － | － | 0.15 | 10.58 | 21.09 | $\cdots$ |
| 340 Pikes Peak Early PersCost／sFTE | 0.00 | ＊ | － | － | － | － | － | － | － | － | － | － | － | 1 |

340 Pikes Peak Early PersCost／sFTE

EL PASO COUNTY SCHOOL DISTRICT 49

MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM
IMPLEMENTATION COSTS BY SCHOOL LOCATION - TOTAL \& PER PUPIL
June 30, 2016
$\frac{15-16 \mathrm{cAct}}{132 \text { Falcon Elementar Implementation C }}$ 134 Meridian Ranch E Implementation C
137 Woodmen Hills E Implementation C
C 220 Falcon Middle Co Implementation C 310 Falcon High Cons Implementatation C ${ }^{530} \frac{\text { Falcon Zone Leve Implementation C }}{13}$ Evans Elementar Implementation 131 Evans Elementar Implementatation C 135 Remington Elem E Implementation C
138 Springs Ranch EI Implementation C 138 Springs Ranch El Implementation C
225 Horizon Middle CI Implementation C 315 Sand Creek High Implementation C 531 Sand Creek Zone Implementation C 136 Ridgeview Eleme Implemenentation C
139 Stetson Elementa Implementation C 140 Odyssey Elemeni Implementation C 230 Skyview Middle C Implementation C 320 Vista Ridge High Implementation C $464 \frac{\text { Vista Ridge Zone Implementation } \mathrm{C}}{\text { Springs Studio oo Implementation C }}$ 464 Springs Studio fol Implementation C
522 iConnect Zone L $\in$ Implementation C 525 Falcon Homesch I mplemenentation C 510 Patriot Learning C Implementation C 595 Other Programs: Implementation C 340 Pikes Peak Early Implementatation C 132 Falcon Elementar Implement / SFTE 134 Meridian Ranch E Implement/sFTE 137 Woodmen Hills E Implement / sFTE
220 Falcon Middle Co Implement / sFTE 220 Falcon Middle Co Implement / sFTE
310 Falcon High Cons Implement / sFTE 530 Falcon Zone Leve Implement / /FTE 131 Evans Elementar Implement/sFTE 138 Springs Ranch EI Implement / sFTE 225 Horizon Middle C. Implement / sFTE 315 Sand Creek High Implement / sFTE $136 \frac{\text { Ridgeview Eleme Implement/sFTE }}{}$ 136 Ridgeview Eleme Implement / sFTE
139 Stetson Elemente Implement / sFTE 140 Odyssey Elemeni Implement/ sFTE 230 Skyview Middle C Implement / sFTE 320 Vista Ridge High Implement/ /sFTE 532 Vista Ridge Zone Implement / sFTE 464 Springs Studio fol Implement / sFTE 522 iConnect Zone LE Implement / sFTE 525 Falcon Homesch Implement/ sFTE 595 Other Programs: Implement/sFTE 340 Pikes Peak Early Implement/sFTE

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| :--- |
| 3, | $\begin{array}{ll}29,266 \\ 115 & 29\end{array}$

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528
511.48
511.48
649.50
6

3,573.36 3,573.36
684.62 $507.52:$
508.00
1 508.00
$1,127.00$

$1,401.00$ | $83.064^{5}$ |
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| 12128 | | $121.28=$ |
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| 20.50 s |



| 65.22 |
| :--- |
| 656.36 |
|  |
|  | 956.36

900 $1,234.50 \infty$
$3,764.34 \ldots$ 528.10
51.48
649 649.50
266.50 3,573.36
684.62
507.52 684.62 :
507.52
: $507.52 \approx$
508.00$1,401.00$
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4$\frac{4,228.14}{517.06}$ $4,228.14$
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838.84
18 838.84 z
121.28 m 121.28
200.50 $0.00 \stackrel{8}{\circ}$

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FTE Reg. Instruct SPED Instruct
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EL PASO COUNTY SCHOOL DISTRICT 49
MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM

## DIRECT SPENDS BY SCHOOL LOCATION - SUMMARY

132 Falcon Elementar Total Direct
134 Meridian Ranch E Total Direct
137 Woodmen Hills ETota Direct 137 Woodmen Hills E Total Direct 220 Falcon Middle Co Total Direct 310 Falcon High Cons Total Diree
530 Falcon Zone Levet Total Direc 131 Evans Elementar Total Direct
135 Remington Elem Total Direct
138 Sting 138 Springs Ranch EI Total Direct 225 Horizon Middle C. Total Direct
315 Sand Creek High Total Direct 531 Sand Creek Zone Total Direct 136 Ridgeview Eleme Total Direct
139 Stetson Elemente Total Direct
140 140 Odyssey Element Total Direct

230 Skyview Middle C Total Direct | 230 Skyview Middle C Total Direct |
| :--- |
| 320 Vista Ridge High Tota I irect |
| 532 Vista inge |
| 464 Sprige Zone Total Direct |
|  |
| 52 | 464 Springs Studio fol Total Direct

522 iConnect Zone L $\epsilon$ Total Direct
525 Falcon Homesch. Total Direct
510 Patriot Learning C Total Direct
595 Other Programs: Total Direct

340 Pike Peak Early Total Direct | 340 Pikes Peak Early Total Direct |
| :--- | 132 Falcon Elemental Tot Dir Dir sFTE

134 Meridian Rand 134 Meridian Ranch ETot Dir / / /FTE
137 Woodmen Hills E Tot Dir / $F$ FTE 137 Woodmen Hills E Tot Dir/sFTE
220 Falcon Middle Co Tot Dir/sFTE 220 Falcon Middle Co Tot Dir/ sFTE
310 Falcon High Cons Tot Dir / sFTE 310 Falcon High Cons Tot Dir / SFTE
530 Falcon Zone Leve Tot Dir / sFTE 131 Evans Elementar Tot Dir / SFFTE 135 Remington Eleme Tot Dir / sFTE
138 Springs Ranch EITot Dir / SFTE 138 Springs Ranch EI Tot Dir / sFTE 225 Horizon Middle C. Tot Dir / sFTE 315 Sand Creek High Tot Dir / SFTE ${ }_{136}{ }^{531}$ Ridgeview Eleme Tot Dir/ STTE 136 Ridgeview Eleme Tot Dir / SFTE
139 Stetson Elemente Tot Dir/sFTE 140 Odyssey Elemeni Tot Dir / SFTE 230 Skyview Middle C Tot Dir/ SFTE 320 Vista Ridge High Tot Dir / sFTE 532 Vista Ridge Zone Tot Dir / sFTE 464 Springs Studio foi Tot Div/ SFFE
522 iConnect Zone Le To Div/sFTE 522 iConnect Zone Le Tot Dir / sFTE
525 Falcon Homeschi Tot Dir /sFTE 525 Falcon Homeschi Tot Dir/ SFTE 595 Other Programs: Tot Dir / sFTE 340 Pikes Peak Early Tot Dir / sFTE
FSD49-1516TB-20160630.xlsx - V1-2

EL PASO COUNTY SCHOOL DISTRICT 49

# MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM PERSONNEL COSTS BY SCHOOL LOCATION - TOTAL \& PER PUPIL 

June 30, 2016
Reg. Instruct SPED Instruc Oth Instruct


340 Pikes Peak Early PersCost/sFTE

## EL PASO COUNTY SCHOOL DISTRICT 49

MONTHLY EXPENSE SUMMARY－GENERAL FUND：MULTI PROGRAM
IMPLEMENTATION COSTS BY SCHOOL LOCATION－TOTAL \＆PER PUPIL
June 30， 2016
$13-16 \mathrm{cBud}$
132 Falcon Elementar Implementation C
134 134 Meridian Ranch E Implementation C 220 Falcon Middle Co Implementation C 310 Falcon High Cons Implementation C 530 Falcon Zone Leve Implementation C ${ }_{131}^{131}$ Evans Elementar Implementatation C 135 Remington Elem E Implementation C
138 Springs Ranch EI Implementation C 138 Springs Ranch El Implementation C
225 Horizon Middle CI Implementation C 325 Horizon Midale C．Implementation C 531 Sand Creek Zone Implementation C 136 Ridgeview Eleme Implementation C 139 Stetson Elementi Implementation C 140 Odyssey Elemeni Implementation C 230 Skyview Middle C Implementation C 320 Vista Ridge High Implementation C
532 Vista Ridge Zone Implementation ${ }_{5}^{532} \frac{\text { Vista Ridge Zone Implementation } \mathrm{C}}{564}$ 464 Springs Studio for Implementation C
522 iConnect Zone L $\in$ Implementation C 525 Falcon Homeschı Implementation C 510 Patriot Learning C Implementation C 595 Other Programs：Implementation C 340 Pikes Peak Early Implementation C

| 132 Falcon Elementar Implement／sFTE | 291.26 | $\infty$ | 129.06 |  |  |  |  |  |  | 15.80 | 59.48 | 352.26 | 556.59 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 134 Meridian Ranch E Implement／sFTE | 675.22 | 。 | 93.51 | 1.11 |  | － | 4.48 | － | 0.59 | 6.83 | 41.02 | 216.14 | 363.68 | \％ |
| 137 Woodmen Hills E Implement／sFTE | 656.36 | ＊ | 90.43 | － | － | － | 1.33 | － | 14.45 | 1.95 | 25.05 | 242.47 | 375.69 | ＊ |
| 220 Falcon Middle Co Implement／sFTE | 907.00 | 。 | 86.63 | 1.05 | － | 25.10 | 18.83 | － | 5.26 | 2.24 | 38.32 | 317.62 | 495.03 | \％ |
| 310 Falcon High Cons Implement／sFTE | 1，234．50 | $\cdots$ | 83.44 | 4.20 | － | 70.25 | 213.16 | 2.96 | － | 47.04 | 25.17 | 412.63 | 858.85 | ＊ |
| 530 Falcon Zone Levt Implement／sFTE | 3，764．34 | $\cdots$ | 26.36 | － | 1.06 | － | 13.94 | － | － | － | 21.31 | 72.16 | 134.84 | ＊ |
| 131 Evans Elementar Implement／／STE | 617.78 | ＊ | 235.11 | 0.89 | － | － | 4.45 | 0.73 | 20.98 | 5.05 | 36.60 | 247.16 | 550.98 | ＊ |
| 135 Remington Eleme Implement／sFTE | 528.10 | ＊ | 245.96 | － | － | － | 0.74 | 0.76 | 12.81 | 5.98 | 24.58 | 249.58 | 540.40 | － |
| 138 Springs Ranch El Implement／sFTE | 511.48 | ＊ | 243.06 | 1.96 | － | － | 14.66 | － | 12.61 | 4.56 | 17.01 | 320.77 | 614.63 | 7 |
| 225 Horizon Middle CII Implement／sFTE | 649.50 | ＊ | 189.43 | 0.71 | － | 23.67 | 25.86 | － | － | 2.02 | 26.51 | 355.66 | 623.85 | \％ |
| 315 Sand Creek High Implement／sFTE | 1，266．50 | ＊ | 88.62 | 7.45 | － | 56.95 | 80.15 | 0.32 | 28.07 | 42.52 | 26.62 | 378.11 | 708.80 | ＊ |
| 531 Sand Creek Zone Implement／sFTE | 3，573．36 | ． | 52.98 | － | － | － | － | － | － |  | 74.27 | 160.08 | 287.34 | ¢ |
| 136 Ridgeview Eleme Implement／／FTE | 684.62 | ＊ | 94.06 | 0.29 | － | － | 42.76 | － | 10.24 | 3.79 | 20.40 | 235.48 | 407.02 | ＊ |
| 139 Stetson Elemente Implement／sFTE | 507.52 | － | 125.30 | 0.10 | － | － | 61.10 | 0.55 | － | 6.24 | 39.79 | 293.63 | 526.71 | － |
| 140 Odyssey Elemeni Implement／sFTE | 508.00 | ＊ | 185.82 | 0.98 | － | － | 0.72 | 0.59 | 1.97 | 4.83 | 18.70 | 235.30 | 448.92 | ${ }^{10}$ |
| 230 Skyview Middle C Implement／sFTE | 1，127．00 | ＊ | 102.75 | 1.55 | 0.18 | 10.95 | 41.25 | 0.44 | 2.13 | 5.24 | 25.98 | 263.90 | 454.38 | ${ }^{1}$ |
| 320 Vista Ridge High Implement／sFTE | 1，401．00 | ＊ | 142.16 | 0.15 | － | 56.28 | 11.91 | 0.14 | － | 36.60 | 43.13 | 303.51 | 693.88 |  |
| 532 Vista Ridge Zone Implement／sFTE | 4，228．14 | x | 6.08 | － | 0.24 | － | 3.23 | － | － | － | 35.67 | 35.74 | 80.98 | ＂ |
| 464 Springs Studio fo Implement／SFTE | 517.06 | \％ | 25.98 | 6.87 | 1，274．68 | － | 87.93 | 0.82 | － | 3.44 | 74.63 | 108.85 | 1，583．20 | － |
| 522 iConnect Zone Le Implement／sFTE | 838.84 | \％ | － | － | － | － | － | － | － | － | 484.18 | 38.35 | 522.53 | $\cdots$ |
| 525 Falcon Homeschi Implement／sFTE | 121.28 | ＊ | 6.02 | － | 232.10 | － | － | － | － | 25.69 | 21.22 | 267.53 | 552.57 | － |
| 510 Patriot Learning C Implement／sFTE | 200.50 | s | 9.98 | 0.12 | 326.94 | － | 226.47 | 1.03 | － | 7.95 | 30.64 | 796.87 | 1，399．99 | 。 |
| 595 Other Programs：Implement／sFTE | 12，404．68 | ． | 0.06 | － | 1.59 | － | 0.32 | － | － | － | 0.10 | 9.38 | 11.45 | ${ }^{2}$ |
| 340 Pikes Peak Early Implement／sFTE | 0.00 |  | － | － |  | － | － | － | － | － |  |  |  |  |

340 Pikes Peak Early Implement／sFTE
SFTE
Reg．Instruct
SPED Instruct
Oth Instruct

－

| zone |  |
| :---: | :---: |
| 291.26 | \％ |
| 675.22 | ＊ |
| 656.36 | ＊ |
| 907.00 | \％ |

EL PASO COUNTY SCHOOL DISTRICT 49
MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM
DIRECT SPENDS BY SCHOOL LOCATION - SUMMARY

June 30, 2016

## 15-16 cBud



32 Falcon Elemental Total Direct 34 Meridian Ranch E Total Direct Woodmen Hills E Total Direct 10 Falcon High Cons Total Direct 30 Falcon Zone Leve Total Direct 31 Evans Elementar Total Direct 35 Remington Elem $\epsilon$ Total Direct 38 Springs Ranch EI Total Direct
5 Horizon Middle C. Total Direct 25 Horizon Middle C, Total Direct
15 Sand Creek High Total Direct 531 Sand Creek Zone Total Direct 136 Ridgeview Eleme Total Direct
139 Stetson Elements Tot 139 Stetson Elemente Total Direct
140 Odyssey Elemen The 230 Skyview Element Total Direct 320 Vista Ridge High Total Direct 532 Vista Ridge Zone Total Direct 464 Springs Studio fol Total Direct 522 iConnect Zone L $\epsilon$ Total Direct 525 Falcon Homesch, Total Direct 510 Patriot Learning C Total Direct
595 Other Programs To 340 Pikes Peak Early Total Direct ${ }_{1} 132$ Falcon Elementar Tot Dir/sFTE 134 Meridian Ranch ETot Dir / sFTE
137 WFE 137 Woodmen Hills E Tot Dir/sFTE
220 Falcon Middle Co Tot Dir/sFTE 220 Falcon Middle Co Tot Dir/sFTE
310 Falcon High Cons Tot Dir /sFTE 310 Falcon High Cons Tot Dir / sFTE
530 Falcon Zone Leve Tot Dir / sFTE 131 Evans Elementar Tot Dir / SFTE 135 Remington Eleme Tot Dir / SFTE
138 Springs Ranch EIT Tot Dir / sFTE 138 Springs Ranch EI Tot Dir / sFTE 225 Horizon Middle C, Tot Dir / SFTE 315 Sand Creek High Tot Dir /sFTE
531 Sand Creek Zone Tot Dir/sFTE ${ }_{136}{ }_{136}$ Sidgevevew Eleme Tot Dir / SFTE 136 Ridgeview Eleme Tot Dir / sFTE
139 Stetson Elemente Tot Dir / sFTE 140 Odyssey Elemeni Tot Dir/sFTE 230 Skyview Middle C Tot Dir/ SFTE 320 Vista Ridge High Tot Dir / sFTE 532 Vista Ridge Zone Tot Dir / sFTE 464 Springs Studio fol Tot Dir/ / STE 522 iConnect Zone L L Tot Dir / SFTE 525 Falcon Homesch، Tot Dir / SFTE
510 Patriot Learning C Tot Dir / SFTE 595 Other Programs: Tot Dir / sFTE 340 Pikes Peak Early Tot Dir / sFTE


June 30, 2016
Percent of year completetd $100.0 \%$
Utilities \& Supplies
Building / Location ->

| $\frac{\text { FES }}{132}$ | $\frac{\text { MRES }}{134}$ | $\frac{\text { WHES }}{137}$ | $\frac{\text { FMS }}{220}$ | $\frac{\mathrm{FHS}}{310}$ | $\begin{aligned} & \hline \frac{\text { EES }}{131} \\ & \hline \end{aligned}$ | $\frac{\mathrm{RES}}{135}$ | $\frac{\text { SRES }}{138}$ | $\frac{\mathrm{HMS}}{225}$ | $\frac{\text { SCHS }}{315}$ | $\frac{\text { RvES }}{136}$ | $\begin{aligned} & \hline \text { SES } \\ & \hline 139 \end{aligned}$ | $\begin{aligned} & \hline \text { OES } \\ & \hline 140 \\ & \hline \end{aligned}$ | $\frac{\text { SMS }}{230}$ | $\frac{\text { VRHS }}{320}$ | $\frac{\mathrm{PLC}}{510}$ | Central Office | All Other |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Falcon Area Zone |  |  |  |  | Sand Creek Zone |  |  |  |  | POWER Zone |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 2,316,765 |
| 21,289 | 25,041 | 40,312 | 45,585 | 115,297 | 17,069 | 12,927 | 17,762 | 43,852 | 64,087 | 17,537 | 9,468 | 10,975 | 37,739 | 47,910 | 27,656 | 26,621 | 581,127 |
| 4,754 | 5,170 | 6,222 | 9,585 | 10,444 | 3,764 | 4,938 | 4,903 | 5,522 | 12,716 | 4,903 | 3,118 | 5,233 | 9,361 | 8,709 | 4,011 | 15,163 | 118,519 |
| 7,448 | 11,716 | 12,621 | 18,167 | 22,687 | 9,823 | 11,743 | 8,932 | 12,636 | 41,275 | 12,272 | 13,492 | 7,948 | 26,121 | 26,504 | 8,988 | 21,471 | 273,844 |
| 34,728 | 45,253 | 52,880 | 102,725 | 159,129 | 44,750 | 49,114 | 44,328 | 85,319 | 182,812 | 37,754 | 49,544 | 47,153 | 113,074 | 153,990 | 46,223 | 94,502 | 1,343,276 |
| 20,093 | 24,489 | 40,036 | 54,095 | 62,886 | 50,384 | 92,480 | 45,077 | 42,410 | 46,529 | 23,023 | 20,609 | 40,736 | 52,814 | 66,990 | 30,976 | - | 713,627 |
| 6,302 | 11,381 | 16,602 | 42,821 | 85,059 | 12,917 | $(56,429)$ | 5,310 | 41,485 | 66,486 | 18,914 | 9,212 | 10,191 | 27,593 | 67,472 | 7,937 | 736,621 | 1,109,873 |
| 3,519 | 6,307 | 1,249 | 7,294 | 7,584 | 3,073 | 70,607 | 1,628 | 3,850 | 10,542 | 68 |  | 2,077 | 11,172 | 3,902 | 4,000 | 197,443 | 334,315 |
|  |  |  | 2,904 | 50 |  |  | 130 | 946 | - |  | - |  | 221 | - |  | 18,512 | 22,763 |

15-16 cBud

| Object Code |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 2,436,886 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 0411 Water/Sewage | 13,000 | 25,100 | 34,775 | 51,000 | 140,000 | 24,500 | 15,000 | 18,000 | 51,000 | 86,000 | 18,000 | 15,129 | 1,300 | 34,482 | 45,000 | 30,000 | 10,886 | 613,172 |
| 0421 Disposal Services | 4,150 | 4,800 | 4,200 | 7,200 | 9,580 | 3,500 | 2,256 | 4,456 | 4,100 | 9,200 | 4,500 | 3,000 | 4,400 | 8,532 | 7,800 | 5,400 | 13,225 | 100,300 |
| 0621 Natural Gas | 13,000 | 17,000 | 16,000 | 27,500 | 29,918 | 15,000 | 16,000 | 14,744 | 17,000 | 48,000 | 17,000 | 20,000 | 14,000 | 32,000 | 34,000 | 13,500 | 20,805 | 365,466 |
| 0622 Electricity | 30,550 | 45,050 | 48,575 | 95,095 | 144,476 | 44,000 | 48,880 | 47,600 | 70,000 | 180,000 | 60,000 | 54,000 | 47,000 | 112,000 | 164,000 | 49,000 | 117,723 | 1,357,948 |
| 0610 Supplies-Instructional | 21,018 | 40,320 | 40,859 | 45,328 | 69,861 | 42,949 | 112,488 | 45,703 | 42,752 | 54,136 | 25,487 | 26,373 | 55,280 | 55,891 | 85,694 | 37,715 | - | 801,853 |
| Supplies-Other | 8,920 | 697 | 12,084 | 49,741 | 83,164 | 16,223 | $(77,993)$ | 7,230 | 35,376 | 68,964 | 22,221 | 13,031 | 9,275 | 21,313 | 32,647 | 11,488 | 859,644 | 1,174,025 |
| 0640 Books | 3,720 | 19,521 | 1,300 | 3,575 | 9,495 | 2,900 | 89,235 | 1,628 | 3,853 | 12,949 | 200 |  | 10,200 | 14,950 |  | 4,000 | 223,484 | 401,010 |
| 0643 Periodicals | - | - | - | 3,025 | 50 | - | - | 130 | 946 | - | - | - | 140 | 350 | - | - | 19,082 | 23,723 |


| 15-16 cAct \% of 15-16 cBud Object Code |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | $\begin{array}{r} 120,120.97 \\ 95.1 \% \\ \hline \end{array}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 0411 Water/Sewage | 164\% | 100\% | 116\% | 89\% | 82\% | 70\% | 86\% | 99\% | 86\% | 75\% | 97\% | 63\% | 844\% | 109\% | 106\% | 92\% | 245\% | 94.8\% |
| 0421 Disposal Services | 115\% | 108\% | 148\% | 133\% | 109\% | 108\% | 219\% | 110\% | 135\% | 138\% | 109\% | 104\% | 119\% | 110\% | 112\% | 74\% | 115\% | 118.2\% |
| 0621 Natural Gas | 57\% | 69\% | 79\% | 66\% | 76\% | 65\% | 73\% | 61\% | 74\% | 86\% | 72\% | 67\% | 57\% | 82\% | 78\% | 67\% | 103\% | 74.9\% |
| 0622 Electricity | 114\% | 100\% | 109\% | 108\% | 110\% | 102\% | 100\% | 93\% | 122\% | 102\% | 63\% | 92\% | 100\% | 101\% | 94\% | 94\% | 80\% | 98.9\% |
| 0610 Supplies-Instructional | 96\% | 61\% | 98\% | 119\% | 90\% | 117\% | 82\% | 99\% | 99\% | 86\% | 90\% | 78\% | 74\% | 94\% | 78\% | 82\% |  | 89.0\% |
| Supplies-Other | 71\% | 1,633\% | 137\% | 86\% | 102\% | 80\% | 72\% | 73\% | 117\% | 96\% | 85\% | 71\% | 110\% | 129\% | 207\% | 69\% | 86\% | 94.5\% |
| 0640 Books | 95\% | 32\% | 96\% | 204\% | 80\% | 106\% | 79\% | 100\% | 100\% | 81\% | 34\% | - | 20\% | 75\% | no budget | 100\% | 88\% | 83.4\% |
| 0643 Periodicals | - |  |  | 96\% | 100\% | - |  | 100\% | 100\% |  |  |  |  | 63\% |  | - | 97\% | 96.0\% |

June 30, 2016
2015-16 Fiscal Year
Percent of year completetd 100.0 Nutrition Services
15-16 cAct Bldg
Loc
FES MRES

WHES
Income \& Expense Item Adult Meal Revenue
Adult Meal Revenue
Federal/State Revenue
Total Revenue Salaries \& Benefits
Employee Meal Benefits
Employee Meal
Services
Purchased Services
Total Expense
$\frac{1}{n}$
$(1,643) \quad(13,29)$
,291) $\quad(17,40$

15-16 cBud
Income \& Expense Items
Student Meal Revenue
Adult Meal Revenu
Ala Cart Revenue
ederal/State Revenue
Iotal Revenue
Employee Meal Benefits


Purchased Services

| Food Supplies | (11,910) | (14,602) | (22,800) | $(125,187)$ | (123,814) | (25,761) | (15,078) | $(15,463)$ | (23,543) | (94,546) | (16,373) | $(20,362)$ | $(17,245)$ | (142,723) | (106,000) | $(4,806)$ | (24,808) | $(585,503)$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Purchased Services |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | $(208,037)$ |
| Other Supplies \& Equipment | $(58,700)$ | $(46,625)$ | (53,775) | $(68,318)$ | $(115,514)$ | $(56,950)$ | $(53,252)$ | $(29,162)$ | $(81,887)$ | (82,526) | $(53,997)$ | $(52,769)$ | $(51,767)$ | $(72,516)$ | $(109,321)$ | $(13,463)$ | $(91,556)$ | 695,248 |



Income \& Expense Items

| Student Meal Revenue |  |  |  |  |  |  |  | 3\% | 9\% | 4\% | 10\% | 16\% | 14\% | 5\% | 11\% |  | 73\% |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Ala Cart Revenue | 70\% | 178\% | 59\% | 53\% | 52\% | 110\% | 81\% | 156\% | 82\% | 49\% | 154\% | 101\% | 86\% | 70\% | 58\% | 157\% | 88\% |  |
| Federal/State Revenue | 112\% | 101\% | 99\% | 105\% | 104\% | 104\% | 118\% | 96\% | 102\% | 125\% | 97\% | 92\% | 99\% | 100\% | 113\% | 84\% | 99\% | 420\% |
| Total Revenue | 110\% | 106\% | 94\% | 76\% | 68\% | 104\% | 115\% | 95\% | 97\% | 94\% | 98\% | 91\% | 97\% | 90\% | 83\% | 98\% | 98\% | 131\% |
| Salaries \& Benefits |  |  | - |  |  |  |  | - |  |  |  |  |  | - |  |  | - | 100\% |
| Employee Meal Benefits | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Food Supplies | 98\% | 91\% | 76\% | 80\% | 89\% | 100\% | 115\% | 100\% | 47\% | 90\% | 100\% | 84\% | 86\% | 95\% | 89\% | 68\% | 97\% | 100\% |
| Purchased Services |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 100\% |
| Other Supplies \& Equipment | 101\% | 111\% | 103\% | 127\% | 116\% | 103\% | 80\% | 150\% | 93\% | 141\% | 88\% | 111\% | 119\% | 122\% | 102\% | 151\% | 114\% | 106\% |
| Total Expense | 101\% | 106\% | 95\% | 97\% | 102\% | 102\% | 88\% | 133\% | 83\% | 114\% | 91\% | 103\% | 111\% | 104\% | 96\% | 129\% | 110\% | 97\% |
| Net Income |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |



Operational \& Financial Data Review
June 30, 2016
Fund 10: General Fund Program

$$
15-16 \mathrm{c}
$$

$$
-16 \mathrm{cAct}
$$

Revenue

| 3160 | State Subsidy | 414,772.20 | 378,047.06 | 36,725.14 | 110\% | 339,039.25 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2774 | Activity Chargebacks | 257,634.12 | 122,900.00 | 134,734.12 | 210\% | 210,058.16 |
|  | Misc Revenue | 14,756.55 | 14,756.55 | - | 100\% | 14,756.55 |
|  | Adjusted Revenue | 687,162.87 | 515,703.61 | 171,459.26 | 133\% | 563,853.96 |
| Expenses |  |  |  |  |  |  |
| 2710 | Transportation Administratior | 259,803.69 | 279,778.00 | $(19,974.31)$ | 93\% | 269,654.61 |
| 2720 | General Transportation | 396,864.98 | 186,900.04 | 209,964.94 | 212\% | 310,763.65 |
| 2721 | 1 SPED Transportation | 1,162,360.46 | 1,188,904.56 | $(26,544.10)$ | 98\% | 1,053,372.61 |
| 2740 | Transportation Mechanics | 323,757.38 | 446,887.00 | $(123,129.62)$ | 72\% | 359,943.96 |
| 2774 | Activity Transportation | 171,484.62 | 149,508.40 | 21,976.22 | 115\% | 41,622.59 |
| 2850 | Workman's Comp | 50,082.32 |  | 50,082.32 |  | 52,673.13 |
|  | All Other Expenses | 13,692.55 | 42,050.00 | $(28,357.45)$ | 33\% | 16,901.62 |
|  | Gross Expense | 2,378,046.00 | 2,294,028.00 | $(84,018.00)$ | 104\% | 2,104,932.17 |
| Fund 10 Net Revenue / (Expense) |  | (1,690,883.13) | (1,778,324.39) | $(87,441.26)$ | 95\% | (1,541,078.21) |
|  | Net Activivity Transportatation | 86,149.50 | (26,6\%8.40) | 112,757:90 | -3-324\% | 168,435.575 |

## Fund 25: Fee-for-Service Program

| Revenue | - | - |  |  | $(362,136.36)$ |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 28,184.00 Free \& Reduced Subsidy | 289,918.25 | 228,591.61 | 61,326.64 | 127\% | (43,347.64) |
| ${ }_{5,734.25}$ Other General Fund Subsidy | 5,734.25 | 177,179.83 | (171,445.58) | 3\% | 43,347.64 |
| 3160 State Subsidy | 515,214.57 | 515,214.57 | - | 100\% | 465,148.46 |
| 2720 FFS Transport Revenue | 364,379.50 | 254,500.00 | 109,879.50 | 143\% | 326,144.00 |
| Misc Revenue | 239.43 | - | 239.43 |  | 724,810.53 |
| Total Revenue | 1,175,486.00 | 1,175,486.01 | (0.01) | 100\% | 1,153,966.63 |
| Expenses |  |  |  |  |  |
| 2720 General Transportation | 1,104,656.31 | 1,175,486.00 | 70,829.69 | 94\% | 1,130,312.72 |
| 2850 Workman's Comp | 27,664.12 | - | (27,664.12) |  | 23,387.91 |
| All Other Expenses | 43,165.57 | - | $(4,202.03)$ |  | 266.00 |
| Total Expense | 1,175,486.00 | 1,175,486.00 |  | 100\% | 1,153,966.63 |
| Fund 25 Net Revenue / (Expense) |  | 0.01 | 0.01 | 0\% |  |


|  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Transportation Department : Overall Spend Across Funds | $15-16 \mathrm{cAct}$ | 15-16 cBud | Variance | $\begin{aligned} & \hline \% \text { of } \\ & \text { Budget } \end{aligned}$ | Full Year Forecast | $14-15 \mathrm{cAct}$ |
| Revenue |  |  |  |  |  |  |
| Other Subsidy | 295,652.50 | 405,771.44 | 110,118.94 | 73\% | 295,652.50 | - |
| 2720 FFS Transport Revenue | 364,379.50 | 254,500.00 | (109,879.50) | 143\% | 364,379.50 | 326,144.00 |
| 3160 State Subsidy | 929,986.77 | 893,261.63 | $(36,725.14)$ | 104\% | 929,986.77 | 804,187.71 |
| 2774 Activity Transportation | 257,634.12 | 122,900.00 | $(134,734.12)$ | 210\% | 257,634.12 | 210,058.16 |
| Misc Revenue | 14,756.55 | 14,756.55 | - |  | 14,756.55 | 14,756.55 |
| Adjusted Revenue | 1,552,000.39 | 1,270,661.63 | $(281,338.76)$ | 122\% | 1,552,000.39 | 1,340,389.87 |
| Expenses |  |  |  |  |  |  |
| 2710 Transportation Administratior | 259,803.69 | 279,778.00 | 19,974.31 | 93\% | 259,803.69 | 269,654.61 |
| 2720 General Transportation | 1,501,521.29 | 1,362,386.04 | (139,135.25) | 110\% | 1,501,521.29 | 1,441,076.37 |
| 2721 SPED Transportation | 1,162,360.46 | 1,188,904.56 | 26,544.10 | 98\% | 1,162,360.46 | 1,053,372.61 |
| 2740 Transportation Mechanics | 323,757.38 | 446,887.00 | 123,129.62 | 72\% | 323,757.38 | 359,943.96 |
| 2774 Activity Transportation | 171,484.62 | 149,508.40 | (21,976.22) | 115\% | 171,484.62 | 41,622.59 |
| 2850 Workman's Comp | 77,746.44 | - | (77,746.44) |  | 77,746.44 | 76,061.04 |
| All Other Expenses |  |  |  |  |  |  |
| Gross Expense | 3,496,673.88 | 3,427,464.00 | (69,209.88) | 102\% | 3,496,673.88 | 3,241,731.18 |


| Overall Dept Net Revenue / (Expense | $(1,944,673.49)$ | $(2,156,802.37)$ | $(212,128.88)$ | $90 \%$ | $(1,944,673.49)$ |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |

(1,901,341.31)

## Ridership Statistics

| Rides YTI | 15-16 cAct Ridership |  |  | Total Rides | 14-15 cAct Ridership |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | FFS | Free/Reduced | SPED |  | FFS | F \& R | SPED | Total Rides |
| August | 29,030 | 25,459 | 4,995 | 59,484 | 35,952 | 27,431 | 5,345 | 68,728 |
| Septemb | 21,927 | 25,974 | 6,354 | 54,255 | 37,317 | 29,123 | 5,807 | 72,247 |
| October | 22,963 | 18,988 | 4,170 | 46,121 | 23,006 | 18,095 | 4,059 | 45,160 |
| Novemb | 27,490 | 24,608 | 4,247 | 56,345 | 30,589 | 24,397 | 4,398 | 59,384 |
| Decembe | 25,152 | 22,947 | 4,029 | 52,128 | 29,397 | 23,642 | 2,619 | 55,658 |
| January | 35,332 | 32,036 | 5,550 | 72,918 | 22,590 | 20,121 | 3,928 | 46,639 |
| February | 31,072 | 26,010 | 4,763 | 61,845 | 26,768 | 29,649 | 4,925 | 61,342 |
| March | 27,599 | 22,492 | 4,629 | 54,720 | 25,316 | 25,341 | 4,197 | 54,854 |
| April | 36,455 | 30,359 | 6,276 | 73,090 | 29,973 | 27,218 | 4,007 | 61,198 |
| May | 37,476 | 29,880 | 5,487 | 72,843 | 28,630 | 17,984 | 2,896 | 49,510 |
| Aug-May | 294,496 | 258,753 | 50,500 | 603,749 | 289,538 | 243,001 | 42,181 | 574,720 |
|  | 48.8\% | 42.9\% | 8.4\% |  | 50.4\% | 42.3\% | 7.3\% |  |
|  | 53.2\% | 46.8\% |  |  |  |  |  |  |
| YTD | 294,496 | 258,753 | 50,500 | 603,749 | 289,538 | 243,001 | 42,181 | 574,720 |
|  | 1.7\% | 6.5\% | 19.7\% | 5.1\% |  |  |  |  |


|  | 2014-15 |  |  | 2015-16 |  |  | \% Change | Projected (Annualized) |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | EoP Balance | EoP Int | EoP Yield | YTD Bal | YTD Intest | YTD Yield |  | Interest $\$$ Var | Rate/ Voll Mix |
| Program Funds (Fund 10, 19, 15) |  |  |  |  |  |  |  |  |  |
| Financial Institution |  |  |  |  |  |  |  |  |  |
| 1st Bank | 456,410 | 1,345 | 0.41\% | 263,466 | 1,123 | 0.24\% | -42.27\% | (221.90) | -1/0/1 |
| colotrust | 17,637,987 | 12,135 | 0.11\% | 22,430,899 | 46,448 | 0.37\% | 27.17\% | 34,312.47 | 27/1/6 |
| Farmer's State Bank | 1,555,929 | 6,648 | 0.38\% | 251,785 | 3,428 | 0.32\% | -83.82\% | (3,220.54) | -2/-3/2 |
| Garden of the Gods Bank | 513,335 | 2,753 | 0.54\% | 515,428 | 2,093 | 0.41\% | 0.41\% | (659.97) | 1/-2/1 |
| UMB Pooled Cash | 2,706,649 | - | - | - | - | 0.00\% | -100.00\% | - | 0/0/0 |
| Other (Petty Cash \& F21 CT) | 500 | - | - | 500 | - | 0.00\% | 0.00\% | - | 0/0/0 |
| Total Cash \& Investments | 22,870,811 | 22,882 | 0.13\% | 23,462,078 | 53,092 | 0.35\% | 2.59\% | 30,210.06 | 33/-2/0 |
| Bond \& COP Redemption Funds (Fund 31 \& 16) Financial Institution |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| COLOTRUST | 6,963,176 | 14,460 | 0.13\% | 8,832,899 | 24,621 | 0.36\% | 26.85\% | 10,160.39 | 27/-8/-11 |
| Bank of New York | 15,346,756 | $(3,390)$ | (0.03\%) | 7,522,551 | $(3,417)$ | (0.06\%) | (50.98\%) |  | -4/1/3 |
| UMB Pooled Cash | 818,921 | - | - | 67,095 | - | - | (91.81\%) | - | 0/0/0 |
| Other |  | - | - |  | - | - | - | - | 0/0/0 |
| Total Cash \& Investments | 23,128,853 | 11,070 | 0.04\% | 16,422,545 | 21,203 | 0.17\% | (29.00\%) | 10,133.07 | 29/-6/-13 |
| Insurance Reserve \& Transaction Funds (Fund 18 \& 64) |  |  |  |  |  |  |  |  |  |
| Financial Institution |  |  |  |  |  |  |  |  |  |
| COLOTRUST | 350,651 | 1,310 | 0.17\% | 866,528 | 5,232 | 0.39\% | 147.12\% | 3,921.75 | 1/0/3 |
| Citibank | 327,981 | - | - | 259,366 | - | - | (20.92\%) | - | 0/0/0 |
| UMB Pooled Cash | 950,019 | - | - | 45,135 | - | - | (99.25\%) | - | 0/0/0 |
| Other | - | - | - | - | - | - | - | - | 0/0/0 |
| Total Cash \& Investments | 1,628,650 | 1,310 | 0.13\% | 1,171,029 | 5,232 | 0.28\% | (28.10\%) | 3,921.75 | 1/1/2 |
| All Other Funds (Fund 21, 22, 25, 26, 43, 73, 74) |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| 1st Bank (Kid's Zone) | 1,398 | - | - | 46,578 | - | - | 3,232.82\% | - | 0/0/0 |
| 1st Bank (Fees) | 140,059 | - | - | 189,393 | - | - | 35.22\% | - | 0/0/0 |
| Deposits in Process (Fees) |  |  | - |  | - | - | - | - | 0/0/0 |
| Farmer's State Bank (NutrSvc) | 920,325 | 9,310 | 0.55\% | 50,479 | 7,082 | 0.94\% | (94.52\%) | (2,229) | 6/-6/-2 |
| Deposits in Process (NutrSvc) | - | - | - | - | - | - | - | - | 0/0/0 |
| Farmer's State Bank (Trans) | 1,699 | 538 | 0.17\% | 65,370 | 239 | 0.20\% | 3,746.54\% | (298) | 0/-1/1 |
| Deposits in Process (Trans) | 694 | - | - | 225 | - | - | (67.58\%) | - | 0/0/0 |
| COLOTRUST | 172,427 | - | - | 172,427 | - | - | - | - | 0/0/0 |
| Activity Accts (CT) | 628,329 | 781 | 0.12\% | 630,659 | 2,330 | 0.37\% | 0.37\% | 1,549 | 1/0/1 |
| Activity Accts (UMB \& FSB) | 86,910 |  | - | 1,708,570 | - | - | 1,865.90\% | - | 0/0/0 |
| Other UMB Pooled Cash | 1,319,057 | - | - | 222,887 | - | - | (83.10\%) | - | 0/0/0 |
| Other (Cash Drawers \& F43 CT | 21,614 | 24 | 0.06\% | 31,312 | 23 | 0.01\% | 44.87\% |  | -1/0/1 |
| Total Cash \& Investments | 3,292,512 | 10,654 | 0.00\% | 3,117,899 | 9,674 | 0.32\% | (5.30\%) | (980) | -2/0/1 |
| Total Cash \& Investments by Institution |  |  |  |  |  |  |  |  |  |
| 1st Bank | 597,867 | 1,345 | 0.18\% | 499,436 | 1,123 | 0.22\% | (16.46\%) | (222) | -1/-1/2 |
| COLOTRUST | 25,752,570 | 27,906 | 0.12\% | 32,933,412 | 76,300 | 0.23\% | 27.88\% | 48,395 | 57/-3/-5 |
| Bank of New York | 15,346,756 | $(3,390)$ | (0.03\%) | 7,522,551 | $(3,417)$ | (0.05\%) | (50.98\%) | (27) | (27/1/3 |
| Farmer's State Bank | 2,477,953 | 15,959 | 0.43\% | 367,634 | 10,510 | 2.86\% | (85.16\%) | (5,449 | 4/-8/-1 |
| Garden of the Gods Bank | 513,335 | 2,753 | 0.54\% | 515,428 | 2,093 | 0.41\% | 0.41\% | (660) | -1/-1/2 |
| Citibank | 327,981 |  | - | 259,366 | - | - | (20.92\%) | - | 0/0/0 |
| UMB | 5,881,556 | - | - | 2,043,687 | - | - | (65.25\%) | - | 0/0/0 |
| Other (Petty Cash, DiP) | 22,808 | 24 | 0.02\% | 32,037 | 23 | 0.07\% | 40.46\% | (2) | -1/-1/2 |
| Total Cash \& Investments | 50,920,825 | 44,597 | 0.10\% | 44,173,551 | 86,631 | 0.20\% | (13.25\%) | 42,035 | 72/-12/-18 |

EL PASO COUNTY SCHOOL DISTRICT 49
Capital Projects Financial Summary
June 30, 2016

| Location | Description | Account Number | (Approved) Budgeted Funds for 2015-2016 | Current Forecast <br> (Adjusted) for 2014-2015 | Purchase Order | Encumbered | Paid | Available Balance | Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |






5-16 Fiscal Year
Percent of year completetd $100 \%$
42 Active 100

## 13 Active Local Grants

## 13 Active Statel

Recognized Recognized Kevenue

Total Personnel
Costs $\xrightarrow{\text { Protessional }} \xrightarrow{\begin{array}{c}\text { Purchase Services } \\ \text { Property }\end{array}}$ (Accr) / Ueter FHS-Biotech Progr FES-Down Syndrome PLC-Century Link SES-Morgridge PMIPSI FES-Fuel up to Play FVA - K-12 Contribution ICZ-CLCS
EES-FEF-HOEHN SCHS-Kinder Morgan Musi SCHS-Kinder Morgan Musi SES-Whole Foods RES - Healthy Schools SMS-Healthy School Champ SCHOOL SPONSORED HMS-Great West Math CHOIR
RVE-GEN Youth Found EES-Healthy Schools PLC-School Garden SCHS-Lockheed Martin PLTW EES-Morgridge (Khan) SCHS - Robertson Art Scholarshir SCHS-Calegar Memorial FES-T
Cigna Direct Wellness RVES-TRANS mini Cigna Reimburseable Communications Scholarship FES-ING
HMS-IBARMS Guardians FES- Colorado Knights of Columb

HMS-Whole Kids HMS-Whole Kids HMS-VOYA Unsung Heroes HMS-IBARMS Biospher ANTHEM WELLNESS FUND 113 | ROTC | 9001 |
| :--- | :--- |



| 431 |  |
| :---: | :---: |
| 14,615 |  |
| 704 |  |
| 500 |  |
| 4,014 |  |
| 472 |  |
| 3,431 |  |
| 600 |  |
| 3,566 |  |
| 26,663 |  |
| - |  |
| 14 |  |
| 445 |  |
| 191 |  |
| 1,264 |  |
| 1,412 |  |
| 31,429 |  |
| 9 |  |
| - |  |
| 950 |  |
| 14,431 |  |
| - |  |
| 5,850 |  |
| 674 |  |
| 250 |  |
| - |  |
| 20,339 |  |
| - |  |
| 584 |  |
| 699 |  |
| 31,024 |  |
| - |  |
| 194 200 |  |
| 619 |  |
| 2,000 |  |
| 2,000 |  |
| 500 |  |
| 1,635 |  |
| 14,203 |  |
| 86,404 |  |


| 431 14,615 | - | - | - | - | - | $(431)$ $(14,615)$ | - |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 704 |  | - | - | - |  |  |  |
| 500 |  | - | - | - |  |  | - |
| 4,014 | . | - | - | - | $(4,014)$ | - | - |
| 472 | - | - | - | - | - | (472) | - |
| 3,431 | - | - | - | - | $(3,431)$ | - | - |
| 600 | - | - | - | - | (600) | - | - |
| 3,566 | - | - | - | - | $(3,566)$ | - | - |
| 26,663 | - | - | - | - | $(26,663)$ | - | - |
| - | - | - | - | - | - | - | - |
| 14 | - | - | - | - | (14) | - | - |
| 445 | - | - | - | - | (445) | - | - |
| 191 | - | - | - | - | (191) | - | - |
| 1,264 | - | - | - | - | $(1,264)$ | - | - |
| 1,412 | - | - | - | - | $(1,412)$ | - | - |
| 31,429 | $(30,929)$ | - | - | - | - | - | (500) |
| 9 | - | - | - | - | (9) | - | - |
| - | - | - | - | - | - | - | - |
| 950 | - | - | - | - | (950) | - | - |
| 14,431 | $(7,161)$ | - | - | $(1,750)$ | $(5,520)$ | - | - |
| - | - | - | - | - | - | - | - |
| 5,850 | - | - | - | - | $(5,850)$ | - | - |
| 674 | - | - | - | - | (674) | - | - |
| 250 | - | - | - | - | - | - | (250) |
| - | - | - | - | - | - | - | - |
| 20,339 | $(7,305)$ | $(2,160)$ | - | $(3,758)$ | $(3,901)$ | $(2,550)$ | (665) |
| - | - | - | - | - | - | - | - |
| 584 | - | - | - | - | (584) | - | - |
| 699 | - | - | - | - | (699) | - | - |
| 31,024 | - | - | - | - | $(31,024)$ | - | - |
| - | - | - | - | - | - | - | - |
| 194 | - | - | - | - | (194) | - | - |
| 200 | - | - | - | - | (200) | - | - |
| 619 | - | - | - | - | (619) | - | - |
| 2,000 | - | - | - | - | $(2,000)$ | - | - |
| 2,000 | - | - | - | - | $(2,000)$ | - | - |
| 500 | - | - | - | - | (500) | - | - |
| 1,635 | - | - | - | - | $(1,635)$ | - | - |
| 14,203 | - | (11,679) | - | - | $(2,524)$ | - | - |
| 86,404 | - | $(3,139)$ | - | $(1,350)$ | $(61,523)$ | $\checkmark$ | $(15,834)$ |

Total
Implementation costs Grand Grand
tal spend

Revenue \& Expense
Balance Iest Current Yea
Net Receip
anstribuions Net Receipts
(Distributions)

Ending Balance
Sheet Revenue Sheet Revenue
(Accr) / Deter $\begin{array}{r}(43) \\ (14,615) \\ \hline\end{array}$
 Recognized


13 Active State/Fed Grants


| HMS - Lockheed Martin-PLTW | 1012 | - | 431 | - | - | - | - | - | (431) | - | (431) | (431) | - | 431 | - |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| SCHS-SCETC | 1017 | - | 19,131 | - | - | - | - | - | $(19,131)$ | - | $(19,131)$ | $(19,131)$ | - | 19,131 | - |
| FHS-Biotech Program | 1021 | - | 704 | - | - | - | - | (704) | - |  | (704) | (704) | - | 704 | - |
| FES-Down Syndrome | 1026 | - | 500 | - | - | - | - | (500) | - | - | (500) | (500) | - | 500 |  |
| PLC-Century Link | 1028 | - | 9,020 | - | - | - | - | $(9,020)$ | - | - | $(9,020)$ | $(9,020)$ | - | 9,020 | - |
| SES-Morgridge PMIPSI | 1039 | - | 472 | - | - | - | - | - | (472) | - | (472) | (472) | - | 472 | . |
| FES-Fuel up to Play | 1050 | - | 3,528 | - | - | - | - | $(3,528)$ | - | - | $(3,528)$ | $(3,528)$ | - | 3,528 | - |
| FVA - K-12 Contribution | 1051 | - | 1,095 | - | - | - | - | $(1,095)$ | - | - | $(1,095)$ | $(1,095)$ | - | 1,095 | - |
| ICZ-CLCS | 1052 | - | 4,500 | - | - | - | - | $(4,500)$ | - | - | $(4,500)$ | $(4,500)$ | - | 4,500 | - |
| EES-FEF-HOEHN | 1053 | - | 26,663 | - | - | - | - | $(26,663)$ | - | - | $(26,663)$ | $(26,663)$ | - | 26,663 |  |
| OES-Neumann IPAD | 1054 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| SCHS-Kinder Morgan Music | 1056 | - | 14 | - | - | - | - | (14) | - | - | (14) | (14) | - | 14 | - |
| SMS - CAP | 1061 | - | 445 | - | - | - | - | (445) | - | - | (445) | (445) | - | 445 |  |
| SES-Whole Foods | 1062 | - | 191 | - | - | - | - | (191) | - | - | (191) | (191) | - | 191 | - |
| RES - Healthy Schools | 1080 | - | 1,286 | - | - | - | - | $(1,286)$ | - | - | $(1,286)$ | $(1,286)$ | - | 1,286 | - |
| SMS-Healthy School Champ | 1081 | - | 2,230 | - | - | - | - | $(2,230)$ | - |  | $(2,230)$ | $(2,230)$ | - | 2,230 |  |
| SCHOOL SPONSORED | 1099 | - | 20,690 | $(30,929)$ | - | - | - |  | - | (500) | (500) | $(31,429)$ | (10,739) | 20,690 | - |
| HMS-Great West Math | 1100 | - | 9 | - | - | - | - | (9) | - | - | (9) | (9) | - | 9 | - |
| CHOIR | 1101 | - | 168 | - | - | - | - | (168) | - | - | (168) | (168) | - | 168 | - |
| RVE-GEN Youth Found | 1103 | - | 1,183 | - | - | - | - | $(1,183)$ | - | - | $(1,83)$ | $(1,183)$ | - | 1,183 | - |
| EES-Healthy Schools | 1104 | - | 16,388 | $(8,932)$ | - | - | $(1,750)$ | $(5,707)$ | - | - | $(7,457)$ | $(16,388)$ | - | 16,388 |  |
| PLC-School Garden | 1105 | - | 962 | - | - | - | - | (962) | - | - | (962) | (962) | - | 962 | - |
| SCHS-Lockheed Martin PLTW | 1106 | - | 11,986 | - | - | - | - | $(11,986)$ | - | - | $(11,986)$ | $(11,986)$ | - | 11,986 |  |
| EES-Morgridge (Khan) | 1108 | - | 674 | - | - | - | - | (674) | - | - | (674) | (674) | - | 674 |  |
| SCHS - Robertson Art Scholarshir | 1110 | - | 500 | - | - | - | - | - | - | (500) | (500) | (500) | - | 500 | - |
| SCHS-Calegar Memorial | 1111 | - | - | - | - | - | - |  | - |  | - | - | . |  | - |
| KP | 1112 | - | 22,501 | $(8,375)$ | $(2,160)$ | - | $(4,395)$ | $(4,218)$ | $(2,688)$ | (665) | $(14,126)$ | $(22,501)$ | - | 22,501 |  |
| FES-Target Field Trip | 1113 | - | - |  | - | - | - |  |  |  |  | - |  |  |  |
| Cigna Direct Wellness | 1114 | - | 584 | - | - | - | - | (584) | - | - | (584) | (584) | - | 584 | - |
| RVES-TRANS mini | 1115 | - | 699 | - | - | - | - | (699) | - | - | (699) | (699) | - | 699 | - |
| Cigna Reimburseable | 1118 | - | 31,024 | - | - | - | - | $(31,024)$ | - | - | $(31,024)$ | $(31,024)$ | - | 31,024 | - |
| Communications Scholarship | 1120 | - | 25,308 | - | - | - | - | $(23,808)$ | - | $(1,500)$ | $(25,308)$ | $(25,308)$ | - | 25,308 |  |
| FES-ING | 1122 | - | 194 | - | - | - | - | (194) | - |  | (194) | (194) | - | 194 |  |
| HMS-IBARMS Guardians | 1125 | - | 200 | - | - | - | - | (200) | - | - | (200) | (200) | - | 200 | - |
| FES- Colorado Knights of Columb | 1126 | - | 619 | - | - | - | - | (619) | - | - | (619) | (619) | - | 619 | - |
| HMS-Whole Kids | 1127 | - | 2,000 | - | - | - | - | $(2,000)$ | - | - | $(2,000)$ | $(2,000)$ | - | 2,000 | - |
| HMS-VOYA Unsung Heroes | 1130 | - | 2,000 | - | - | - | - | $(2,000)$ | - | - | $(2,000)$ | $(2,000)$ | - | 2,000 |  |
| HMS-IBARMS Biosphere | 1131 | - | 500 | - | - | - | - | (500) | - | - | (500) | (500) | - | 500 | - |
| FMS-CO DNS-Archery | 1132 | - | 1,800 | - | - | - | - | $(1,800)$ | - | - | $(1,800)$ | $(1,800)$ | - | 1,800 | - |
| ANTHEM WELLNESS FUND | 1133 | - | 45,000 | - | $(30,000)$ | - | - | $(15,000)$ | - | - | $(45,000)$ | $(45,000)$ | - | 45,000 | - |
| ROTC | 9001 | - | 110,851 | - | $(3,139)$ | - | $(1,350)$ | $(85,728)$ | - | $(20,634)$ | $(110,851)$ | $(110,851)$ | - | 110,851 | - |

June 30, 2016
2015-16 Fiscal Year
Percent of year completetd $100 \%$
42 Active Local Grants




 Sheet Revenue
(Accr) / Ueter

| Grants Unassigned Budget | 4000 |  | 645,177 | (2,270,185) |  |  |  | 1,625,008 |  |  | 1,625,008 | $(645,177)$ |  | 645,177 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| State \& Federal Grants |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| EXP \& At Risk Students | 3183 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Counselor Corps Grant | 3192 | - | - | - | - | - |  | - |  |  | - | - |  |  | - |
| State library grant | 3207 | - | - | - | - | - | - | - |  | - | - | - |  | - | - |
| TITLE 1 | 4010 | - | 1,340,071 | $(1,067,106)$ | $(83,057)$ |  | $(66,630)$ | $(94,353)$ | $(10,009)$ | (18,915) | (272,965) | $(1,340,071)$ |  | 1,340,071 | - |
| IDEA PART B | 4027 | . | 2,673,965 | $(1,572,512)$ | $(399,644)$ | - | $(701,809)$ | - | - | - | $(1,101,453)$ | $(2,673,965)$ | - | 2,673,965 | - |
| Perkins | 4048 | - | 67,198 | $(5,247)$ | $(3,478)$ | - | $(14,466)$ | $(40,386)$ | $(3,621)$ | - | $(61,951)$ | $(67,198)$ |  | 67,198 | - |
| IDEA Preschool | 4173 | - | 30,840 | $(27,114)$ | - | - | - | $(3,726)$ | - | - | $(3,726)$ | $(30,840)$ |  | 30,840 | - |
| title iv | 4186 | . | - | - | . | - | - | - | . | - | - | - |  | - | . |
| TITLE V | 4298 | - | - | - | - | - | - | - | - | - | - | - |  | - | - |
| TITLE II-D | 4318 | - | - | - | - |  | - | - | - | - | - | - |  | - | - |
| TITLE III | 4365 | - | 63,992 | (15,978) | $(17,157)$ | - | (6) | $(24,730)$ | $(6,000)$ | (121) | $(48,014)$ | $(63,992)$ |  | 63,992 | - |
| TITLE II-A | 4367 | - | 164,527 | $(51,402)$ | (72,515) | - | $(33,164)$ | $(7,446)$ | - | - | (113,125) | $(164,527)$ |  | 164,527 |  |
| TITLE II-D-ARRA | 4386 | - |  | - |  | - | - | - | - | - | - | - |  | - | - |
| TITLE I-A-ARRA | 4389 | - | - | - | - | - | - | - | - | - | - | - |  | - | - |
| IDEA PART B-ARRA | 4391 | - |  | - | - | - | - | - | - | - | - | - |  | - |  |
| RVES-IDEA-Preschool-ARRA | 4392 | - | - | - | - | - | - | - | - | - | - | - |  | - | - |
| INDICATOR 14 | 5027 | - | 4,580 | $(4,580)$ | - | - | - | - | - | - | - | $(4,580)$ |  | 4,580 | - |
| SWAP 6126 | 5126 | . | - | - | - | - | - | - | - | - | - | - |  | - | - |
| REMS-Security | 5184 | - | - | - | - | - | - | - | - | - | - | - |  | - | - |
| STEM 6215 | 5215 | - |  | - | - | - | - | - | - | - | - | - |  | - | - |
| ESCAPE IB GRANT | 5330 | - | 5,194 | - | - | - | - | $(5,194)$ | - | - | $(5,194)$ | $(5,194)$ |  | 5,194 | - |
| School Improvement Program | 5377 | - | - | - | - | - | - | - | - | - | - | - |  | - | - |
| RTTT-EARLY LIT | 5412 | - | 8,700 | - | - | - | - | - | - | $(8,700)$ | $(8,700)$ | $(8,700)$ |  | 8,700 | - |
| SWAP-OCC/PREP | 6126 | - | - | - | - | - | - | - | - | - | - | - |  | - | - |
| K12 STEM-SUB | 6215 | - | - | - | - | - | - | - | - | - | , | - |  | - | - |
| Charter School Startup | 5282 | - | 215,000 | - | - | - | $(215,000)$ | - | - | - | $(215,000)$ | $(215,000)$ |  | 215,000 | - |
| PRESCHL-PYRAMID | 6323 | - |  | - | - | - |  | - |  |  | - | - |  | - |  |
| TITLE III IMMIGRANT Program | 6365 | - | 1,295 | $(1,295)$ | - | - | - | - | - | - | - | $(1,295)$ |  | 1,295 | - |
| NBCT Grant | 6397 | - | - | - | - | - | - | - | - | - | - | - |  | - | - |
| DODEA AIM | 7030 | - | - | - | - |  | - | - |  | - | - | - |  | - | - |
| TITLE III Set Aside | 7365 |  | 17,857 | $(14,272)$ |  | - | (1) | $(3,584)$ |  |  | $(3,585)$ | $(17,857)$ |  | 17,857 | - |
| AIM - ES | 7556 | - | - | - | - | - | - | ) | - | - | - | - |  | - | - |
| Medicaid | 9003 | - | 995,883 | $(317,400)$ | $(30,000)$ | $(2,000)$ | $(15,475)$ | $(126,925)$ | (299,300) | $(204,783)$ | $(678,483)$ | $(995,883)$ |  | 995,883 | - |
| Dept of Defense | 9005 | . | . | - | - | - | - | - | - | - | - | - |  | . | - |
| Combined Grant Results |  | - | 6,611,069 | (5,395,327) | $(641,150)$ | $(2,000)$ | (1,054,046) | 1,079,424 | (341,652) | (256,318) | (1,215,742) | (6,611,069) |  | 6,611,069 | - |
| Fund 22 | Accrued | - | 6,234,279 | $(5,347,091)$ | $(605,851)$ | $(2,000)$ | $(1,046,551)$ | 1,318,664 | $(318,930)$ | $(232,519)$ | $(887,187)$ | $(6,234,279)$ |  | 6,234,279 | - |
| Fund 26 | Deferred | - | 376,790 | $(48,236)$ | $(35,299)$ | - | $(7,495)$ | $(239,241)$ | (22,721) | $(23,799)$ | $(328,554)$ | $(376,790)$ |  | 376,790 | - |
| Combined |  |  | 6,611,069 | (5,395,327) | $(641,150)$ | $(2,000)$ | $(1,054,046)$ | 1,079,424 | $(341,652)$ | $(256,318)$ | (1,215,742) | $(6,611,069)$ |  | 6,611,069 |  |

June 30, 2016
2015-16 Fiscal Year
2015-16 Fiscal Year
Percent of year completetd $100 \%$
42 Active Local Grants
13 Active State/Fed Grants
HMS - Lockheed Martin-PLTW
HMS - Lockheed Martin-PLTW 1012

|  | 1017 | 431 |
| :--- | ---: | ---: | ---: |
| SCHS-SCETC | 1021 | 704 |
| FHS-Biotech Program | 1025 |  | FES-Down Syndrome PLC-Century Link SES-Morgridge PMIPSI FES-Fuel up to Play FVA - K-12 Contribution ICZ-CLCS OES-Neumann IPAD SCHS-Kinder Morgan Music SMS - CAP SES-Whole Foods RES - Healthy Schools SMS-Healthy School Cham SCHOOL SPONSORED HMS-Great West Math CHOIR



VE-GEN Youth Found EES-Healthy Schools PLC-School Garden SCHS-Lockheed Martin PLTW SCHS - Robertson Art SCHS - Robertson Art Scholarshi SCHS
FES-Target Field Trip
Cigna Direct Wellness RVES-TRANS mini Cigna Reimburseable Communications Scholarship FES-ING
HMS-IBARMS Guardians FES- Colorado Knights of Columb
HMS-Whole Kids HMS-Whole Kids HMS-VOYA Unsung Heroes FMS-CO DNS-Archery ANTHEM WELLNESS FUND ROTC
 supp



$-$ Uther Total
Implementatio
costs Grand Grand
tal spend (should be zero)
Revenue \& Revenue \&
Expense
Balance Curret Receipts
(Ulstributions)

Ending Balance Sheet Revenue
(Accr) / Leter

431
15,752 1021
1026
1028 1028
1039
1050 1039
1050

1051 | 1051 |
| :--- |
| 1052 | 1052

1053
1054
105 1054
1056 1056
1061
1062 1061
1062
1080
1062
1080
108 1081
1099
1100 1100
1101 1101
1103
1104 1103
1105

| -1 |
| :--- | :--- |
| -1 | | 704 |
| ---: |
| 500 |
| 4,020 |
| - |
| 2,888 |
| 1,095 |
| 4,500 |
| 3,908 |
| 1,175 |
| 168 |
| - |
| 191 |
| 1,85 |
| 2,230 |
|  |
| 168 |
| 287 |
| 9 | | 504 |  |
| :---: | :---: |
| 500 |  |
| , 020 |  |
|  |  | 1108

1110
1110
1111
1112
1111
1112
1 1113
1114 1115
1115

| $\begin{array}{r}431 \\ \hline\end{array}$ | 4,516 |
| :---: | :---: |
| 704 | - |
| 500 | - |
| 4,020 | 5,006 |
|  | - |
| 2,888 | 97 |
| 1,095 | 495 |
| 4,500 | 934 |
| 3,908 | - |
| 1,175 |  |
| 168 | - |
|  | - |
| 191 | - |
| 1,854 | 21 |
| 2,230 | 818 |
| - | $(10,739)$ |
| (39) | - |
| 168 | 168 |
| 287 | 233 |
| 937 | 1,957 |
| 962 | 962 |
| 3,986 | 6,136 |
| 674 | - |
| 500 | 250 |
| (436) | - |
| 1 | 2,162 |
| 55 | - |
| 584 | - |
| 99 | - |
| (229) | - |
| 5,474 | 25,308 |
| 194 | - |
| 200 | - |
| 619 | - |
| 2,000 | - |
| - | - |
| - | 165 |
|  | 30,797 |
|  | 24,447 |


| - ${ }_{4,516}$ | - | - | - | $-$ | $-$ | $(4,516)$ | - |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| - | - | - | - | - | - | - | - |
|  | - | - | - | - | - | - | - |
| 5,006 | - | - | - | - | $(5,006)$ | - | - |
| - | - | - | - | - | - | - | - |
| 97 | - | - | - | - | (97) | - | - |
| 495 | - | - | - | - | (495) | - | - |
| 934 | - | - | - | - | (934) | - | - |
| - | - | - | - | - | - | - | - |
| - | - | - | - | - | - | - | - |
| - | - | - | - | - | - | - | - |
| - | - | - | - | - | - | - | - |
| - | - | - | - | - | (21) | - | - |
| 21 | - | - | - | - | (21) | - | - |
| 818 | - | - | - | - | (818) | - | - |
| $(10,739)$ | - | - | - | - | - | - | - |
| - | - | - | - | - | - | - | - |
| 168 | - | - | - | - | (168) | - | - |
| 233 | - | - | - | - | (233) | - | - |
| 1,957 | $(1,771)$ | - | - | - | (187) | - | - |
| 962 | - | - | - | - | (962) | - | - |
| 6,136 | - | - | - | - | $(6,136)$ | - | - |
| - | - | - | - | - | - | - | - |
| 250 | - | - | - | - | - | - | (250) |
| - | - | - | - | - | - | - | - |
| 2,162 | $(1,070)$ | - | - | (637) | (317) | (138) | - |
| - | - | - | - | - | - | - | - |
| - | - | - | - | - | - | - | - |
| - | - | - | - | - | - | - | - |
| , | - | - | - | - | , | - | - |
| 25,308 | - | - | - | - | $(23,808)$ | - | $(1,500)$ |
| - | - | - | - | - | - | - | - |
|  | - | - | - | - | - | - | - |
| - | - | - | - | - | - | - | - |
| - | - | - | - | - | - | - | $-$ |
| - | - | - | - | - | - | - | - |
| 165 | - | - | - | - | (165) | - | - |
| 30,797 | - | (18,321) | - | - | $(12,476)$ | - | - |
| 24,447 | - |  | - | - | $(24,206)$ | - | $(4,800)$ |


$\qquad$ | 1122 |
| :--- |
| 1125 |
| 1126 |
| 1127 |
| 1130 |
| 1131 | , (130 1131

1132
$\qquad$
June 30, 2016
2015-16 Fiscal Year
2015-16 Fiscal Year
Percent of year completetd $100 \%$
Begining Balance
Sheet Revenue



 Other Net Receipts
(Distributions

Ending Balance Sheet Revenue
42 Active Local Grants

| Grants Unassigned Budget | 4000 |  | 645,177 | $(2,270,185)$ |  |  |  | 1,625,008 |  |  | 1,625,008 | (645,177) |  | 645,177 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| State \& Federal Grants |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| EXP \& At Risk Students | 3183 | - | - | - | - | - | - | - | - | - | - | . | . | - | - |
| Counselor Corps Grant | 3192 | - | - | - | - | - | - | - | - | - | - |  | - |  |  |
| State library grant | 3207 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TITLE 1 | 4010 | (236,515) | 142,401 | $(78,490)$ | (9,611) | - | $(13,301)$ | (33,275) | - | (7,724) | $(63,910)$ | $(142,401)$ | - | 468,811 | 89,896 |
| IDEA PART B | 4027 | $(454,224)$ | 212,634 | $(54,070)$ | - | - | $(158,564)$ | - | - | - | (158,564) | $(212,634)$ | - | 1,161,107 | 494,249 |
| Perkins | 4048 | $(23,970)$ | 604 | (240) | (13) | - | (1) | (117) | (233) | - | (364) | (604) | - | 92,057 | 67,483 |
| IDEA Preschool | 4173 | $(9,828)$ | 417 | 128 | - | - | 122 | (667) | - | - | (545) | (417) | - | 14,972 | 4,727 |
| title iv | 4186 | - | - | - | - | - | - |  | - | - | - | - | - | . | - |
| TITLE V | 4298 |  | - | - | - |  | - | - | - | - | - | - | - | - |  |
| TITLE II-D | 4318 | - | - | - |  |  | - | - |  | - | - | - | - | - | - |
| TITLE III | 4365 | $(15,648)$ | 15,653 | $(1,431)$ | $(3,362)$ | - | - | $(4,860)$ | $(6,000)$ | - | $(14,222)$ | $(15,653)$ | - | 43,583 | 12,282 |
| TTTLE II-A | 4367 | $(12,247)$ | 27,155 | $(20,055)$ | $(4,402)$ | - | $(2,044)$ | ${ }^{(654)}$ | - | - | $(7,101)$ | $(27,155)$ | - | 53,054 | 13,651 |
| TITLE II-D-ARRA | 4386 |  |  | - | - | - | - | - | - | - | - | - | - | - | - |
| TITLE I-A-ARRA | 4389 | . | - | - | - | - | - | - | - | - | - | . | - | - |  |
| IDEA PART B-ARRA | 4391 |  |  | - | - |  | - | - |  |  | - | - | - |  |  |
| RVES-IDEA-Preschool-ARRA | 4392 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| INDICATOR 14 | 5027 | - | - | - | - | - | - | - | - | - | - | - | . | - |  |
| SWAP 6126 | 5126 | - | - | - | - |  | - | - | - | - | - | - | - | - |  |
| REMS-Security | 5184 | - |  | - | - |  |  | - | - |  |  |  | - |  |  |
| STEM 6215 | 5215 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| ESCAPE IB GRANT | 5330 | - | 5,194 | - | - | - | - | $(5,194)$ | - | - | $(5,194)$ | $(5,194)$ | - | - | $(5,194)$ |
| School Improvement Program | 5377 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| RTTT-EARLY LIT | 5412 | - | - | - | - |  | - | - | - |  | - | - | - |  |  |
| SWAP-OCC/PREP | 6126 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| K12 STEM-SUB | 6215 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Charter School Startup | 5282 | - | 5,064 | - | - | - | $(5,064)$ | - | - | - | $(5,064)$ | $(5,064)$ | - | 117,760 | 112,696 |
| PRESCHL-PYRAMID | 6323 | - |  | - |  |  | - | - |  | - | - |  | - |  |  |
| TITLE III IMMIGRANT Program | 6365 | - | 25 | (25) | - | - | - | - | - | - | - | (25) | - | 743 | 718 |
| NBCT Grant | 6397 | - |  | - | - | - | - | - | - | - | - | - | - | - | - |
| DODEA AIM | 7030 | - | - | - | - |  | - | - | - |  | - | - | - | - | - |
| TITLE III Set Aside | 7365 | (0) | 9 | - | - |  | - | (9) | - |  | (9) | (9) |  | 7,486 | 7,476 |
| AIM - ES | 7556 |  |  | - | - | - | - | - | - | - | - | - | - | - | - |
| Medicaid | 9003 | 542,021 | 318,587 | $(56,138)$ | (744) | - | $(3,652)$ | $(31,577)$ | $(24,069)$ | (202,407) | $(262,449)$ | (318,587) |  | $(854,573)$ | $(631,139)$ |
| Dept of Defense | 9005 |  |  | - | - |  | - | - |  | - | - | - | - | - | - |
| Combined Grant Results |  | (144,959) | 1,477,392 | (2,483,347) | (36,453) |  | (183,141) | 1,472,628 | (34,956) | (216,681) | 1,001,397 | (1,481,950) | $(4,559)$ | 1,735,297 | 112,946 |
| Fund 22 | Accrued | $(753,200)$ | 1,372,920 | $(2,480,506)$ | $(18,132)$ | - | $(182,504)$ | 1,548,655 | $(30,302)$ | $(210,131)$ | 1,107,586.45 | (1,372,919.66) | - | 1,750,177 | 802,562 |
| Fund 26 | Deferred | 608,241 | 104,472 | $(2,841)$ | $(18,321)$ | - | (637) | $(76,027)$ | $(4,654)$ | $(6,550)$ | $(106,190)$ | $(109,031)$ | $(4,559)$ | (14,881) | $(689,616)$ |
| Combined |  | $(144,959)$ | 1,477,392 | $(2,483,347)$ | $(36,453)$ |  | $(183,141)$ | 1,472,628 | $(34,956)$ | $(216,681)$ | 1,001,397 | $(1,481,950)$ | $(4,559)$ | 1,735,297 | 112,946 |

## EL PASO COUNTY SCHOOL DISTRICT 49

## District Financial Summary

## Special Programs Review <br> June 30, 2016

Percent of year completetd $100 \%$


Recognized

Total
Personnel ersonnel
Costs $\qquad$ Pro

Special Education Programs \& Special Education Component of General Programs
15-16 cAct

| $\frac{\text { Designated Funding }}{\text { ECEA Fund } 10}$ | Gra |
| :---: | :---: |
| Program Name | Pa |
| General |  |
| Total SPED School Levells.... |  |
| Adaptive Pysical Disability |  |

Adaptive Pysical Disability 1710 $\begin{array}{ll}\text { Hearing Impaired } & 1730\end{array}$ SIED - Sig ID Emot Disab 1750 SOCO - Autism (Soc/Comm 1760 SLD" - Speech/Lang Disab Speech Path / Language MH - Multiple Handicap
Preschool
Elevates
Elevates
Extended School Year

Summer School 1 Social Work/ Behavioral Sk SWAAAC Admin Health Svc / Nurses 2130 Psychologist 2140 Occupational/Physical Ther Accupational/Physical Ther Administration Other Miscellaneous Other Miscellaneous
Specific Administration

| Grant | Grant Code |
| :---: | :---: |


| Grant | Grant Code |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| IDEA Title VIB 22 | 4027 | $(454,224)$ | 2,461,331 \| | $(1,518,442)$ | $(399,644)$ | - | $(543,245)$ |  |  |  | $(942,889)$ \| | $(2,461,331)$ \| |  | 2,421,306 \| | $(494,249)$ \| |
| Program Name | Prog \# |  |  |  |  | - |  |  | - |  |  |  |  |  |  |
| General | 1700 |  | - | - | - | - | - | - | - | - | - | - | - |  |  |
| Total School Programs | 170X |  | - | $(1,515,906)$ | $(318,503)$ | - | $(533,469)$ |  | - | - | (851,972) | $(2,367,878)$ | $(2,367,878)$ |  |  |
| SWAAAC | 1780 |  | - |  | - | - | - | - | - | - |  | - |  |  |  |
| Psychologist | 2140 |  | - |  | - | - | - | - | - | - | - | - |  |  |  |
| Administration | 2231 |  | - | $(2,536)$ | (81,141) | - | $(5,253)$ | - | - | - | $(86,394)$ | $(88,930)$ | $(88,930)$ |  |  |
| Workman's Comp | 2850 |  | - | - | - | - | $(4,523)$ | - | - | - | $(4,523)$ | $(4,523)$ | $(4,523)$ |  |  |
| Grant | Grant Code |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| IDEA Title VIB PS 22 | 4173 | (9,828) | 30,423 \| | $(27,242)$ | - | - | (122) | $(3,059)$ | - |  | $(3,181)$ \| | $(30,423)$ \| | - | 35,524 \| | $(4,727)$ \| |
| Program Name | Prog \# |  |  |  | - | - | - | - | - |  |  |  |  |  |  |
| Preschool | 0041 |  | - | - | - | - |  | - | - | - | - | - | - |  |  |
| Preschool | 1791 |  | - | (27,242) | - | - | - | $(3,059)$ | - | - | $(3,059)$ | $(30,301)$ | $(30,301)$ |  |  |
| Workman's Comp | 2850 |  | - | - | - | - | (122) | - | - | - | (122) | (122) | (122) |  |  |
| Grand Total Consolidated |  |  | 5,675,952 \| | (13,503,229) | $(1,328,776)$ | $(8,155)$ | $(1,932,849)$ | $(140,447)$ | $(39,552)$ | $(147,633)$ | (3,597,411)\| | $(17,100,641)$ \| | (11,424,689) | 2,456,082 \| | $(499,561)$ |
| FSD49-1516TB | B-20160630.x\|s | D-PS-Sub |  |  |  |  | Page 40 |  |  |  |  |  |  | 7/2016-5:4 |  |

## EL PASO COUNTY SCHOOL DISTRICT 49

## District Financial Summary

## Special Programs Review <br> June 30, 2016

Percent of year completetd $100 \%$


Recognized


| Purchase Services |  |
| :---: | :---: |
| Propessional | Other | Supplies

Equipmen

Other
$\qquad$ Implement
Costs


## Special Education Programs \& Special Education Component of General Programs

| Designated Funding |  |
| :---: | :---: |
|  | ECEA Fund 10 |
|  | Program Name |
| General |  |
| Total School Programs Adaptive Pysical Disability |  |
|  |  |
| Vision Impaired |  |
| Hearing Impaired |  |
| "SLIC - Sig Lim Intell Cap SIED - Sig ID Emot Disab |  |
|  |  |
| SOCO - Autism (Soc/Comm |  |
| 'SLDD- - Speech/Lang Disab |  |
| Speech Path Language |  |
|  |  |
| Preschool |  |
| Elevates |  |
| Extended School Year |  |
| Summer School |  |
| Social Work/ ${ }^{\text {cehehavioral }}$ SF |  |
| SWAAAC Admin |  |
| Health Svc / Nurses |  |
| Psychologist |  |
| Deaf \& HH |  |
| Occupational/Physical Ther |  |
| Administration |  |
| Transportation |  |
| Other Miscellaneous |  |
|  | Administration |



## EL PASO COUNTY SCHOOL DISTRICT 49

## District Financial Summary

## Special Programs Review <br> June 30, 2016

Percent of year completetd $100 \%$


Recognized
Recognize
Revenue

Total
Personnel ersonnel
Costs $\qquad$ Purchase Services

Purchase Service

 s

Special Education Programs \& Special Education Component of General Programs

## Act v cBud

| Designated Funding G | Grant Code |  | eFTE | 210,790 |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| ECEA Fund 10 | 3130 |  | 3.31 |  |  |
| Program Name | Prog \# |  |  |  |  |
| General | 1700 | \%om | 4.1 | - |  |
| "Total School Programs | 170X |  | 4.8 |  |  |
| Adaptive Pysical Disability | 1710 | ${ }^{p m}$ | (0.1) |  |  |
| Vision Impaired | 1720 | "00 | (0.0) |  |  |
| Hearing Impaired | 1730 | ${ }^{\text {\%omem}}$ | - | - |  |
| SLIC - Sig Lim Intell Cap | 1740 | ${ }^{\text {vos }}$ | 3.8 |  |  |
| SIED - Sig Id Emot Disab | 1750 | vo | (2.2) | - |  |
| SOCO - Autism (Soc/Comm | n 1760 | ${ }^{\circ}$ | (0.4) |  |  |
| SLD-Speech/Lang Disab | 1770 | vos | 0.2 |  |  |
| Speech Path / Language | 1771 | ${ }^{\text {pos }}$ | (1.1) | - |  |
| MH - Multiple Handicap | 1780 | \%m | (2.9) |  |  |
| Preschool | 1791 | ,mex | (0.2) |  |  |
| Elevates | 1797 | ${ }^{\text {vow }}$ | - |  |  |
| Extended School Year | 1798 | ${ }^{* 0}$ | - | - |  |
| Summer School | 1799 | ${ }^{*}$ | 0.4 | - |  |
| Social Work / Behavioral Sk | Sk 2113 | ${ }^{212 m}$ | 0.3 |  |  |
| SWAAAC Admin | 2126 | ${ }^{\text {zamam }}$ | - | - |  |
| Health Svc / Nurses | 2130 | 2 | (0.5) | - |  |
| Psychologist | 2140 | 2zam | (0.6) | - |  |
| Deaf \& HH | 2150 | ${ }_{\text {2xam }}$ | (0.2) | - |  |
| Occupational/Physical Ther | - 2160 | ${ }^{2}$ zam | (1.9) |  |  |
| Administration | 2231 | 2mam | (0.1) | - |  |
| Transportation | 2721 | \% | 0.3 |  |  |
| Other Miscellaneous | several | ${ }^{\text {ane }}$ | - | - |  |
| Administration | 2410 | 2mos | - | - |  |

Net Cost
per total SFTE

| Grant | Grant Code |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| IDEA Title VIB 22 | 4027 | $(454,224) \mid$ | $(212,634)$ \| | 54,070 | - | - | 158,564 | - | - |  | 158,564 \| | 212,634 \| | - | $(252,659)$ \| | $(494,249)$ |
| Program Name | Prog \# |  |  | - | - | - | - | - | - | - | - |  |  |  |  |
| General | 1700 . |  | - | - | - | - | - | - | - | - | - | - | - |  |  |
| Total School Programs | 170X |  | - | 54,070 |  | . | 141,531 | - | . | - | 141,531 | 195,602 | 195,602 |  |  |
| SWAAAC | 1780 mom |  | - | - | - | - | - | - | - | , | - | - | - |  |  |
| Psychologist | 2140 \% zeom |  | - | - | - | - | - | - | - | - | - | - | - |  |  |
| Administration | 2231 zemo |  | - | - | - | - | 21,556 | - | - | - | 21,556 | 21,556 | 21,556 |  |  |
| Workman's Comp | 2850 mon |  | - | - | - | - | $(4,523)$ | - | - | - | $(4,523)$ | $(4,523)$ | $(4,523)$ |  |  |
| Grant | Grant Code |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| IDEA Title VIB PS 22 | 4173 | $(9,828)$ | (417) \| | (128) | - | - | (122) | 667 | - | - 1 | 545 \| | 417 \| | 0 | 4,684 \| | (4,727) |
| Program Name | Prog \# |  |  | - | - | - | - | - | - | - | - | - | - |  |  |
| Preschool | 0041 . |  | - | - | . | - | . | - | - | - | - | - | - |  |  |
| Preschool | 1791 , mox |  | - | (128) | - | . | - | 667 | . | - | 667 | 539 | 539 |  |  |
| Workman's Comp | 2850 mon |  | - | - | - | - | (122) | - | - | - | (122) | (122) | (122) |  |  |
| Grand Total Consolidated |  |  | $(2,261)$ \| | (70,929) | 77,385 | (390) | 138,042 | 12,159 | 10,050 | 101,660 \| | 338,906 \| | 267,977 \| | 265,715 |  |  |

## EL PASO COUNTY SCHOOL DISTRICT 49

## District Financial Summary <br> \section*{Special Programs Review}

June 30, 2016
Percent of year completetd 100\%
(Accr) / De

| Recognized | $\begin{array}{c}\text { Total } \\ \text { Personnel } \\ \text { Costs }\end{array}$ |
| :--- | :---: |

Revenu

Costs

Consolidated PreSchool Analysis

| Tuition Based <br> Fund 10 | Program <br> 0040 |
| :--- | ---: |
| CY Headcount is 0 | $15-16 \mathrm{cAct}$ |
| O\% of total PK; and | $15-16 \mathrm{cBud}$ |
| O\% of Tuition + CPP. | cAct v cBud |
| 14-15 cAct is $0,0 \%$ \& 0\% | $14-15 \mathrm{cAct}$ |


\section*{Colorado Preschool Program} Fund $19 \quad 0040$ | CY Headcount is 129 | $15-16$ cAct |
| :--- | ---: | $70 \%$ of total PK; and $\quad 15-16$ cBud $100 \%$ of Tuition + CPP. \&Act is $129,70 \%$ \& $1004-15$ cAct


| $(4,247)$ | 446,014 | $(326,956)$ <br> $(4,247)$ <br>  <br> 466,014 <br> $(326,628)$ <br> 328 <br> 0 |
| ---: | ---: | ---: |
| 412,399 | $(291,121)$ |  |


| $(237)$$(935)$$(699)$$(559)$ | $\left.\begin{array}{r} (7,419) \\ (8,314) \\ (896) \\ (4,372) \end{array} \right\rvert\,$ | $35 \%$ of non-SPED $20 \%$ of total spend |  | $0 \%$ of non-SPED HC $0 \%$ of total headcoun 145,710 |
| :---: | :---: | :---: | :---: | :---: |
|  |  | $(244,874)$ | $(99,164)$ |  |
|  |  | $(207,809)$ | $(99,759)$ | 108,050 |
|  |  | 37,066 | (595) | $(37,660)$ |
|  |  | $(172,422)$ | $(26,672)$ | 145,750 |
|  |  | $15 \%$ of total spend$29 \%$ of non-SPED |  | $0 \%$ of total headcount |
|  |  |  |  | $0 \%$ of non-SPED HC |
|  | per pupil | 65\% of non-SPED |  | 100\% of non-SPED HC |
|  | 3,603 | $38 \%$ of total spend |  | $71 \%$ of total headcoun |
| (313) | $(137,849)$ | $(464,805)$ | $(18,791)$ | 450,261 |
| $(2,866)$ | (145,754) | $(472,382)$ | $(26,368)$ | 450,261 |
| $(2,554)$ | $(7,905)$ | $(7,577)$ | $(7,577)$ | - |
| (519) | (121,278) | $(412,399)$ | (0) | 412,399 |
|  | 3,197 | 35\% | spend | $71 \%$ of total headcount |


| PreK Special Ed <br> Fund 10 | Program <br> 1791 |
| :--- | ---: |
| CY Headcount is 53 | $15-16$ cAct |
| 29\% of total PK | $15-16$ cBud |
| cAct v cBud |  |
| 14-15 cAct is 53, 29\% | $14-15$ cAct |


| 145,710 | $(401,646)$ | - | $(126$ |
| ---: | ---: | :---: | :---: |
| 108,050 | $(461,001)$ | - | $(500$ |
| $(37,660)$ | $(59,354)$ | - | $(374)$ |
| 145,750 | $(459,498)$ | $(280)$ | $(205)$ |

$\left.\begin{array}{lrrr|}(115,976) & (7,632) & (893) & (295) \\ (115,976) & (8,900) & (893) & (1,850) \\ - & (1,268) & (0) & (1,555) \\ (112,569) & (7,390) & - & (671)\end{array}\right)$

| $43 \%$ of total spend |  |
| :---: | :---: |
| $(526,568)$ |  |
| $(589,20)$ |  |
| $(62,552)$ |  |
| $(580,612)$ |  |

$29 \%$ of total headcount

145,750
$29 \%$ of total headcount

## All Preschool Programs

All Funds
$15-16$ cAct
$15-16$ cBud
cAct $v$ cBud
$14-15$ cAct

|  |  |  |  |
| :---: | :---: | :---: | :---: |
| 737,434 | $(966,058)$ | - | $(126)$ |
| 662,114 | $(987,123)$ | - | $(500)$ |
| $(75,320)$ | $(21,065)$ | - | $(374)$ |
| 703,899 | $(918,668)$ | $(280)$ | $(205)$ |

$(230,210)$
$(229,663)$
547
$(222,761)$
$(38,116)$
$(45,480)$
$(7,364)$
$(21,770)$

| 6,793 | average per pupil spend |  |
| :---: | :---: | :---: |
| $(1,236,248)$ | $(498,813)$ | 737,434 |
| $(1,269,311)$ | $(607,197)$ | 662,114 |
| $(33,064)$ | $(108,384)$ | $(75,320)$ |
| $(1,165,433)$ | $(461,534)$ | 703,899 |


$\qquad$


| CVA Fund 10 | 3120 | - |  |
| :---: | :---: | :---: | :---: |
| ECEA Fund 10 | 3130 | - | 3 |
| ELPA Fund 10 | 3140 |  |  |
| G\&T Fund 10 | 3150 | - |  |
| READ Act 10 | 3206 | - |  |
| Transportation 10 | 3160 |  |  |
| DOE ImpAid 10 | 4041 |  |  |
| DOD ROTC 10 | 9001 |  |  |
| DOD ImpAid 10 | 9005 | - |  |
| CPP Fund 19 | 3141 | (0) |  |
| State NutrMatch 51 | 3161 |  |  |
| Start Smart 51 | 3164 |  |  |
| K-2 Reduced 51 | 3169 |  |  |
| Commodities 51 | 4550 |  |  |
| FR Bkfast 51 | 4553 |  |  |
| FR Lunch 51 | 4555 |  | (1, |


| Other Designated Funding 15-16 cBud |  |  |
| :---: | :---: | :---: |
| CVA Fund 10 | 3120 | - |
| ECEA Fund 10 | 3130 | - |
| ELPA Fund 10 | 3140 | - |
| G\&T Fund 10 | 3150 | - |
| READ Act 10 | 3206 | - |
| Transportation 10 | 3160 | - |
| DOE ImpAid 10 | 4041 | - |
| DOD ROTC 10 | 9001 | - |
| DOD ImpAid 10 | 9005 | - |
| CPP Fund 19 | 3141 | (0) |


| CPP Fund 19 | 3141 |  | (0) |
| ---: | ---: | ---: | ---: |
| State NutrMatch 51 | 3161 |  |  |
| Start Smart 51 | 3164 |  |  |
| K-2 Reduced 51 | 3169 |  |  |
| Commodities 51 | 4550 |  |  |
| FR Bkfast 51 | 4553 |  |  |
| FR Lunch 51 | 4555 |  |  |

## $\frac{\text { Other Designated Funding cAct v cBud }}{\text { CVA Fund } 10}$


-

| Fund 10 | 3120 | - | 127,358 | 21,992 | (1) | - | $(4,408)$ | $(5,873)$ | $(12,442)$ | $(7,644)$ | $(30,368)$ | $(8,376)$ | 118,982 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fund 10 | 3130 | - | $(210,790)$ | 124,871 | $(77,385)$ | 390 | 20,400 | $(11,492)$ | $(10,050)$ | $(101,660)$ | $(179,797)$ | (54,925) | (265,715) |


| G\&T Fund 10 | 315 |
| :--- | :--- |
| READ Act 10 | 300 |


| READ Act 10 |
| ---: |
| Transportation 10 |


| ansportation 10 10 |  |
| :--- | :--- |
| DOE ImpAid 10 | 3 |


| DOD ImpAid 10 | 404 |
| :--- | :--- |
| DOD ROTC 10 | 900 |


| DOD ROTC 10 | 9001 |
| :---: | :---: |
| DOD ImpAid 10 | 9005 |

CPP Fund 19

State NutrMatch 51
Start Smart 51
Start Smart 5
K-2 Reduced 51
Commodities 51
FR Bkfast 51
FR Bkfast 51

|  | 4550 |
| :--- | :--- |
| FR Lunch 51 | 4553 |
|  | 4555 |

FSD49-1516TB-20160630.xlsx - SPED-PS-Subs
Page 44 / 47
7/2016-5:44 PM


| EL PASO COUNTY SCHOOL DISTRI <br> District Financial Summary <br> by Operating Fund <br> June 30, 2016 <br> 2015-16 Fiscal Year |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Percent of year completetd 100\% | General Fund | CPP | Insurance Reserve | Health Insurance | Grants | MLO / COP Transact Fund | G.O. Bond Redemption | Cap Reserve | Cap Projects Building Fund | Kids' Corner | FFS <br> Transportation | Nutrition Services | Scholarship | School Activity Accts |
| Fund \#s -> | 10 | 19 | 18 | 64 | 22 \& 26 | 16 | 31 | 15 | 43 | 27 | 25 | 21 | 73 | 23 \& 74 |
| Revenue Categorical | 15-16 cAct | - | 。 | , | 。 | * | * | ${ }^{*}$ | * | * | * | * | * | * |
| Property Tax | 18,538,970 | - | - | - | - | 7,358,377 | 7,649,458 | - | - | - | - | - | - |  |
| Specific Ownership Tax | 2,879,446 | - | - | - | - | 796,965 | - | - | - | - | - | - | - |  |
| Abatements | $(67,143)$ | - | - | - | - | $(28,530)$ | $(28,832)$ | - | - | - | - | - | - |  |
| Subtotal Net Tax Revenue | 21,351,274 | - | - |  |  | 8,126,811 | 7,620,627 |  | - |  |  |  |  |  |
| Charter School Cost Reimb. | 2,845,850 | - | - | - | - | - | - |  | - | - | - |  | - |  |
| Interest Income | 57,528 |  | - | 5,232 | - | 22,124 | (920) |  | - |  | 239 |  | 23 | 2,330 |
| All Other Local Revenue | (1,865,445) | - | 118,027 | 2,729,936 | 272,318 | - | 10,166 | 376,818 | 259,525 | 330,443 | 660,032 | 1,570,844 | - | 2,916,133 |
| Total Local Revenue | 22,389,207 | - | 118,027 | 2,735,168 | 272,318 | 8,148,935 | 7,629,872 | 376,818 | 259,525 | 330,443 | 660,271 | 1,570,844 | 23 | 2,918,463 |
| State Share (Equalization) | 132,133,108 | - | - | - | - | - | - | - | - | - | - |  |  |  |
| All Other State Revenue | 6,989,200 | - | - | - | - | - | - |  | - | - | 515,215 | 64,240 | - | - |
| Total State Revenue | 139,122,308 | - | - | - | - | - | - | - | - | - | 515,215 | 64,240 | - |  |
| Federal Revenue | 476,349 | - | - | - | 4,861,359 | - | - | - | - | - | - | 2,003,639 | - | - |
| Interfund Transfers | $(4,250,000)$ |  | 750,000 | - | - |  |  | 3,500,000 | - |  | - |  |  |  |
| Per-Pupil Direct Allocations | $(446,014)$ | 446,014 | - | - | - | - | - | - | - | - | - |  | - | - |
| Charter School Allocation | (66,177,565) | - | - | - |  | - | - | - | - | - | - |  | - |  |
| All Other Revenue | 2,934,422 | - | - | 5,702,636 | (0) | 4,961 | 8,784,122 | - | - | - | - | - | - | 788 |
| Total Other Revenue | (67,939,157) | 446,014 | 750,000 | 5,702,636 | (0) | 4,961 | 8,784,122 | 3,500,000 | - | - | - | - | - | 788 |
| Total Revenue | 94,048,707 | 446,014 | 868,027 | $\begin{gathered} 8,437,804 \\ \text { Fulviv! } \end{gathered}$ | 5,133,677 | 8,153,896 | 16,413,994 | 3,876,818 | 259,525 | 330,443 | 1,175,486 | 3,638,723 | 23 | 2,919,252 |
| Expense Categorical by Object |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Regular Salaries | $(54,985,041)$ | $(245,870)$ | - |  | (2,140,027) | $(451,653)$ | - | - | - | $(161,933)$ | $(524,615)$ | $(1,089,356)$ | - | - |
| Other Salaries (sub, extra, etc.) | $(3,902,569)$ | $(1,076)$ | $(8,100)$ |  | $(124,333)$ | $(68,063)$ | - | - | - | $(33,868)$ | $(151,981)$ | $(37,439)$ | - | - |
| Medicare | $(810,288)$ | $(3,373)$ | (117) | - | $(21,420)$ | $(3,303)$ | - | - | - | $(2,418)$ | $(9,249)$ | $(15,448)$ | - | - |
| PERA (employer share) | ( $10,532,461$ ) | $(43,808)$ | - | - | $(278,920)$ | $(43,579)$ |  |  | - | ( 31,311 ) | $(119,680)$ | $(199,776)$ |  |  |
| Insurance \& Other | $(6,028,317)$ | $(32,829)$ | - | - | $(347,280)$ | $(4,561)$ | - | - | - | $(28,881)$ | $(237,294)$ | $(121,713)$ | - | - |
| Total Personnel Costs | $(76,258,676)$ | $(326,956)$ | $(8,217)$ | - | $(2,911,980)$ | $(571,158)$ | - | - | - | $(258,412)$ | $(1,042,820)$ | $(1,463,731)$ |  |  |
| Purchase Services-Professione | $(4,131,213)$ |  | $(99,835)$ | $(8,705,065)$ | $(604,697)$ | $(308,747)$ | $(608,190)$ |  | - | $(9,969)$ | (112) | $(7,117)$ |  | $(136,164)$ |
| Purchase Services-Property | $(1,487,693)$ | - | - |  | $(2,000)$ | (183,667) | - | (993,217) | - | $(3,846)$ | - | $(127,181)$ | - | $(40,475)$ |
| Purchase Services-Other | $(5,071,642)$ | $(114,234)$ | $(641,359)$ | - | $(870,905)$ | $(83,431)$ |  | $(31,231)$ | - | $(3,698)$ | $(27,857)$ | $(73,739)$ |  | $(117,131)$ |
| Supplies | $(5,651,266)$ | $(23,303)$ | - |  | $(393,204)$ | $(466,362)$ | - | $(8,663)$ | - | $(26,155)$ | - | $(1,704,804)$ | - | $(2,387,987)$ |
| Equipment | $(1,075,849)$ |  | (365) |  | $(306,696)$ | $(1,137,090)$ |  | $(2,133,664)$ | - | $(3,358)$ | - | $(4,690)$ | - | - |
| Other | $(679,157)$ | (313) | - | - | $(39,637)$ | $(5,147,638)$ | $(23,656,229)$ | $(748,077)$ | - | $(2,128)$ | $(104,697)$ | $(68,766)$ | $(1,000)$ | $(243,000)$ |
| Total Implementation Costs | (18,096,820) | $(137,849)$ | $(741,559)$ | (8,705,065) | $(2,217,138)$ | (7,326,935) | (24,264,419) | (3,914,852) | - | $(49,154)$ | $(132,666)$ | $(1,986,297)$ | $(1,000)$ | (2,924,758) |
| Total Expense | $(94,355,495)$ | $(464,805)$ | $(749,776)$ | $(8,705,065)$ | $(5,129,118)$ | $(7,898,093)$ | $(24,264,419)$ | $(3,944,852)$ | - | $(307,566)$ | (1,175,486) | $(3,450,028)$ | $(1,000)$ | $(2,924,758)$ |
| Net Revenue (Expense) | $(306,789)$ | $(18,791)$ | 118,251 | $(267,261)$ | 4,558 | 255,803 | (7,850,425) | $(38,035)$ | 259,524.96 | 22,877 | - | 188,695 | (977) | $(5,506)$ |



BOARD OF EDUCATION AGENDA ITEM 6

| BOARD WORK SESSION OF: | August 24, 2016 |
| :--- | :--- |
| PREPARED BY: | Brett Ridgway, Chief Business Officer <br> Matt Meister, Director of Communications |
| TITLE OF AGENDA ITEM: | 2016 Election Education/Information Update |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Board of Education has previously provided guidance to the Administration to conduct primary research for needs, options and financing vehicles for potential participation in the November 2016 election.

As details of the plan projects continue to be finalized, communication efforts are underway. Colorado law allows any school districts to speak positively and create promotional material about a potential bond issue before it refers the actual bond question to the voters.

RATIONALE: A coordinated communications plan identifying key audiences, materials, presentations and a timeline to ensure educational efforts around the proposed plan has been approved.

RELEVANT DATA AND EXPECTED OUTCOMES: Current D49.org webpages for the plan are presented as are examples of facility performance scorecards available for download on D49.org. Scorecards will also be printed and made available at each campus for review by students, parents, staff and community members.

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Clarity and transparency in revenue generation strategies <br> and related decisions. |
| :--- | :--- |
| Rock \#2—Research, design and implement <br> programs for intentional community <br> participation | There is no closer engagement for community participation <br> than an election. Pursuing an election question in 2016 will <br> need significant community participation for it to be reflective <br> of the community's wishes for D49. |
| Rock \#3-Grow a robust portfolio of distinct <br> and exceptional schools | An election campaign should have clear connection to <br> increasing our portfolio of distinct and exceptional schools. |
| Rock \#4—— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. | Recognizing that the efficiencies D49 has achieved the last <br> several years puts the district in a position to be trusted, to be <br> innovative and through the continuous exercise of both; building <br> a firm foundation for the future. |
| Rock \#5—— Customize our educational systems | A commitment to improving facilities and programs will have <br> a positive contribution to ensuring each student has their <br> best opportunity for success. |
| to launch each student toward success |  |

FUNDING REQUIRED: Yes
AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Continued Thoughts/Guidance

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: August 12, 2016

Colorado's Fair Campaign Practices Act, Colorado Revised Statutes, Section 1-45-101, et seq. (the "FCPA") and Article XXVIII of the Colorado Constitution govern, among other things, the use of public moneys in a campaign involving the election of any person to any public office or involving any election question.

As permitted under FCPA, the attached calendar of communication events and deliverables that was presented during the June work session has been completed as the input phase of the election planning cycle comes to a close.

According to several publicly available guidance documents to school districts, the Directors are reminded that the school district may allow interested groups to rent space in district facilities as long as opportunities are provided evenly.

District employees may provide information to citizens that request it, even if the employees are aware that the information may be used in a candidate or ballot issue campaign. However, this information must be given on an equal basis to all citizens who request it, regardless of which campaign they may support. District 49 is committed to providing information to all citizens that request it.

Board Directors may authorize the expenditure of public moneys to disseminate a "factual summary" on the ballot issue, which must include arguments both for and against the proposal. The summary shall not contain a conclusion or opinion in favor of or against the issue.

District 49 may not release the addresses or telephone numbers of employees to groups or individuals seeking the information to support or oppose the election, unless the employee has given express consent to the release of such information for purposes of the election or as part of a directory that is otherwise available to the public.

The communications department and all District 49 employees are permitted to answer any and all questions about the mill levy override, but are not permitted to solicit questions once Board Directors aprove sending the question to the electorate.

The communications department would like to thank the Board Directors and the chief officers for their continued support of the communications efforts. Their time and dedication has been invaluable in reaching out the community.

Sincerely,
Matt Meister
Director of Communications
building COMMUNITY
COMR

| July - August 2016 |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| $10$ <br> Parent Email About Info Nights (Remailer) | 11 <br> Community Information Night - 7 PM FHS | 12 <br> Community Information Night - 7 PM VRHS | 13 <br> Community Information Night - 7 PM SCHS | 14 | 15 | 16 |
| 17 | 18 <br> "Did You Know?" Postcard Mailer $\qquad$ | 19 | 20 | 21 | 22 <br> New Teacher Orientation Presentation | 23 |
| 24 | $\begin{aligned} & 25 \\ & \text { Back To School Nights'" } \end{aligned}$ | 26 | $\begin{aligned} & 27 \\ & \text { Base Camp All Staff Event } \end{aligned}$ | 28 | 29 | 30 |
| 31 | 1 <br> District 49 Dispatch Newspaper "Hits The Stands" \& Mailed - |  | 3 | Parent/Staff BOFC EMail | 5 <br> District 49 Dispatch <br> Newspaper Social Media <br> Posting | 6 |
| $\begin{array}{\|l} 7 \\ \text { Parent/Staff BOFC Email } \\ \text { (Remailer) } \end{array}$ | $8$ <br> BOFC Plan Mailer \#2 - |  | 10 | $11$ <br> Parent Email About Info Nights | 12 | 13 |
| $14$ <br> Parent Email About Info Nights (Remailer) | 15 <br> Community Information Night 1 | 16 <br> BLRA Board Presentation | $\begin{aligned} & 17 \\ & \text { Community Information } \\ & \text { Night 2 } \end{aligned}$ | 18 <br> Community Information Night 3 | 19 | 20 |
| 21 <br> Parent/Staff/Community BOFC Email Final | 22 | 23 <br> Parent/Staff/Community BOFC Email (Remailer) | $24$ <br> BOE Special Meeting/Work Session | 25 <br> Press Release / Email / <br> Social Posts Regarding BOE <br> Special Meeting | *** Back to School Nig video presentation and opportunity for families facility performance sc | will include a BOFC formation gathering include pamphlets, cards across the zone |

BOARD OF EDUCATION AGENDA ITEM 7

| BOARD MEETING OF: | September 8, 2016 |
| :--- | :--- |
| PREPARED BY: | Nancy Lemmond, Executive Director of Individualized |
|  | Education |
|  | Paul Anderson, Director of Human Resources |
| TITLE OF AGENDA ITEM: | Policy Additions: |
|  | EJ - Service Animal Policy |
|  | E-1 - Request to be Accompanied by a Service Animal |
|  | E-2 - Service Animal Agreement |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: District 49 currently operates under an informal process for request by both families and D49 staff to be accompanied by a service animal.

RATIONALE: Formalizing a Service Animal policy will provide consistency in the procedure and response for Title II of the ADA requests

RELEVANT DATA AND EXPECTED OUTCOMES: Enhanced response to requests with uniformity and application of the legal requirements; clear guidelines and application process for individuals requesting to be accompanied by a service animal; clear guidelines and review criteria for building administrators

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—-Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | An approved district-side policy for service animals insures <br> families and staff that we treat all request equally |
| :--- | :--- |
| Rock \#2—Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success |  |

FUNDING REQUIRED: N/A
AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move policy EJ, Service Animal, E1 Request to be Accompanied by a Service Animal, and E2, Service Animal Agreement for action at the next regular board meeting.

| Title | Service Animals |
| ---: | :--- |
| Designation | EJ |
| Office/Custodian | Education \& Business/Executive Director of Individualized Services <br> and Director of Human Resources |

## Definitions

1. "Service Animal" means any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Except as provided by law, other species of animals, whether wild or domestic, trained or untrained, are not service animals for purposes of this definition.

The work or tasks performed by a service animal must be directly related to the handler's disability. Examples of work or tasks include, but are not limited to:
a) Assisting individuals who are blind or have low vision with navigation and other tasks
b) Alerting individuals who are deaf or hard of hearing to the presence of people or sounds
c) Providing non-violent protection or rescue work
d) Pulling a wheelchair
e) Assisting an individual during a seizure
f) Retrieving items such as medicine or the telephone, providing physical support and assisting with balance and stability to individuals with mobility disabilities
g) Helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors

The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition.
2. "Service animal-in-training" means a dog that is being trained as a service animal.
3. In accordance with state law, "Trainer of a Service Animal" means a person who is qualified to train dogs to serve as service animals.
4. "Direct threat" means a significant risk to the health and safety of others that cannot be eliminated by a modification of policies, practices or procedures. In determining whether an individual poses a "direct threat" to the health or safety of others, DISTRICT 49 will make an individualized assessment, based on reasonable judgment that relies on current medical knowledge or on the best available objective evidence, to ascertain: the nature, duration, and severity of the risk; the probability that the potential injury will actually occur; and whether reasonable modifications of policies, practices, or procedures or the provision of auxiliary aids or services will mitigate the risk.

## Admission of Service Animals

In accordance with law, individuals with disabilities, including students, employees and visitors, may be accompanied by service animals in District 49 facilities and vehicles, on District 49's grounds and at District 49 functions. A student with a disability or employee with a disability may submit a request to be accompanied by a service animal to school or work. However, there is no automatic right to be accompanied by a service
animal in any District 49 facility or vehicle, on District 49 grounds or at District 49 functions. We have established the following procedures for evaluating whether and how a request to bring a service animal on school property can be implemented on a case-by-case basis.

1. All requests for an individual with a disability to be accompanied by a service animal on District 49 school property must be addressed in writing to the appropriate school principal. This written request must be delivered to the principal's office at least 10 business days prior to bringing the service animal to school or to school functions.
2. Service animal handlers, including District 49 parents or guardians, must comply with safety and security requirements required by District 49 to include completed background check and fingerprinting card prior to first interaction in school setting. If someone other than the student is the animal handler on a routine and recurrent basis, they shall pay the expense to the police station for fingerprinting at the time of finger printing and the cost for the background check to be paid to District 49 at the time of initiating the background check.
3. Owners of a service dog used in District 49 facilities on a routine and recurring basis are asked to voluntarily provide annual proof of the following vaccinations: DHLPPC (Distemper, Hepatitis, Leptospirosis, Parainfluenza, Parvovirus, and Coronavirus), Bordetella, and Rabies.
4. It is recommended that all service animals at District 49 be spayed or neutered.
5. All service animals must be treated for and kept free of fleas and ticks.
6. All service animals must be kept clean and groomed to avoid shedding and dander and not have an offensive odor.

## Admission of Service Animals-in-Training

In accordance with state law, a trainer of a service animal may be accompanied by a service animal that the trainer is in the process of training in District 49 facilities and vehicles, on District 49 grounds and at District 49 functions. However, there is no automatic right to be accompanied by a service animal-in-training in such facilities and vehicles, on such grounds or at such functions.

## 504 Plans and Individualized Education Plans

If a student has either a 504 plan or an Individualized Education Program ("IEP"), the service animal may be included in the 504 plan or IEP under the following conditions:

1. In the case of a 504 plan, if use of a service animal is necessary to avoid discrimination on the basis of a disability, to enable the student to participate in or benefit from the District 49 services, programs or activities (except as otherwise provided by this policy or by applicable law) or to provide the student with a free, appropriate, public education ("FAPE") as defined by section 504; and
2. In the case of an IEP, if use of a service animal or other animal is required for the student to receive FAPE as defined by the Individuals with Disabilities Education Act (2004).

A student with a service animal who does not have a 504 plan may request that such a plan be developed. A student with a disability may be accompanied by a service animal regardless of whether the service animal is written into a 504 plan or IEP, subject to any conditions or limitations established by this policy or by applicable law.

## Inquiries

Before a service animal will be allowed in a District 49 facility or vehicle, on District 49 grounds or at District 49 functions, the owner or handler of the animal, to the extent it is not readily apparent, may be asked questions regarding the following:

1. Whether the animal is required because of a disability; and
2. The type of work or task the animal has been trained to perform.

## Care and Supervision of Service Animal

The owner/handler of a service animal may be solely responsible for:

1. Supervision and care of the animal, including any feeding, exercising, walking to relieve, clean up and stain removal; and
2. Except as provided below, harnessing, leashing or tethering the animal.

District 49 may not be responsible for the care and supervision of a service animal.

## Identification of Service Animal

It is recommended that a service animal wear a harness, saddle bag or vest which identifies him/her as a service animal. A service animal must always be on a harness, leash or other tether unless either the handler is unable because of a disability to use a harness, leash or other tether, or the use of a harness, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks, in which case the service animal must be otherwise under the handler's control (e.g., voice control, signals, or other effective means).

## Reasonable Accommodation IFacilities, Vehicles, Grounds and Functions

In accordance with law, District 49 shall strive to make reasonable accommodations so that its facilities, vehicles, grounds and functions are accessible for an individual with a disability who is accompanied by a service animal.

## Exclusion of Service Animal

District 49 may exclude a service animal from District 49 facilities, vehicles, grounds or functions under the following circumstances:

1. The animal is out of control, and the animal's handler does not take effective action to control it;
2. The animal is not housebroken;
3. The animal poses a direct threat to the health or safety of others; or
4. For any other reason permitted by law.

If District 49 excludes a service animal, District 49 shall provide the individual with a disability the opportunity to participate in the service, program or activity without the service animal on the premises.

## Access to Areas

Individuals with disabilities may be accompanied by their service animals in all areas of District 49's facilities where members of the public, participants in services, programs or activities, or invitees, as relevant, are allowed to go.

## Conflicting Disabilities

Individuals with disabilities that are adversely impacted by service animals should contact the building principal/administrator. Such individuals will be asked to provide documentation that identifies their disabilities and their need for accommodations. The building principal/administrator shall strive to facilitate a process to resolve the conflict that considers the conflicting needs/accommodations of the individuals involved.

## Liability

The owner or the handler of a service animal or a service animal-in-training is liable for any and all damages to property or injuries to persons caused by the service animal or service animal-in-training. The owner or the handler of a service animal or a service animal-in-training must also indemnify, defend and hold harmless District 49 from and against any and all claims, actions, suits, judgments and demands brought by any party arising on account of, or in connection with, any activity of or damage or injury caused by the service animal or service animal-in-training.

- Adopted: September 8, 2016


## LEGAL REFS:

- 20 U.S.C. § 1400 , et seq.
- 34 C.F.R. part 300 (Individuals with Disabilities Education Act (2004))
- 29 U.S.C.§ 794
- 34 C.F.R. part 104 (Section 504 of Rehabilitation Act of 1973)
- 42 U.S.C. § 12101 , et seq.
- 28 C.F.R. §§ 35.104, 35.136 (Americans with Disabilities Act)
- C.R.S. § 22-36-101 (Public Schools of Choice)
- C.R.S. § 24-34-803 (Rights of Persons with Assistance Dogs)

| Title | Request to be Accompanied by Service Animal |
| ---: | :--- |
| Designation | EJ-E-1 |
| Office/Custodian | Education \& Business/Executive Director of Individualized Services <br> and Director of Human Resources |

## Form 1

## Request to be Accompanied by Service Animal

Date: $\qquad$
Student or Employee Name: $\qquad$
Owner/Handler (parent or student): $\qquad$
School/Location: $\qquad$
Is the service animal required by a disability? Yes No
What work or $\operatorname{task}(\mathrm{s})$ has the service animal been trained to perform?
Describe: $\qquad$


Name of Animal: $\qquad$
Parent/guardian of student please submit this request to the appropriate school principal. Employees please submit this request to District 49's Human Resources Department.

Completed request forms will be maintained in the student's cumulative file or the employee's personnel file, whichever is applicable.

For Internal Use:
Principal or Human Resources:

Executive Director of Individualized Education: $\qquad$

School Nurses Team Lead: $\qquad$

- Adopted: September 8, 2016

| Title | Service Animal Agreement |
| ---: | :--- |
| Designation | EJ-E-2 |
| Office/Custodian | Education \& Business/Executive Director of Individualized Services <br> and Director of Human Resources |

## Form 2

## Service Animal Agreement

Student or Employee Name
Owner/Handler Name

Parent Name (if different from Owner/Handler)

## Request form is attached: Yes No

## Agreement:

1. I have read and understand District 49 's service animal policy and I will abide by their content.
2. I understand and agree that District 49 may exclude my service animal if:
(a) the animal is out of control and the animal's handler does not take effective action to control it
(b) the animal is not housebroken
(c) the animal poses a direct threat to the health or safety of others
(d) for any other reason permitted by law.
3. I understand and agree that I am responsible for any and all damage caused by my service animal to District 49 property or to the property of others and for any and all injuries caused by my service animal to any person. I also agree to indemnify, defend and hold District 49 harmless from and against any and all claims, actions, suits, judgments and demands brought by any party arising on account of, or in connection with, any activity of or damage or injury caused by my service animal.


Student or Employee Signature

Owner/Handler Signature

Principal Signature

## Date

## Date

## Date

Note: This Agreement is valid until the end of the current school year. It must be renewed prior to the start of each subsequent school year or whenever a different service animal will be used.

A completed copy of this agreement will be maintained in the student's cumulative file or the employee's personnel file, whichever is applicable.

- Adopted: September 8, 2016


BOARD OF EDUCATION AGENDA ITEM 8

| BOARD MEETING OF: |
| :--- |
| PREPARED BY: |
| TITLE OF AGENDA ITEM: |
| ACTION/INFORMATION/DISCUSSION: |

August 24, 2016
D. Richer, Executive Assistant to the BOE

Policy and Procedure Review
Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Ongoing review of Board policies to ensure compliance with current laws and regulations and to ensure policies align with practices that best serve the district.

RATIONALE: Board policies are routinely reviewed to ensure that they are current and reflect applicable federal and/or state regulations as well as the needs and processes of the districts.

## RELEVANT DATA AND EXPECTED OUTCOMES:

| No. | Designation | Title | Reviewed by | Recommendations |
| :---: | :---: | :---: | :---: | :---: |
| 8.a | EBCA | Disaster Plan | T. Carey <br> D. Watson | Periodic review; no changes |
| 8.b | EBCB, <br> EBCB-R | Safety Drills | D. Watson | Periodic review; minor revision |
| 8.c | GA | Personnel Goals/Priority Objectives | P. Andersen | Recommend repeal of policy; pertinent data included in GCF and GBDD |
| 8.d | GCG | Part-Time and Substitute Instructional Staff | S. McDermott | Clarify language and update policy |
| 8.e | GCI, GCI-R | Staff Professional Development | A. Whetstine | Periodic review; no changes |
| 8.f | GCU | Professional Staff <br> Membership in Professional and Union Organizations | A. Whetstine | Recommend repeal; no CASB policy |
| 8.9 | IHA, IHA-R | Basic Instructional Program | A. Whetstine | Recommend repeal; no CASB policy; included in other policies |
| 8.h | IHACA | Law-Related Education | A. Whetstine | Periodic review; update legal/cross references |
| 8.1 | IHAMA | Teaching About Drugs, Alcohol and Tobacco | A. Whetstine | Periodic review; minor revision |
| 8.j | IHD | Adult/Community Education | A. Whetstine | Recommend repeal; no CASB policy |
| 8.k | IMB, IMB-R | Teaching about Controversial Issues | A. Whetstine <br> L. Fletcher |  |
| 8.1 | JGB | Assignment of Continuing Students to Classes | A. Whetstine | Recommend repeal; no CASB policy |
| 8.m | $\begin{aligned} & \text { JH, JH-R, } \\ & \text { JH-E } \\ & \hline \end{aligned}$ | Student Attendance | L. Fletcher <br> A. Whetstine | Periodic review; simplify policy and regulation; create flowchart |
| 8.n | JHB, JHB-R | Truancy | L. Fletcher | Periodic review; simplify policy; repeal regulation |
| 8.0 | JHC | Released Time for Students | A. Whetstine | Recommend repeal; no CASB policy; covered under other policies |
| 8.p | JICEA, <br> JICEA-R | School-Related Student Publications | A. Whetstine | Periodic Review; minor revisions |

BOE Work Session August 24, 2016
Item 8 continued

| 8.q | JICF, JICF-R | Secret Societies/Gang Activity | D. Watson | Periodic review; minor change in policy |
| :---: | :---: | :---: | :---: | :---: |
| 8.r | JICI | Weapons in Schools | D. Watson | Periodic review; no changes |
| $8 . \mathrm{s}$ | $\begin{aligned} & \text { JJA-1, JJA-1- } \\ & \text { R, JJA-2, } \\ & \text { JJA-2-R } \end{aligned}$ | Student Organizations Student OrganizationsOpen Forum | A. Whetstine | Periodic review; align with CASB |
| 8.t | JLIA | Supervision of Students | A. Whetstine | Recommend repeal; no CASB policy |
| $8 . u$ | JRCA | Sharing of Students Records/Information between School District and State Agencies | D. Watson | Periodic review; minor changes |
| 8.v | KFA | Public Conduct on District Property | D. Watson | Periodic review; align with CASB |
| 8.w | KI | Visitors to Schools | D. Watson | Periodic review; align with CASB |
| 8.x | LDA | Student Teaching and Internships | P. Andersen, <br> A. Whetstine | Recommend repeal; no CASB policy |
| $8 . y$ |  |  |  |  |

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools | Updating policy to reflect current laws, regulations and best <br> practices provides a solid foundation to lead the District. |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success |  |

FUNDING REQUIRED: No
AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: After review and discussion, move 25 policies in item 8 for action at the next regular board meeting.

REVIEWED BY: Chief Officers
DATE: August 12, 2016

| Title | Disaster Plan |
| ---: | :--- |
| Designation | EBCA |
| Office/Custodian | Operations/Chief Officers, Environmental Safety Coordinator, <br> Director of Safety and Security |

Advance planning for emergencies and disasters is essential to provide for the safety of students and staff should a threat to safety arise from fire or other causes. It also strengthens the morale of all concerned to know that preparedness plans exist and that students and staff have been trained in carrying them out.

Therefore, the Chief Education Officer in conjunction with the Chief Operations Officer shall be responsible for developing plans that meet state and local requirements for preparedness in case of fire, civil emergencies, tornadoes, and other natural disasters.

During a tornado warning no busses will run nor will students be permitted to leave the building unless accompanied by a parent or guardian.

If any occasion arises where there are disaster possibilities for students, principals should use the same safety precautions as described in the District's Emergency Operations Plan. In all cases, the principals will have discretionary power to act in the best safety interests of students and staff.

- Adopted: August 21, 1980
- Revised: March 4, 1999
- Revised: April 28, 2010
- Revised: November 11, 2010
- Revised: January 10, 2013
- Reviewed: September 8, 2016


## CROSS REFS:

- EBAB, Hazardous Materials
- EBCB, Safety Drills
- KDE, Crisis Management

| Title | Safety Drills |
| ---: | :--- |
| Designation | EBCB |
| Office/Custodian | Operations/Director of Safety and Security |

The District shall cooperate with local fire department officials and personnel in the examination of school buildings and the establishment of evacuation procedures.

In order to insure the safe and orderly evacuation of all District buildings in the event of a fire, fire drill procedures shall be developed by the administration for Board approval.

Local fire departments shall have the authority to conduct a fire drill in any school building in the city at any time without warning. The fire department, if practicable, shall notify the Zone Innovation-Leader and Chief Education Officer in advance of any such drill.

Each school shall conduct emergency drills (fire drill, building lockdown, lockout, tornado drill, bomb threat, etc.) as required.

- Adopted: March 4, 1999
- Revised: April 28, 2010
- Revised: January 10, 2013
- Revised: September 8,2016

| Title | Safety Drills |
| ---: | :--- |
| Designation | EBCB-R |
| Office/Custodian | Operations/Director of Safety and Security |

The health and safety of students and personnel in the public schools shall be the first concern of all employees. Principals and supervisors are expected to take all reasonable safety precautions to protect the health and safety of students and employees in their buildings, and to report any potentially dangerous
conditions to campus and/or maintenance staff Zone Lead Building Manager, Zone Innovation-Leader and the Chief Education Officer or designee.

Since emergencies can arise on the first day of school as readily as on any other school day, orientation programs for employees and students shall include instruction in the school emergency plan and the use of emergency equipment. Particular attention shall be given to:

1. Whom to notify when the alarm sounds..
2. Where the nearest fire extinguisher is located for each classroom.
3. Where the nearest fire alarm box or station is located for each classroom.
4. How to use the types of fire extinguishers in the building.
5. The usual exits, line of travel, or emergency procedure that students shall be expected to follow in case of fire, earthquake, civil defense, or other emergency for every classroom.
6. The alternate exits, line of travel, or emergency procedure which students will be expected to follow in case the usual exit and line of travel are blocked.
7. Where first aid supplies are located and where other equipment (such as stretchers or cots) is kept.

Emergency exit information shall be posted in each room. Such information shall be printed clearly in large letters on a card posted next to the corridor of the room.

Sufficient fire drills shall be held during the first two weeks of each school term to satisfy the principal that students and employees thoroughly understand the proper procedures and evacuation routes. After the first two weeks of school, fire drills must be held at least once a month during the school year. School personnel, as well as students, must evacuate.

Each school shall be required to conduct two severe weather safe area drills annually, and four drills addressing intruders and school lockdowns annually.

An after action report (AAR) shall be made to the office of the Chief Education Officer or designee after the first two weeks of school and after each subsequent emergency drill and- fire drill during the school year. This report shall give the date, time of day, required time for building evacuation, and a general evaluation of the drill and shall report any unusual conditions associated with the drill. Special mention shall be made of equipment, alarm systems, exits, or other circumstances which in any way limit the complete safety of the school.

- Adopted: March 4, 1999
- Revised: April 28, 2010
- Revised: January 10, 2013
- Revised: September 8,2016


## LEGAL REFS:

- C.R.S. 22-32-109.1 (Board of education-specific powers and duties-safe schools.)

| Title | Personnel Goals/Priority Objectives |
| ---: | :--- |
| Designation | GA |
| Office/Custodian | Business/Director of Human Resources |

The Board of Education recognizes that a dynamic and efficient staff dedicated to education is necessary to maintain a constantly improving educational program. The Board is interested in its personnel as individuals, and it recognizes its respensibility for promoting the general welfare of all staff.

The Board's specific personnel goals are:

1. To recruit, select, and employ the best qualified personnel to staff the school system.
2. To provide staff compensation and benefits programs sufficient to attract and retain qualified employees.
3. To provide training programs for all employees to improve their performance and the overall rate of retention and promotion of staff.
4. To conduct an employee appraisal program that will contribute to the continuous improvement of staff performance.
5. To assign personnel to insure they are utilized as effectively as possible.
6. To develop the quality of human relationships necessary to obtain maximum staff performance and satisfaction.

- Adopted: April 21, 1977
- Reviewed: May 11, 2000
- Revised: Febrtary 1, 2001
- Reviewed: April 28,2010

| Title | Part-Time and Substitute Professional Staff Employment |
| ---: | :--- |
| Designation | GCG |
| Office/Custodian | Business/Director of Human Resources/Finance |

The Human Resource Department shall maintain an authorized list of personnel to serve in substitute or parttime employment positions. Prior to adding a person's name to the list, HR shall perform a background check in accordance with state law. Substitutes may be removed from a building and/or the approved list based on poor performance reports or specific reported infractions. A pattern of inappropriate behavior and/or complaints may cause the district to remove a substitute from the rosters. on the basis of three reports of unsatisfactory performance by school administration.

Every person placed on the authorized list shall be given a copy of this policy prior to performing services pursuant to this policy.

## Substitute teachers

The Board authorizes the Chief Education Officer or his designee to notify and direct persons on the list to perform such service for the District as may be required on a temporary basis.

Substitute teachers shall be paid at a rate established by the Board. Authorization by the Board of Education to pay personnel performing services on a temporary basis shall constitute employment by the Board for services provided during the period of time covered by such payment.

Such payment shall not constitute any assurance or offer of continuing employment without specific Board action.

The Board directs the Human Resource Administration to take any necessary steps to increase the available pool of substitute teachers by encouraging qualified persons to seek the appropriate license or authorization as provided by state law and regulation.

## Part-time teachers

A part-time teacher shall be defined as a teacher with less than a full-time assignment and shall include assignments for less than a full teaching day or less than a full teaching week.

Part-time teachers shall receive a prorated amount of the salary schedule commensurate with the amount of teaching time assigned. Benefits shall be paid in accordance with Board policy.

- Adopted: April 21, 1977
- Revised to conform with practice: date of manual adoption
- Revised: March 17, 1988
- Revised to conform with practice: date of manual revision
- Reviewed: May 11, 2000
- Revised: November 11, 2010
- Revised: August 11, 2011
- Revised: October 8, 2015

District 49, El Paso County, Colorado

- Revised: September 8, 2016


## LEGAL REFS:

- C.R.S. 22-9-106(1)(b) (Local boards of education-duties)
- C.R.S. 22-32-109.7 (Board of education-specific duties-employment of personnel)
- C.R.S. 22-32-109.8 (Applicants selected for nonlicensed positions-submittal of form and fingerprintsprohibition against employing persons failing to comply- department database)
- C.R.S. 22-63-103(6),(10) (Definitions)


## CROSS REFS:

- GCF/GCF-R, Professional Staff Recruiting/Hiring
- GCO/GCO-R, Evaluation of Licensed Personnel
- GDF/GDF-R, Support Staff Recruiting/Hiring
- GBDD, Staff Fringe Benefits

| Title | Staff Professional Development |
| ---: | :--- |
| Designation | GCI |
| Office/Custodian | Education/Executive Director of Learning Services |

The Board of Education believes that student achievement must drive all professional staff development efforts and that professional development is an indispensable part of overall school improvement. To support these beliefs, the Board is committed to allocating adequate resources to ensure effective professional development. The Chief Education Officer or designee shall develop a professional development program for instructional staff that:

- is rigorous, results-based, data-driven and tied to student achievement.
- is ongoing and an integral part of each professional staff member's workday.
- uses a variety of approaches and professional development models.
- is collaborative, school-centered and involves teachers and administrators in its design.
- focuses on teachers as central to student learning, yet includes all other members of the school community.
- focuses on student learning.
- is rich in academic content, learning processes, current research, materials and technologies.
- uses the systematic study of student work to improve teaching and learning.
- occurs in environments of safety, trust and shared problem solving.
- promotes equity.

The professional development program shall be designed to support achievement of the district's educational objectives, including that all students meet or exceed state and district content standards.

The Chief Education Officer or designee shall evaluate the effectiveness of the professional development program on an on-going basis and modify the program accordingly.

Participation in the professional development program is required of teachers and administrators.

- Adopted: January 20, 1983
- Revised: August 4, 1994
- Reviewed: May 11, 2000
- Revised: November 11, 2010
- Revised: August 11, 2011
- Reviewed: September 8, 2016

LEGAL REFS:
District 49, El Paso County, Colorado

- C.R.S. 22-7-407 (2) (e) (district required to develop plan to provide professional educator development in standards-based education)
- C.R.S. 22-32-109 (1)(jj) (board must identify areas where principals need professional development)
- C.R.S. 22-32-109 (1)(n),(z) (board required to determine number of hours/days of school; board required to provide in-service program related to abuse and neglect under Child Protection Act)
- C.R.S. 22-32-110 (1)(k) (board has power to adopt policies related to in-service training and professional growth of employees)
- C.R.S. 22-60.5-110 (3)(b) (licensed staff required to complete on-going professional development which may include programs concerning juvenile mental health issues and awareness and prevention of suicide)
- 1 CCR 301-1, Rule 2202-R-11.05 (E)(7) (school performance reports to include number of professional development days)


## CROSS REFS:

- ADA, School District Goals and Objectives
- AE, Accountability/Commitment to Accomplishment
- AEA, Standards Based Education

| Title | Staff Professional Development |
| ---: | :--- |
| Designation | GCI-R |
| Office/Custodian | Education/Executive Director of Learning Services |

The Board of Education recognizes the importance of developing, improving, and extending staff skills. The District shall provide opportunities to ensure continued growth through such means as the following:

1. Planned in-service programs and workshops offered within the school system from time to time. The dates of all in-service programs shall be included in the District on-line staff-professional development registration system or on individual school calendars.
2. Released time for visits to other classrooms and schools and for attendance at conferences, workshops, and other professional meetings.
3. Sabbaticals and other leaves of absence for advanced educational training.
4. Salary credit for additional educational training in accordance with the salary schedule.

The Chief Education Officer, InnovationZZone Leaders, Chief Business Officer, Chief Operation Officer -or designee shall have authority to approve released time for conferences and visitations and reimbursements for expenses, provided such activities are within budget allocations for the purpose.

The following general rules will be used by teachers and their supervisors for the development and approval of plans for professional growth activities:

1. Approved activities will be those which:
a. Develop increased competence in a present teaching contract area
b. Assist teachers who change or plan to change from one teaching area to another
c. Develop competencies in additional curriculum or instructional skills areas
d. Contribute to the ability of a teacher to stimulate student growth in the directions indicated by the Ddistrict's and the individual school's goals
2. Activities may be recognized for professional growth credits following the signing of a contract with the district for employment as a certificated staff member on the salary schedule.
3. Activities may be recognized for professional growth credits while on an approved leave of absence from the district.

- Adopted: January 20, 1983
- Reviewed: May 11, 2000
- Revised: November 11, 2010
- Revised: September 8, 2011
- Revised: January 10, 2013

District 49, El Paso County, Colorado

- Revised: September 8, 2016

| Title | Professional Staff Membership in Professional and Union <br> Organizations |
| ---: | :--- |
| Designation | GCU |
| Office/Custodian | Edueation/Executive Director of Learning Services |

Teachers may affiliate with professional organizations. They are urged to maintain a high interest in and membership in organizations related specifieally to their own work. Sueh memberships shall be maintained by the individual unless of a nature benefiting the sehool program or required for certain types of participation in professional development opportunities. Such unustal cireumstances must be authorized by the Chief Education Officer, Inmovation Zone Leader, Chief Business Officer.

However, neither the Board of Education nor the recognized association shall diseriminate against any teacher beeaus of membership or non-membership or participation or nomparticipation in the activities of the association or any other employee organization.

- Adopted: April 21, 1977
- Revised: June 19, 1980
- Revised to conform with practice: date of mantal revision
- Reviewed: May 11, 2000
- Revised: October 7, 2010
- Revised: September 8, 2014

GROSS REF:-

- DKB, Salary Deductions

| Title | Basie Instructional Program |
| ---: | :--- |
| Besignation | HA |
| Office/Custodian | Education/Executive Director of Learning Serviees |

The educational program shall provide both formal studies to meet the general academic needs of all students to enable them to meet or exceed state and District content standards. To the extent possible, opportunities for individual students to develop specific talents and interests in more specialized fields shall also be provided.

An atmosphere shall prevail in which healthy growth is fostered, in which ability is recognized and excellence encouraged, and in which a productive life is held before students as a model to emulate.

The warious instuetional programs shall be developed with the riew toward maintaining balaneed, integrated, and sequentially articulated curricula which will serve the educational needs of all sehool-age ehildren in the District. Modifications in currieulum will be provided as required by state and/or federal law.

## Elementary program

At the elementary level, schools shall provide yearly instruction and assessment in content standards in English, language arts (reading, spelling, and oral and written expression), history, economics, geography, eivies, mathematies, seienee, physiealedueation, music, and visual arts. Each of the subject matter fields shall embrace, insefar as is practical, instruction in study and work habits, library usage, safety, conservation, health and hygiene, citizenship, and the development of eharacter. Sehools will provide interventions to prepare students for middle level education. In addition, as part of building citizenship skills, the elementary sehools will instruct students about, and expect students to adhere to, the student code of conduct.

## Middle sehool program

At the middle level, schools will continue to provide instruction and assessment in content standards. This instruction shall include a minimum of two (2) years of English language arts, two (2) years of mathematies, two (2) years of seience, and two (2) years of social studies, ineluding instruction in civies, geography, history, and economies. Middle schools with grades six (6) through eight ( 8 ) will provide three ( 9 ) years of instruction in English language arts, mathematies, science, and social studies. Students will also have the opportunity to expand their talents and interests through an exploratory/electives program that provides instruction in eontent standards. As determined by each middle sehool, this exploratory/electives program may inelude any combination of the following courses: vistul arts, music, technical education, world languages, physical edueation, health, consumer and family studies, computer/keyboarding/business, and other appropriate middle level course offerings. Sehools will provide interventions to prepare students for high sehool. In addition, the middle sehools will instruct students about, and expect students to adhere to, the student code of eonduct.

## Senior high sehool program

The senior high sehool program shall inelude a variety of courses in the fields of language arts, mathematies, seienee, social studies, foreign language, home economies, verational/technieal education, health and physical education, visual arts, and music. High school has been designed to serve the needs of students in grades nine through twelve. High sehool will balance core academic expectations for all students in the achievement of content standards while serving the diverse talents and interests of our students. It is the joint responsibility of staff, students, and parents/guardians to ensure that students meet the core academic expectations and develop those talents and interests over the four (4) years of high sehool.

High sehool will provide students with the academic skills to pursue further education and to be a competent member of the workforee. In addition, students will be instructed about, and be expected to be, partieipating eitizens. Students will adhere to the student code of conduct up to and ineluding the day of graduation. Graduation shall be the culminating event for students after they have met the requirements for a high sehool diploma.

## Preparation for postsecondary opportunities

Students are encouraged to begin planning for postsecondary opportunities so they will be adequately prepared upen graduation from high sehool. Each student who enrolls in the sixth (6) grade, on the day of enrollment, will be encouraged to register with the state-provided, free online college planning and preparation resouree, commonly referred to as "College In Colorado."

The Colorado Commission on Higher Education (CCHE) will provide information to the parents/guardians of eighth ( 8 ) grade students about the admission requirements for institutions of higher education in Colorado. In addition, the District will make information available to these same parents/guardians about the courses the District offers that meet the CCHE admission requirements. This information will be made available to parents/guardians prior to the student's enrollment in his or her ninth (9) grade courses.

Beginning in ninth (9) grade District personnel shall assist students to develop and maintain individual career and academic plans. The student's career and academic plan will be designed to assist the student and the student's parent/guardian in exploring the postsecondary career and educational opportunities available to the student, aligning course work and curriculum, applying to postsecondary education institutions, securing financial aid and ultimately entering the workforee.

- Adopted. November 9, 1997
- Revised. September 2, 1999
- Revised:- Oetober 6, 2005
- Revised: February 11, 2010
- Revised. November 11,2010

LEGAL REFS:

- C.R.S. 22-1-101.(Teaching of history, culture, and civil government)
- C.R.S. 22-1-108 through 22-1-110 (instruction on the federal constitution and the offect of use of atcolhol and controlled substances)
- C.R.S. 22-25-101 et seq. (Colorado Comprehensive Health Education Act)
- C.R.S. 22-92-109(1)(ff) (notice of courses that satisfy higher education admission guidelines)
- C.R.S. 22-82-109(1)(nn) (carcer and academic plaming. for students beginning in ninth grade)
- C.R.S. 22-95-101 et seq. (Concurrent Enrollment Programs Act)



## EROSS REFS

- IKF, Graduation Requirements
- JС, Student Condurt, and Subeodes

| Fitle | Basic Instructional Program (Implementation Plan for Student <br> Individual Career and Academic Plans) |
| ---: | :--- |
| Designation | IHA-R |
| Office/Custodian | Education/Executive Director of Learning Services |

These regulations specify the conditions and procedures under which the District may achieve acereditation.
In aceordance with state law and the timeline preseribed by applicable State Board of Education rules, the Bistrict shall create a plan for the development and implementation of student individual career and academic plans (ICAP).

At a minimmm, the District's ICAP plan shall address:

1. How the District will ensure that all students, beginning in the seventh grade, have aceess and assistance in the development of an ICAP.
2. The roles and responsibilities of the student, parents and Distriet staff in ereating and updating an ICAP for the student.
3. The activities that will be addressed at each grade level of a student's ICAP.
4. How students' ICAPs will be stored.
5. If possible, the professional development that will be provided to appropriate Distriet staff regarding ICAPs and the staffs role in implementing the District's ICAP plan.
6. The method that will be used to evaluate the implementation and effectiveness of the District's ICAP plan.

- Adopted: November 11, 2010

| Title | Law-Related Education |
| ---: | :--- |
| Designation | IHACA |
| Office/Custodian | Education/Executive Director of Learning Services |

The Board of Education recognizes the importance of a law-related education program to enhance student awareness about the law, the legal system, and the fundamental principles and values upon which our constitutional democracy is based. Other goals of the program shall be to promote responsible citizenship and encourage students to resist antisocial gang behavior and substance abuse.

The program shall include relevant curriculum materials, interactive teaching strategies, and extensive use of community resource persons and expertise. The topics of instruction shall include the following:

1. Rights and responsibility of citizenship.
2. Foundations and principles of American constitutional democracy.
3. Role of law in American society.
4. Organization and purpose of legal and political systems.
5. Disposition to abide by law.
6. Opportunities for responsible participation.
7. Alternative dispute resolution including mediation and conflict resolution.

District personnel may prepare an annual report concerning the progress of the district in implementing lawrelated education. The report, if prepared, shall include an analysis of the effect of the law-related education program on the incidence of gang involvement and substance abuse by the students in the district.

The district shall provide opportunities for training instructors and administrators in gang awareness and substance abuse education in order to provide effective instruction to students concerning the dangers of gang involvement and substance abuse by the students in the district.

- Adopted: September 2, 1999
- Reviewed: February 24, 2010
- Reviewed: September 8, 2016

LEGAL REF:

- C.R.S. 22-25-104.5 (Law-related education program-creation)

Cross REFS: JICF Secret Societies / Gang Activity

- JICH Drug and Alcohol Involvement by Students

| Title | Teaching About Drugs, Alcohol and Tobacco |
| ---: | :--- |
| Designation | IHAMA |
| Office/Custodian | Education/Executive Director of Learning Services |

In accordance with state and federal law, the Ddistrict shall provide age-appropriate, developmentally based appropriate drug and alcohol education and prevention programs from early childhood (preschool) through grade twelve (12).

The drug and alcohol education program shall address the legal, social, and health consequences of drug and alcohol use. It shall include special instruction as to the effects upon the human system; the emotional, psychological, and social dangers of such use with emphasis on nonuse by school-age children, and the illegal aspects of such use. The program also shall include information about effective techniques for resisting peer pressure to use illicit drugs or alcohol.

The objectives of this program, as stated below, are rooted in the Board's belief that prevention requires education and that the most important aspect of the policies and guidelines of the district should be the education of each individual to the dangers of drugs, alcohol, and tobacco.

1. To create an awareness of the total drug problem-prevention, education, treatment, rehabilitation, and law enforcement on the local, state, national, and international levels.
2. To relate the use of drugs and alcohol to physical, mental, social, and emotional practices.
3. To encourage the individual to adopt an appropriate attitude toward pain, stress, and discomfort.
4. To develop the student's ability to make intelligent choices based on facts and to develop the courage to stand by one's own convictions.
5. To understand the need for seeking professional advice in dealing with problems related to physical and mental health.
6. To understand the personal, social, and economic problems causing the misuse of drugs and alcohol.
7. To develop an interest in preventing illegal use of drugs in the community.

The curriculum, instructional materials, and strategies used in this program shall be recommended by the Chief Education Officer and approved by the Board.

To the extent funds are available, each school is encouraged to operate and maintain an educational program to assist students in avoiding and discontinuing use of tobacco.

- Adopted: November 3, 1977
- Revised to conform with practice: date of manual revision
- Revised: September 2, 1999
- Revised: March 11, 2010
- Revised: October 27, 2011
- Revised: September 8, 2016


## LEGAL REFS:

- 20 U.S.C. § $71 \underline{101}+$ et seq. 7 (Safe and Drug-Free Schools and Communities Act of 1994)
- C.R.S. 18-18-102 (5)
- C.R.S. 22-1-110 (Effect of use of alcohol and controlled substances to be taught)
- C.R.S. 22-32-109 (1)(bb) (Board of edeation specific duttiesPolicy required prohibiting use of tobacco products on school property)
- C.R.S. 25-14-103.5 (Use of tobacco products prohibited on school property)


## CROSS REFS:

- ADC, Tobacco-Free Schools
- IHACA, Law-Related Education
- JICG, Use of Tobaceo by Students
- JICH, Drug and Alcohol Involvement by Students

| Fitle | Adult/Community Education |
| ---: | :--- |
| Designation | $\mathbf{I H}$ |
| Office/Custodian | Education/Executive Director of Learning Serviees |

Faleon School District \#49 may offer classes/courses within District facilities for District patrons. Sueh elasses/courses shall be approved and directed by the Chief Education Officer or designee.

Gourses, when offered, shall receive finaneial support through federal and state grants, private funding or shall be on a fee basis to cover all costs. The District shall provide the facilities, utilities, and equipment during operational hours.

Any fee for university/college credit through adult/commmnity education shall be the responsibility of the student enrolled in the class.

- Adopted: September 13,1990
- Revised to conform with practice: date of mantal revision
- Reviewed: September 2,1999
- Revised: April 28, 2010
- Revised: Octaber 27, 2014

| Title | Teaching about Controversial Issues and Use of Controversial Materials |
| ---: | :--- |
| Designation | IMB |
| Office/Custodian | Education/Executive Director of Learning Services |

Controversial issues include matters characterized by significant differences of opinion usually generated from differing underlying values, beliefs, and interests, which produce significant social tension and which are not necessarily resolvable by reference to accepted facts. Although there may be disagreement over facts and what they mean, controversial issues more often arise because of differences in interpretation or the values people use in applying the facts.
Matters ustually become controversial not so much due to disagreement about facts but as to the interpretation or values to be applied to facts.

Controversial learning resources include those which are not included in the approved curriculum of the District and which are subject to disagreement as to appropriateness. Examples of such materials include, but are not limited to, those that depict explicit sexual content, graphic violence, profanities, drug use or other socially undesirable behaviors, or materials that are likely to divide the community along racial, ethnic, or religious lines. If a teacher has questions as toregarding whether a resource is controversial within the meaning of this policy, he or she shall contact consult with the principal.

Teachers may use controversial learning materials and discuss controversial issues if they contribute to the attainment of course objectives directly related to Board-adopted academic standards. The educational purpose of teaching about controversial issues or using controversial materials must be student achievement in academic standards rather than reaching conclusions about the validity of a specific point of view.

In teaching about controversial issues, teachers shall work cooperatively with the building principal. Teachers shall obtain approval from the building principal prior to the use of any controversial materials. If a teacher has a question regarding whether an isstre or resource is controversial within the meaning of this policy, the teacher shall contact the principal. The principal may instruct the teacher to notify students' parents/guardians and obtain parents/guardians' permission prior to discussing a controversial issue or using controversial materials. Teachers shall inform the principal of controversial issues that arise unexpectedly, which cause or are likely to cause concern for students and/or their parents/guardians.

When teaching about controversial issues, teachers may express their personal viewpoints and opinions; however, they also have the obligation to be objective and impartially present the various sides of an issue. Controversial issues are to be presented with good judgment and coordination with the building principal, keeping in mind the maturity of the students.

When controversial issues or controversial materials are used as part of the instructional program, alternative learning activities shall be provided when feasible at the request of a student or the student's parents/guardians.

- Adopted: September 2, 1999
- Revised: July 10, 2003
- Revised: September 13, 2007
- Revised: August 12, 2010
- Revised: July 10, 2014
- Revised: September 8,2016

CROSS REFS:

- IJ, Instructional Resources and Materials
- KEC, Public Concerns/Complaints about Instructional Resources

| Title | Teaching About Controversial/Sensitive Issues |
| ---: | :--- |
| Designation | IMB-R |
| Office/Custodian | Education/Executive Director of Learning Services |

The teaching of controversial issues and the selection and use of controversial learning resources requires the recognition of responsibilities by the teacher to students, by the principal to the school, and by the school to the community.

## Process for the Approval of Teaching about Controversial Issues or for Using Controversial Materials:

The teacher must confer with the principal prior to the teaching of controversial issues or using controversial materials. At this conference the teacher must identify the controversial issue or resource, present the educational purpose for the proposed instruction, and identify the content academic standards to be addressed in the instruction.

The teacher may make this initial presentation verbally. However, the principal may, in his or her discretion, require the teacher to submit a written proposal for the use of the resource.

The principal may approve the teacher's request on the basis of a teacher's verbal presentation at the initial conference. If the principal thinks that the request should be denied or is unsure of whether the request should be approved or denied, he or she shall require the teacher to submit the request in writing, addressing the issues that are discussed at the initial conference and any other issues or concerns that the principal deems appropriate.

If a written request is required, the principal shall advise the teacher of his or her decision in writing within five working days of submission of the written request. A decision denying a teacher's request shall be accompanied by a statement of reasons for the denial. Those reasons must be reasonably related to legitimate educational concerns.

## Guidelines for Principals

In reviewing a specific request from a teacher for teaching about controversial issues or for use of controversial materials, the principal will adhere to the following guidelines:

1. The principal will approve or disapprove the teaching of controversial issues and the use of controversial learning resources on the basis of the teaching guidelines listed in this regulation under guidelines for teachers. The principal must pay particular attention to how the request relates to student achievement of the content-academic standards.
2. The principal will also determine whether parental permission should be obtained.

## Guidelines for Teachers

Teaching about controversial issues and use of controversial learning resources are permitted in accordance with this regulation as long as the issue or resource is relevant to the content-academic standards and curriculum objectives of the course.

1. Controversial learning resources include those which are not included in the approved curriculum of the district and which are subject to disagreement as to appropriateness. Examples of such materials include, but are not limited to, those that depict explicit sexual conduct, graphic violence, profanities, drug use, or other socially undesirable behaviors, or materials that are likely to divide the community along racial,
ethnic, or religious lines. If a teacher has a question regardingas to whether a resource is controversial within the meaning of this policy, he or she shall consult withtact the principal.
2. $\underline{\mathrm{R}}, \mathrm{PG}-13$, or PG rated films and/or videos shall be considered controversial within the meaning of this policy and regulation and shall require prior approval of the principal according to the guidelines listed below. X rated, full length $R$ rated and NC-17 rated films and videos shall not be used in Falcon District D49-sSchools.

- PG rated films and videos shall be considered controversial at the elementary school level.
- PG-13 rated films and videos shall be considered controversial at the middle and high school level.
- Excerpts from R rated films and videos shall be considered controversial at the high school level.

3. Issues and learning resources selected for discussion and study must be appropriate for instructional use and contribute to the attainment of the content-academic standards of the course.
4. All course content and activities must be consistent with relevant content-academic standards and stated course objectives.
5. The issues and learning resources should be within the level of the student's ability and maturity.
6. In teaching about controversial issues or using controversial learning resources, student achievement in the eentent-academic standards and understanding of the democratic process will be the primary goals.
7. Teaching strategies should be fairly employed so that various sides of the issues are explored.
8. Suitable materials including facts and concepts relating to various aspects of the issue should be available.
9. If the application to the principal is approved, then the teacher will plan for alternative learning activities at the request of the student's parent.

## Discussion with School Principal

If, following theis decision, the teacher and principal are still in disagreement concerning the denial of the proposed teaching of a controversial issue or the planned use of controversial learning resources, upon receipt of the written request of the teacher, the principal will forward the matter to the Innovation-Zone Leader. Copies of the request will be placed in the school file.

The Innovation-Zone Leaders will within two working days review the teacher's written request for review to determine its completeness and specificity. If the request lacks complete and/or specific information, the form will be returned to the teacher for additional information prior to review by a committee of staff and citizens. An information copy will also be provided to the principal.

After the administrative review is completed, and the request has met the requirements for completeness and specificity, the Innovation LeadersZone Leader will schedule a meeting of the review committee for the purpose of reviewing the disagreement.

## Membership of the Review Committee

The members of the review committee will be appointed by the Innovation LeadersZone Leader or designee. The Innovation LeadersZone Leader, or designee, will serve as chairperson of the review committee.
The members of the review committee may include members of the administrative staff, sehool principals, library information services staff, teachers, and lay memberscommunity members a-at the Innovation-Zone Leader'ss' discretion. However, not less than $25 \%$ of the members will be classroom teachers employed by the district. $25 \%$ of the committee shall be parents and/or community members.

The chairperson will not be a voting member of the review committee except in instances of tie votes. The chairperson will be authorized to establish all procedures and rules to be followed by the review committee.

## Role of the Review Committee

The committee will review all materials submitted by the principal and any additional materials submitted by the teacher.

Oral and/or written testimony for consideration by the committee will be limited to the teacher and principal involved, and the appropriate program manager(s).

After reviewing the challenge and considering the principal's report, pertinent testimony, available professional reviews and applicable curriculum guides, the committee will share its recommendation with the teacher and principal within five working days after the hearing.-

The committee's recommendation will be based on its assessment of the issue's or resources demonstrable relevance to curriculum objectives and content academic standards, its predicted effectiveness in the classroom, and the provisions of Board policy and regulation. The committee's recommendation will take one of the following actions:

- A recommendation that the issue or resource should be approved for use in the course
- A recommendation that the issue or resource should not be approved for use in the course


## Role of the Chief Education Officer

If the teacher chooses to appeal the committee's decision; the Chief Education Officer or designee will review the committee's report and will submit an administrative decision to the Board. The Chief Education Officer or designee will also inform the teacher, the principal, the committee and the staff members involved of that decision. The Chief Education Officer's or designee administrative decision will be rendered no later than 20 working days after the teacher's original written request for review has been delivered to the principal.

## Administrative Decision

All administrative decisions concerning teaching about controversial issues or controversial learning resources reported to the Board will be kept on file in the District.

## Status during Review

The teacher involved will not present the controversial issue or controversial learning resource to students during the review procedure outlined above.

## Time Limits

It is the intent of this procedure to provide for a prompt resolution of the issues. Time limitations are to be adhered to except upon mutual agreement of the parties.

- Adopted: September 13, 2007
- Reviewed: July 8, 2010
- Revised: October 27, 2011
- Revised: September 8, 2016

| Title | Assignment of Continuing Students to Classes (Elementary School) |
| ---: | :--- |
| Designation | JGB |
| Office/Custodian | Education/Executive Director of Learning Services |

Students shall be assigned to the classes for which they are best stited. This determination shall be made at the building level by the principal and the teaching staff in consultation with the counselor and special education staffindividualized edueation staff, where applicable.

Parents requesting an exception to the assignment of the child shall make such a request in accordance with regulations set forth by the building administration.

- Current practice codified: 1992
- Adopted: date of mantual revision
- Reviewed: August 10, 2000
-Reviewed: April 8, 2010

| Title | Student Attendance |
| ---: | :--- |
| Designation | JH |
| Office/Custodian | Education/Director of Culture \& Services and Executive Director of <br> Learning Services |

One criterion of a student's success in school is regular and punctual attendance. Frequent absences may lead to poor academic work, lack of social development, and possible academic failure. Regular attendance is of utmost importance for school interest, social adjustment, and scholastic achievement. No single factor may interfere with a student's progress more quickly than frequent tardiness or absence.

According to state law, it is the obligation of every parent/guardian to ensure that every child under his/her care and supervision receives adequate education and training and, if of compulsory attendance age, attends school.

Continuity in the learning process and social adaptation is seriously disrupted by excessive absences. In most situations, the work missed cannot be made up adequately. Students who have good attendance generally achieve higher grades, enjoy school more, and are more employable after leaving school. For at least these reasons, the Board believes that a student must satisfy two basic requirements in order to earn full class credit: 1) satisfy all academic requirements and 2) exhibit good attendance habits as stated in this policy. Absences may be classified as either Exeused or Unexcused with associated categories.

## Excused absences

The following shall be considered excused absences:

1. A student who is temporarily ill or injured.
2. A student who is absent for an extended period due to physical, mental or emotional disability.
3. A student who is pursuing a work-study program under the supervision of the school.
4. A student who is attending any school-sponsored activity or activities of an educational nature with advance approval by the administration.
5. A student who is suspended or expelled.

As applicable, the district may require suitable proof regarding the above exceptions, including written statements from medical sources.

If a student is in out-of-home placement (as that term is defined by C.R.S. 22-32-138(1)(e)), absences due to court appearances and participation in court-ordered activities shall be excused. The student's assigned social worker shall verify the student's absence was for a court appearance or court-ordered activity.

## Unexcused absences

An unexcused absence is defined as an absence that is not covered by one of the foregoing exceptions. Each unexcused absence shall be entered on the student's record. The parents/guardians of the student receiving an unexcused absence shall be notified orally or in writing by the district of the unexcused absence.

In accordance with law, the district may impose appropriate penalties that relate directly to classes missed while unexcused.

The administration shall develop regulations to implement appropriate penalties.
Students and parents/guardians may petition the Board of Education for exceptions to this policy or the accompanying regulations provided that no exception shall be sustained if the student fails to abide by all requirements imposed by the Board as conditions for granting any such exception.

The maximum number of unexcused absences a student may incur before judicial proceedings are initiated to enforce compulsory attendance is 10 days during any calendar year or school year.

## Prearranged absences

Family vacations during school time are strongly discouraged, as they are counted towards total student absences which may exceed the specified limit and may become unexcused absences. Vacations should be planned for times when school is not in session. Parents are encouraged to follow the District approved calendar for scheduled breaks.

A written request for a prearranged absence should be made at least a period of time equal to the length of time the student will miss school and presented to the school's administration. For example, a one day absence would require a one day notice. All assignments are due prior to the period of absence unless otherwise specified by a teacher. Excused/prearranged absences in excess of District designated number of allowable absences may become unexcused.

## Weather

Parents/guardians will be expected to take the responsibility for determining whether it is safe to send their child to school due to severe weather.

When the District makes the decision to close school, or have a delayed start to the school day due to severe weather, the student will not be penalized for the duration of the closure.

## Chronic absenteeism

When a student has an excessive number of absences, these absences negatively impact the student's academic success. For this reason, a student who has _10_total absences in a school year, whether the absences are excused or unexcused, may be identified as "chronically absent" by the principal or designee. Absences due to suspension or expulsion shall not be counted in the total number of absences considered for purposes of identifying a student as "chronically absent."

If a student is identified as "chronically absent," the principal or designee shall develop a plan to improve the student's attendance. The plan shall include best practices and research-based strategies to address the reasons for the student's chronic absenteeism. When practicable, the student's parent/guardian shall participate in the development of the plan.
School District 49, El Paso County, Colorado

Nothing herein shall require the principal or designee to identify a student as "chronically absent" prior to declaring the student as a "habitual truant" and pursuing court proceedings against the student and his or her parents/guardians to compel the student's attendance in accordance with state law.

## Make-up work

Make-up work shall be provided for any class in which a student has an excused absence unless otherwise determined by the building administrator or unless the absence is due to the student's expulsion from school. It is the responsibility of the student to pick up any make-up assignments permitted on the day returning to class.

Make-up work shall be allowed following an unexcused absence or following a student's suspension from school with the goal of providing the student an opportunity to keep up with the class and an incentive to attend school. This work may receive full or partial credit to the extent possible as determined by the building administrator.

Unless otherwise permitted by the building administrator, make-up work shall not be provided during a student's expulsion. Rather, the district shall offer alternative education services to the expelled student in accordance with state law. The district shall determine the amount of credit the expelled student will receive for work completed during any alternative education program.

In accordance with the law, the District may impose appropriate penalties that relate directly to classes missed while unexeused.

The administration shall develop regulations to implement appropriate penalties.
Students and parent/guardians may appeal any penalties imposed as set forth in the regulation.

## Tardiness

Tardiness is defined as the appearance of a student without proper excuse after the scheduled time that a class begins. Because of the disruptive nature of tardiness and the detrimental effect upon the rights of the nontardy student to uninterrupted learning, penalties shall be imposed for excessive tardiness. Parents/guardians shall be notified of all penalties regarding tardiness.

In an unavoidable situation, a student detained by another teacher or administrator shall not be considered tardy provided that the teacher or administrator gives the student a pass to enter the next class. Teachers shall honor passes presented in accordance with this policy. The provisions of this policy shall be applicable to all students in the district, including those above and below the age for compulsory attendance as required by law.

- Adopted: May 19, 1994
- Revised: August 4, 1994
- Revised: October 5, 2000
- Revised: September 8,2016


## LEGAL REFS:

- C.R.S. 22-2-114.1 (3)(a) (definition of "dropout" student)
- C.R.S. 22-32-109 (1)(n) (length of school year, instruction \&o contact time)
- C.R.S. 22-14-101 et seq. (dropout prevention and student re-engagement)
- C.R.S. 22-32-109.1 (2)(a) (conduct and discipline code)
- C.R.S. 22-32-138 (6) (excused absence requirements for students in out-of-home placements)
- 
- C.R.S. 22-33-101 et seq. (School Attendance Law of 1963)
C.R.S. 22-33-105 (3)(d)(III) (opportunity to make up work during suspension)
C.R.S. 22-33-108 (judicial proceedings to enforce school attendance laws)
C.R.S. 22-33-203 (educational alternatives for expelled students and determination of credit)
- 1 CCR 301-78 Rules 1.00 et seq. (standardized calculation for counting student attendance and truancy)


## CROSS REFS:

- IC/ICA, School Year/School Calendar/Instruction Time
- JEA, Compulsory Attendance Ages
- JF-R, Admission and Denial of Admission (Procedures for Students in Out-of-Home Placements)
- JFC, Student Withdrawal from School/Dropouts
- 
- JHB, Truancy
- JK, Student Discipline
- JKD/JKE, Suspension/Expulsion of Students
- JLIB, Student Dismissal Precautions

BOARD-APPROVED POLICY OF DISTRICT 49

| Title | Student Attendance |
| ---: | :--- |
| Designation | JH-R |
| Office/Custodian | Education/Director of Culture \& Services and Executive Director of <br>  <br>  <br> Learning Services |

The following criteria is set forth to maintain established protocol regarding the number of unexcused absences a student has and is aligned with the procedures that are enacted accordingly. Parents are encouraged to review their child's attendance on a regular basis.

Absences are measured and recorded at the secondary level in period absence increments while absences at the elementary school level are measured and recorded in half-day increments.

The set number of absences varies according to the level of the school (i.e. elementary, middle and high school). However, the procedures set forth are aligned with the same number of "days" regardless of the school level. For example, due to the block schedule at a high school, a student may miss sixteen (16) periods (i.e. four ( 4 days) with unexcused absences before their parents receive a letter, yet an elementary student may miss eight (8) half-days (i.e. 4 days) of unexcused absences before their parents receive a letter.

## The following criteria will require the associated district response:

3 "days" $>$ Letter of Concern is initiated
5 "days" $>2^{\text {nd }}$ Letter of concern is issued and Building Administrator or Designee completes an attendance contract

7 "days" $>$ Notice of Non-Compliance is issued
10 "days" >A Truancy Petition is completed, and Building Administrator or Designee completes a Truancy Intervention Summary; in accordance with terms of Notice of Non- Compliance

## Tardiness

In order to deliver the quality edueation expected by the commmnity, students must attend classes on a regular basis and remain in sehool for all classes seheduled each sehool day. These regulations have been written to support and enforce policy JH.

Each year the Board establishes the school attendance period by adopting a school calendar. Students are expected to be in attendance in accordance with the District adopted calendar.

Absences oceur any time a student misses a class/period late to class more than the approved amount of time without permission, is truant, or fails to follow correct check-out/check-in procedures. There are two elassifications of absences: excused or unexcused, with associated categories listed below.

## Classifications of absences:

## A. Exeused absences which are defined as <br> 1. Absences beeause of temporary illness or injury.

2. A student whe is absent for an extended period due to physieal, mental, or emotional disability.
3. A student who is pursuing a work-study program under the supervision of the sehool.
4. A student whe is attending any school-sponsored activity.
5. Absences by those who are in the eustody of court or law enforeement authorities.
6. Absenee determined by sehool administration to be exeusable, such as doctor's appointments or appointments with outside agencies

Excessive excused absences will require verification from the appropriate doctor, dentist, agency, ete. Parents/guardians must notify the appropriate attendance office within 48 hours (excluding weekends) when their child will not be in sehool. When the absences have been deemed excused by school administration, students are expected to make up work and will be allowed 2 school days to make up work for each day of absence. For example, if a student is absent for 2 days, he/she will be allowed 4 days to make up work. Students under a block seheduling system will be allowed wo sehool days to complete make up work for each day of sehool they missed. All major projects are due on the day specified.

Out-of-sehool suspensions will not count as absenees, and work may be made up for partial credit only, unless the building administrator has determined otherwise. Absences beeause of doctor's appointments, outside agency appointments, or juvenile court appearances may be considered excused with appropriate documentation of the appointment. The absences may be considered unexeused until the appropriate documentation has been provided to the school's administration. At that time, the school's administration may deem the absences to be excused. If appropriate documentation of the appointment is not provided to the school, the absence may remain as unexcused.

All students will be allowed no more than ten (10) days of excused absences per sehool year. Absences for elementary sehool students will be doeumented in half day inerements. Absenees for secondary sehool students will be documented in class periods.

Once students have exceeded the approved number of excused absences, and there are more absences, written doeumentation from a practitioner or ageney may be required in order for the absences to not only be eonsidered excused, but to also address the reasons for the excessive absences. The absences may therefore be eonsidered une xeused until the appropriate documentation is provided to the sehool's administration.

## B. Prearranged absences

Family vacations during school time are strongly diseouraged, as they are counted towards total student absences which may exceed the specified limit and may become unexcused absences. Vacations should be planned for times when sehool is not in session. Parents are encouraged to follow the District approved ealendar for scheduled breaks.

A written request for a prearranged absence should be made at least a period of time equal to the length of time the student will miss sehool and presented to the sehool's administration. For example, a one day absence would require a one day notice. All assignments are due prior to the period of absence unless otherwise specified by a teacher. Exeused/prearranged absences in excess of District designated number of allowable absenees may become unexeused.

## C. Weather

Parents/guardians will be expected to take the responsibility for determining whether it is safe to send their ehild to sehool due to severe weather.

When the District makes the decision to close school, or have a delayed start to the school day due to severe weather, the student will not be penalized for the duration of the closure.

## D. Sehool sponsored activities

Absences incurred when students miss clas because of participation in sehool field trips, musieal performances, student conferences, or other school-related activities will be considered excused. Teachers and administrators will be provided with a list of students participating in such activities at least 48 hours in advance. Assignments are to be completed and turned in prior to a sehool sponsored trip unless otherwise specified by a teacher. Administrators/teachers may refuse a student the right to participate in aeademic, behavioral and attendance expectations are not being met.

## E. Unexcused absences

An unexcused absence is defined as an absence that is not covered by one of the foregoing excused absence exceptions. Each unexeused absence shall be entered on the student's record. The parents/guardians of the student receiving an unexcused absence will be notified by the District of the unexcused absence whenever pessible.

When students aecumulate three ( 9 ) days or more of unexeused absenees, a letter will be sent to the parents/guardians notifying them of the school's concern. If after a further period of time, there is no signifieant improvement in the student's attendanee, or the student's attendance contintes to aecrue in unexeused absences to a total of five (5) days, the parents/guardians will receive another notification in writing. If upen further days of unexeused absences totaling seven (7) days, the District will file a Notice of Non-Compliance with the attorney's office and El Paso County Courts. Finally, if the student continues to demonstrate unexcused absences which have acerued to ten (10) days, the school will file a Petition with the attorney's office and El Paso County Courts. When a Petition gets filed, the student is mandated to appear in Truaney eourt.

In accordance with state law, students with excessive absences may be designated as "Habitually Truant" and shall be reported to the Department of Edueation.

When a student demonstrates excessive unexcused absences, the student, parents and sehool working together are to determine the cause of the absences. The sehool may utilize site based teams to address aeademic and behavioral concerns, utilize an attendance contract with the student and/or parent/guardian, make referrals to outside agencies if deemed appropriate to remediate the causal factors for the unexeused absenees. In aceordance with the law, the District may impose academic penalties which relate directly to elasses missed while unexeused. The administration shall develop regulations to implement appropriate penalties.

Students with unexeused absenees are expected to matre up work and will receive partial eredit towards the earned grade.

Any student who has been absent from class for ten (10) or more consecutive days of unexeused absences in any one school year, except for reasons of expulsion, out-of-district placement, exeused long term illness and death shall be considered a "dropout" and shall be reported to the Department of Education by the District. However, if the student returns back to school by re-enrolling, is in attendance at the end of the school year, enrolled in another school with appropriate proof of enrollment including an approved home sehool program,
on-line school program, or appropriate proof of enrollment in another school district, such student is not eonsidered a dropout and shall not be reported as such.

Student and parents/guardians may petition the Board of Education for exceptions to this pelicy or the accompanying regulations provided that no exception shall be sustained if the student fails to abide by all requirements imposed by the Board as conditions for granting such exception.

## F. Tardiness

Tardiness is defined as the appearance of a student without proper excuse after the seheduled time that a class begins. Because of the disruptive nature of tardiness and the detrimental effect upon the rights of the nontardy student to uninterrupted learning, penalties shall be imposed for excessive tardiness. Parents/guardians shall be notified of all penalties regarding tardiness.

Students with excessive tardies to class or who habitually leave school early for reasons other than those listed under reasons for excused absences, may be placed on an attendance contract and/or referred for truancy proceedings. A student who has excessive tardies may be designated as "Habitually Tardy" and the administration may impose penalties associated with such designation.

In an unavoidable sittuation, a student detained by another teacher or administrator shall not be considered tardy provided that the teacher or administrator gives the student a pass to enter his next class. Teachers shall honor passes presented in accordance with this policy.

General procedures for penalties for tardiness and/or leaving school early as defined as an "early out" are as follows:

1. On the fourth tardy/early out, the teacher will contact the parent/guardian.
2. On the fifth tardy/early out, or an accumulation of five tardies for any/all classes, a referral may be written, the student may have an administrative conference and may receive disciplinary consequences, and the parent will be notified. At that time, the student will be notified of the consequence for further incidences of tardiness.
3. Upon accumulation of ten (10) tardies/early outs, the student will have an administrative conference and may receive further disciplinary consequences. At that time parents/guardians will be called and an administrative conference will be held to establish an attendance contract.
4. The contract will include the consequences for further occurrences of tardiness, including a possible designation of being "Habitually Tardy". After this conference, the behavior will be considered "insubordination," and consequences will be assigned accordingly including a referral for truancy.

- Adopted: October 5, 2000
- Revised: July 8, 2010
- Revised: September 8,2016

| Title | Student Attendance |
| ---: | :--- |
| Designation | JH-E |
| Office/Custodian | Edueation/Director of Culture \& Serviees-and Executive Director of <br>  <br>  <br> Learning Services |

This exhibit supports Beard of Education polieies JH, JH-R and JHB. The following criteria is set forth to maintain established protocel regarding the number of unexeused absences a student has and is aligned with the procedures that are enacted accordingly. Parents are encouraged to review their child's attendance on a regular basis.

Absences are measured and recorded at the secondary level in period absence increments while absences at the elementary sehool level are measured and recorded in half-day inerements.

The set number of absences varies according to the level of the school (i.e. elementary, middle and high sehool). However, the procedures set forth are aligned with the same number of "days" regardless of the sehool level. For example, due to the block sehedule at a high school, a student may miss sixteen (16) periods (i.e. four (4-days) with unexcused absences before their parents receive a letter, yet an elementary student may miss eight (8) half-days (i.e. 4-days) of unexcused absences before their parents receive a letter.
A. For High School students the following eriteria will require the associated district response:

| 5 "days" or 20 period absences | $>$ Letter of concern is issted and Building Administrator or Designee completes an attendance contract |
| :---: | :---: |
| 7 "days" or 28 period absences | The Notice of Non-Compliance is issted |
| 10 "days" or 40 period absenees | $\rightarrow \Lambda$ Truancy Petition is completed, and Building Administrator or Designee completes a Truancy Filing Checklist; in accordance with terms of Notice of Non-Compliance |

B. For Middle Sehool students with an 8 period sehedule, the following eriteria will require the associated district response:
g "days" or 24 period absences $\longrightarrow$ Letter of Coneern is initiated
5 "days" or 40 period absences $\longrightarrow$ Letter of concern is issued and Building Administrator or Designee completes an attendance contract

7 "days" or 56 period absences $>$ The Notice of Non-Compliance is issued
10 "days" or 80 period absences $\rightarrow$ A Truancy Petition is completed and Building Administrator or Designee completes a Truancy Filing Cheeklist; in accordance with terms of Notice of Non-Compliance
C. For Middle Sehool students with a 7 period sehedule, the following criteria will require the asseciated district respense:


## D. For Elementary sehool students with absences measured in half-days, the following eriteria will require the associated district response:

| 5 "days" or 10 half days | $\rightarrow$ 2nd letter of concern is isstued and Building Administrator or Designee completes an attendance contract |
| :---: | :---: |
| 7 "days" or 14 half days | $\rightarrow$ Notice of Non-Compliance is issued |
| to "days" or 20 half day | $\rightarrow$ A Truaney Petition is completed and Building Administrator or Designee completes a Truancy Filing Cheeklist; in accordance with terms of Notice of Non-Compliance |

- Adopted: July 8, 2010
- Revised. Jme 90,2014


## Truancy Process Flowchart



Version: 151008 Construction: BS and LF Design: BS and LF

- Adopted: July 8, 2010
- Revised: June 30, 2011
- Revised: September 8, 2016

| Title | Truancy |
| ---: | :--- |
| Designation | JHB |
| Office/Custodian | Education/ Director of Culture \& Services |

If a student is absent without a signed parental excuse or if the student leaves school or a class without permission of the teacher or administrator in charge, the student shall be considered truant. "Habitually truant" shall be defined as a student of compulsory attendance age who has four unexcused absences during one month or 10 total days of unexcused absences in any school year. Absences due to suspension or expulsion shall not be counted in the total of unexcused absences for purposes of defining a student as a "habitual truant."=

In order to reduce the incidents of truancy, parents/guardians of all students shall be notified in writing at the beginning of each school year of their obligation to ensure that all children of compulsory attendance age attend school. Parents/guardians shall be required to acknowledge in writing awareness of their obligations and to furnish the school with a telephone number or other means of contacting them during the school day.

The school shall establish a system of monitoring individual unexcused absences. When a student fails to report on a regularly scheduled school day and school personnel have received no indication that the parent/guardian is aware of the absence, school personnel or volunteers under the direction of school personnel shall make a reasonable effort to notify the parent/guardian by telephone.

A plan shall be developed for a student who is at risk of being declared habitually truant with the goal of assisting the child to remain in school.

## Penalties

In accordance with law, the District may impose appropriate penalties that relate directly to classes missed while truant. The administration shall develop regulations to implement appropriate penalties for truancy.

- Adopted: May 13, 1994
- Revised: July 8, 2010
- Revised: September 8,2016


## LEGAL REFS:

- C.R.S. 22-14-101 et seq. (dropout prevention and student re-engagement)
- C.R.S. 22-33-104 (compulsory school attendance)
- C.R.S. 22-33-105 (suspension/expulsion)
- C.R.S. 22-33-107 (enforcement of compulsory school attendance)
- C.R.S. 22-33-108 (judicial proceedings to enforce school attendance laws) -
- 1 CCR 301-67, Rule 2.01 (7) (definition of "dropout"student)
- 1 CCR 301-78 Rules 1.00 et seq. (standardized calculation for counting student attendance and truancy)


## CROSS REFS:

- IHBG Home Schooling
- JEA, Compulsory Attendance Ages
- JFC, Student Withdrawal from School/Dropouts
- JH, Student Absences and Excuses

NOTE 1: The law requires the local board of Education to designate an attendance officer for the district to enforce the provisions of the compulsory attendance law, counsel students and parents and investigate the causes of nonattondance and report those findings to the board. C.R.S 22-33107(1). State law allows the board by resolution to authorize one or more school employees to represent the school district in judicial proceedings to enforce compulsory attendance. C.R.S.22-32-11091)(AMM)

NOTE 2. State law provides that court proceedings to compel compliance with the compulsory attendance law shall only be used as a last-resort approach for addressing the problem of truancy. The district shall first have attempted other options for addressing truancy that employ best practices and research-based strategies to minimize the need for court action C.R.S.22-33108(5).

NOTE 3: CASB recommends that the district's philosophy regarding make-up work be consistent throughout the attendance and discipline policies. In accordance with state law on educational opportunities during suspension, a student is entitled to full or partial credit to the extent possible for work completed satisfactorily. See C.R.S. 22-$33-105$ (3)(d)(III). The district has discretion regarding the amount of credit to be awarded for the educational services provided to expelled students. See C.R.S. 22-33-203 (2)(a). The objective should be to reintegrate the student back into the classroom after sufficient remediation opportunities are provided.

NOTE 4: The rules of the State Board of Education define an "habitual truant" as a child who has attained the age of 6 on or before August 1 of the school year in question and is under the age of 17 and who has 4 days of unexcused absences from school in a month or 10 days of unexcused absences during the school year.

Beginning in the 2009-10 school year, school districts must report the number of students identified as "habitually truant" to the Colorado Department of Education, in accordance with the State Board of Education's rules regarding the calculation of student attendance and truancy. 1CCR 301-78. CDE must then make this information accessible to the public by posting it on its website. The State Board's rules also specify how districts shall record and aggregate student absences.

| Title | Truancy |
| ---: | :--- |
| Designation | JHB-R |
| Office/Custodian | Education/ Director of Culture \& Services |

In order to reduce the incidents of truancy, parents/guardians of all students shall be notified in writing at the beginning of each sehool year of their obligation to enstre that all children of compulsory attendance age attend sehool. Parents/guardians shall be required to acknowledge in writing awareness of their obligations and to furnish the school with a telephone number or other means of contacting them during the school day.

The sehool shall establish a system of monitoring individual unexeused absences. When a student fails to report on a regularly seheduled sehool day and sehool personnel have received no indication that the parent is aware of the absence, sehool personnel shall make a reasonable effort to notify the parent/guardian.

## Penalties

General procedures for penalties for tardiness and/or leaving sehool early as defined as an "early out" are as follows:

1. On the fourth tardy/early out, the teacher will contact the parent/guardian.
2. On the fifth tardy/early out, or an accumulation of five tardies for any/all classes, a referral may be written, the student may have an administrative conference and may receive disciplinary consequences, and the parent will be notified. At that time, the student will be notified of the consequence for further incidences of tardiness.
3. Upon acemmulation of ten (10) tardies/early outs, the student will have an administrative conference and may receive further disciplinary consequenees. At that time parents/guardians will be called and an administrative conference will be held to establish an attendance contract.
4. The contract will inelude the consequences for further oceurrences of tardiness, ineluding a possible designation of being "Habittally Tardy". After this conference, the behavior will be considered "insubordination," and consequences will be assigned accordingly including a referral for truancy.

- Adopted. July 8, 2010

| Fitle | Released Time for Students |
| ---: | :--- |
| Designation | HC |
| Office/Custodian | Education/Executive Director of Learning Serviees |

Seniors who meet school requirements for graduation may be released up to one half of the sehool day.

- Adopted: November 9, 1977
- Reviewed: September 2,1999
- Reviewed: August 10, 2000
- Revised: November 11, 2010

| Title | School-Related Student Publications |
| ---: | :--- |
| Designation | JICEA |
| Office/Custodian | Education/Executive Director of Learning Services |

School sponsored publications are a public forum for students as well as an educational activity through which students can gain experience in reporting, writing, editing, and understanding responsible journalism.
Because the Board of Education recognizes creative student expression as an educational benefit of the school experience, it encourages freedom of comment, both oral and written, in a school setting with a degree of order in which proper learning can take place.

The Board encourages students to express their views in school-sponsored publications and to observe rules for responsible journalism. This means expression which is false or obscene, libelous, slanderous, or defamatory under state law; presents a clear and present danger of the commission of unlawful acts, violation of school rules, or material and substantial disruption of the orderly operation of the school; violates the privacy rights of others; or threatens violence to property or persons shall not be permitted.

Student editors of school-sponsored publications shall be responsible for determining the news, opinions, and advertising content of their publications subject to the limitations of this policy and state law. The publications advisor within each school shall be responsible for supervising the production of schoolsponsored publications and for teaching and encouraging free and responsible expression and professional standards of journalism.

The publications advisor has authority to establish or limit writing assignments for students working with publications and to otherwise direct and control the learning experience that publications are intended to provide when participation in a school- sponsored publication is part of a school class or activity for which grades or school credits are given.

All school-sponsored publications shall contain a disclaimer that expression made by students in the exercise of freedom of speech or freedom of the press is not an expression of Board policy. The District and employees are provided immunity from civil or criminal penalties for any expression made or published by students.

The Chief Education Officer or designee shall develop, for approval by the Board, a written official school publications code which shall include:

1. A statement of the purposes of official school publications.
2. Responsibilities of official school publications' advisors and student editors.
3. A list of prohibited materials.
4. Reasonable provisions for the time, place, and manner of distributing school- sponsored student publications within the Ddistrict's jurisdiction.
5. Procedures for resolving differences.

The publications code shall be distributed to all students and teachers at the beginning of each school year.

- Adopted: February 14, 1991
- Revised: November 21, 1991
- Revised: May 19, 1994
- Revised: August 10, 2000
- Review: January 14, 2010
- Revised: October 27, 2011
- Revised: September 8, 2016


## LEGAL REFS:

- C.R.S. 22-1-120 (rights of free expression for public school students)
- C.R.S. 22-1-122 (5)(e) (state law does not prevent a student who is working under the supervision of a journalism teacher or sponsor from preparing or participating in a survey, analysis, or evaluation without obtaining written parental consent as long as participation is not prohibited by federal law)
- C.R.S. 22-32-110 (1)(r) (power to exclude materials that are immoral or pernicious)


## CROSS REFS:

- JICED, Student Expression Rights
- JLDAC,Screening/Testing ofStudents

| Title | School-Related Student Publications (School Publications Code) |
| ---: | :--- |
| Designation | JICEA-R |
| Office/Custodian | Education/Executive Director of Learning Services |

## 1. Purpose

As stated in Board of Education policy, school-sponsored publications are a public forum for students, as well as an educational activity through which students can gain experience in reporting, writing, editing, and understanding responsible journalism. Content of school publications should reflect all areas of student interest, including topics about which there may be dissent or controversy.

## 2. Responsibilities of student journalists

In addition to the responsibilities set forth in the accompanying Board policy, students who work on official student publications will:
a. Rewrite material as required by the faculty advisers to improve sentence structure, grammar, spelling, and punctuation.
b. Check and verify all facts and verify the accuracy of all quotations.
c. In the case of editorials or letters to the editor concerning controversial issues, provide space for rebuttal comments and opinions.

If the Board determines that advertising is allowed in the publication, the student editor will determine the content of any advertisements.

## 3. Responsibilities of publications advisors

In addition to the responsibilities set forth in the accompanying Board policy, the publication advisor will exercise general supervision over all activities to create a proper learning environment.

## 4. Prohibited materials

a. Students may not publish or distribute material which is obscene. "Obscene" means:
(1) The average person applying contemporary community standards finds that the publication, taken as a whole, appeals to a minor's prurient interest in sex.
(2) The publication depicts or describes in an patently offensive way sexual conduct such as ultimate sexual acts (normal or perverted), masturbation, excretory functions, or lewd exhibition of genitals.
(3) The work, taken as a whole, lacks serious literary, artistic, political, or scientific value.
b. Students may not publish expression which is libelous, slanderous, or defamatory under state law. "Libelous" is defined as a false and unprivileged statement about a person which injures the individual's reputation in the community.
c. Expression which is false as to any person who is not a public figure or involved in a matter of public concern is prohibited.

If the allegedly libeled individual is a "public figure or official," the official must show that the false statement was published with actual malice, as the terms are defined in law.

Under the "fair comment rule," a student is free to express an opinion on matters of public interest. Specifically, a student enjoys a privilege to criticize the performance of teachers, administrators, school officials, and other school employees.
d. Expression which presents a clear and present danger of the commission of unlawful acts, violation of lawful school regulations, or material and substantial disruption of the orderly operation of the school, violates the rights of others to privacy, or threatens violence to property or persons is prohibited.

In order for a student publication to be considered disruptive, there must exist specific facts upon which it would be reasonable to forecast that a clear and present likelihood of an immediate, substantial material disruption to normal school activity would occur if the material were distributed.
Undifferentiated fear or apprehension of disturbance is not enough; school administrators must be able to show affirmatively substantial facts which reasonably support a forecast of likely disruption. Material that stimulates heated discussion or debate does not constitute the type of disruption which is prohibited.

## 5. Time, place, and manner restrictions

The principal will coordinate with the publication advisor on the time, place, and manner of distributing school-sponsored publications to reduce any conflict with school instructional time and/or reduce any disruption of the orderly operation of the school which might be caused by the distribution of schoolsponsored publications.

## 6. Procedures for resolving differences

Student editors will work first with the publications advisor to resolve any differences. If the problem cannot be resolved at this level, the student editors and/or the publication advisor may work with the principal to resolve any problems. If the problem is not resolved at the principal level, the student editors and/or the publications advisor may work with the Chief Education Officer or designee to resolve any problem. If the problem is not resolved at the Chief Education Officer level, the student editors and/or publications advisor may work with the Board. If the problem is not resolved at the Board level, the student editors and/or publications advisor may seek relief through the judicial system.

## 7. Legal advice

a. If in the opinion of the student editor, student editorial staff, or faculty advisor, material proposed for publication may be "obscene," "libelous," or "cause a substantial disruption of school activities," the legal opinion of the District's attorney should be sought if authorized by the principal.
b. Legal fees charged in connection with this consultation will be paid by the Board.

- Adopted: May 19, 1994
- Revised: August 10, 2000
- Reviewed: January 14, 2010
- Revised: October 27, 2011

District 49, El Paso County, Colorado

- Revised: September 8. 2016

| Title | Secret Societies/Gang Activity |
| ---: | :--- |
| Designation | JICF |
| Office/Custodian | Operations/Director of Safety and Security |

The Board of Education-desiresstrives to keep district schools and students free from the threats or harmful influence of any groups or gangs which advocate drug use, violence, or disruptive behavior. The principal or designee shall maintain continual, visible supervision of school premises, school vehicles, and school-related activities to deter gang intimidation of students and confrontations between members of different gangs.

The Chief Education Officer or designee shall establish open lines of communication with local law enforcement authorities so as to share information and provide mutual support in this effort. The Chief Education Officer or designee shall provide inservice training to help staff members identify gangs and gang symbols, recognize early manifestations of disruptive activities, and respond appropriately to gang behavior. Staff members shall be informed about conflict management techniques and alerted to intervention measures and community resources which may help students.

## Gang symbols

The Board prohibits the presence on school premises, in school vehicles and at school-related activities of any apparel, jewelry, accessory, notebook or manner of grooming which, by virtue of its color, arrangement, trademark, or any other attribute, denotes membership in gangs which advocate drug use, violence, or disruptive behavior. This policy shall be applied at the principal's discretion after consultation with the Chief Education Officer or designee as the need for it arises at individual school sites.

## Prevention education

The Board realizes that many students become involved in gangs without understanding the consequences of gang membership. Early intervention is a key component of efforts to break the cycle of gang membership. Therefore, gang violence prevention education in the schools shall start with students in elementary school.

- Adopted: May 19, 1994
- Revised: September 2, 1999
- Reviewed: August 10, 2000
- Reviewed: March 24, 2010
- Revised: June 30, 2011
- Revised: September 8, 2016

LEGAL REFS:

- C.R.S. 22-1-120 (8) (rights of free expression for public school students)
- C.R.S. 22-32-109.1 (2)(a)(I)(F) (policy required as part of safe schools plan)

CROSS REF:

- IHACA, Law-Related Education
- JICA, Student Dress Code

| Title | Secret Societies/Gang Activity |
| ---: | :--- |
| Designation | JICF-R |
| Office/Custodian | Operations/Director of Safety \& Security |

## Gangs

At the principal's discretion, staff members may use the following techniques to discourage the influence of gangs:

1. Any student wearing or carrying overt gang paraphernalia or making gestures that symbolize gang members will be referred to the principal or designee. The student's parents/guardians will be contacted, and the student sent home to change clothes if necessary.
2. Any gang graffiti on school premises will be quickly removed, washed down, or painted over as soon as discovered.
a. Daily checks for graffiti will be made throughout the campus, including restroom walls and doors.
b. Graffiti may be photographed before it is removed. These photographs will be shared with local law enforcement authorities and used in future disciplinary or criminal action against the offenders.
3. Classroom and after-school programs at each school will be designed to enhance individual self-esteem, provide positive reinforcement for acceptable behavior, and foster interest in a variety of wholesome activities.
4. Staff members will actively promote membership in authorized student organizations which can provide students companionship, safety, and a sense of purpose and belonging.

## Gang prevention education

Gang prevention instruction offered in the schools will:

1. Explain the dangers of gang membership.
2. Include lessons or role-playing workshops in nonviolent conflict resolution and gang avoidance skills.
3. Promote constructive activities available in the community.
4. Involve students in structured, goal-oriented community service projects.
5. Encourage positive school behavior.

Gang prevention lessons may be taught jointly by teachers and law enforcement officers.

## Community outreach

Gang prevention classes or counseling offered for parents/guardians will address the following topics:

1. Dangers of gang membership.
2. The nature of local gang apparel and graffiti.

District 49, El Paso County, Colorado
3. Ways to deal effectively with one's children.
4. Warning signs which may indicate that children are at risk of becoming involved with gangs.

Community programs offered for staff, parents/guardians, churches, city officials, business leaders, and the media will address:

1. The scope and nature of local gang problems.
2. Ways that each segment of the community can help to alleviate these problems.

## Intervention measures

Staff members will make every effort to assimilate gang-oriented students into the academic, extracurricular, and social mainstream and into work experience programs. To this end:

1. Staff members will be provided with the names of known gang members.
2. Insofar as possible, classroom teachers will assign individual gang-oriented students to cooperative learning groups in which they may work toward common goals with students who are not members of their gang.
3. Students who seek help in rejecting gang associations may be referred to community-based gang suppression and prevention organizations.

- Adopted: September 2, 1999
- Reviewed: March 24, 2010
- Reviewed: September 8, 2016

| Title | Weapons in Schools |
| ---: | :--- |
| Designation | JICI |
| Office/Custodian | Operations/Director of Safety and Security |

The Board of Education determines that student possession use and/or threat of use of a weapon is detrimental to the welfare and safety of the students and school personnel within the district.

## Dangerous weapons

Using, possessing or threatening to use a dangerous weapon on district property, when being transported in vehicles dispatched by the district or one of its schools during any school sponsored or district sponsored activity or event and off district property when the conduct has a reasonable connection to school or any district curricular or non-curricular event without the authorization of the school or the district is prohibited. An exception to this policy may be made for students participating in an authorized extracurricular activity or team involving the use of firearms.

As used in this policy, "dangerous weapon" means:
a. A firearm,
b. Any pellet, BB gun, or other device, whether operational or not, designed to propel projectiles by spring action or compressed air
c. A fixed-blade knife with a blade that exceeds three inches in length or a spring-loaded knife or a pocket knife with a blade exceeding three and one-half inches in length
d. Any object, device, instrument, material, or substance, whether animate or inanimate, used or intended to be used to inflict death or serious bodily injury including, but not limited to slingshot, bludgeon, brass knuckles, or artificial knuckles of any kind

Students who use, possess or threaten to use a dangerous weapon in violation of this policy shall be subject to disciplinary action, including suspension and/or expulsion, in accordance with Board policy concerning student suspensions, expulsions and other disciplinary interventions.

In accordance with federal law, expulsion shall be mandatory for no less than one full calendar year for a student who is determined to have brought a firearm to or possessed a firearm at school in violation of this policy. The Chief Education Officer or designee may modify the length of this federal requirement for expulsion on a case-by-case basis.

## Firearm facsimiles

Carrying, using, actively displaying or threatening with the use of a firearm facsimile that could reasonably be mistaken for an actual firearm on district property, when being transported in vehicles dispatched by the district or one of its schools during a school sponsored or district sponsored activity or event, and off district property when such conduct has a reasonable connection to school or any district curricular or non-curricular event without the authorization of the school or district is prohibited. Students who violate this policy provision may be subject to disciplinary action including but not limited to suspension and/or expulsion, in accordance with Board policy concerning student suspensions, expulsions and other disciplinary interventions.

A student may seek prior authorization from the building principal to carry, bring, use or possess a firearm facsimile that could reasonably be mistaken for an actual firearm on District property for purposes of a schoolrelated activity. A student's failure to obtain such prior authorization is a violation of this policy and may result in disciplinary action, including but not limited to suspension and/or expulsion, in accordance with Board policy concerning student suspensions, expulsions and other disciplinary interventions. The principal's

District 49, El Paso County, Colorado
decision to deny or permit a student to carry, bring, use or possess a firearm facsimile that could reasonably be mistaken for an actual firearm on school property shall be final.

School administrators shall consider violations of this policy provision on a case by case basis to determine whether suspension, expulsion or any other disciplinary action is appropriate based upon the individual facts and circumstances involved.

## Local restrictions

The Board determines that extra precautions are important and necessary to provide for student safety. Therefore, using, possessing or threatening to use any knife, regardless of the length of the blade, in any school building, on school grounds, in any school vehicle, or at any school-sponsored activity without express authorization of the school or school district is prohibited. Students who violate this policy provision shall be subject to disciplinary proceedings, including suspension and/or expulsion, in accordance with Board policy concerning student suspensions, expulsions and other disciplinary interventions.

## Recordkeeping

The district shall maintain records which describe the circumstances involving expulsions of students who bring weapons to school including the name of the school, the number of students expelled, and the types of weapons involved, as required by law.

## Referral to law enforcement

In accordance with applicable law, school personnel shall refer any student who brings a firearm or weapon to school without authorization of the school or the district to law enforcement.

- Adopted: May 19, 1994
- Revised: April 20, 1995
- Revised: July 20, 1995
- Revised: September 2, 1999
- Reviewed: August 10, 2000
- Revised: July 8, 2010
- Revised: June 30, 2011
- Revised: July 27, 2012
- Revised: September 12, 2013
- Reviewed: September 8, 2016


## LEGAL REF:

- 18 U.S.C. $\$ 921$ (a)(3) (federal definition of "firearm")
- 20 U.S.C. § 7151 et seq. (Gun-free Schools Act)
- 20 U.S.C. $\$ 7151$ (h) (requiring schools to have policies requiring referral to law enforcement)
- C.R.S. 22-32-109.1 (2)(a)(I)(G) (policy required as part of safe schools plan)
- C.R.S. 22-33-102 (4) (definition of dangerous weapon)
- C.R.S. 22-33-106 (1) (grounds for suspension, expulsion, and denial of admission)
- C.R.S. 22-33-106 (1)(f) (must adopt policy regarding firearm facsimiles)


## CROSS REF:

- JK-2, Discipline of Students with Disabilities
- JKD/JKE, Suspension/Expulsion of Students
- KFA, Public Conduct on School Property

NOTE: As a condition of receiving federal funds the school district is required to expel for one caten lar year students who bring firearms to school. The district is required to include a description of the circumstances surrounding these expulsions, the name of the sehool concerned, the number of students expelled and the types of weapons.

The languge allowing the Chief Education Officer Superintendent to modify the length of expulsion on a case-by-case basis is intended to pernit the district to discipline students woith disabilities and maintain eligibility for federal financial assistance. It is important to note that federal law requives that edtcational services must continte although they may be provided in another setting for students with disabilities who are properly expelled.

| Title | Student Organizations (Secondary Sehools) |
| ---: | :--- |
| Designation | JJA-1 |
| Office/Custodian | Education/Executive Director of Learning Services |

The Beard of Edueation shall encourage organization and operation of currieulum-related, sehool_ sponsored student organizations in the secondary sehools and shall permit such organizations to meet on sehool premises during activities periods and non-instructional time. The Board shall not create or permit an open fortm for student initiated organizations in the secondary schools. All student organizations are required to open membership to all interested and/or eligible students.

## Recognition

Currieulum related student organizations serve as an extension of the regular sehool currieulum. Their function is to enhance the participants' students' edueational experience and supplement the eourse materials within the educational program of the sehools. The activities of these organizations should bear a clear relationship to the regular curriculum. The principal is responsible for determining whether the purpose of a student organization is related to the eurrieulum.

Student organizations shall be considered directly related to the currieulum if one or more the following applies

1. Activity offerings shall be of sufficient variety and number to meet the wide range of interests of students.
2. Most activities shall be an outgrowth of eurrieulum activities.
3. All participation shall be voluntary.
4. Guidance shall be offered to eneourage nemparticipants who need the activity and to eurb the overly enthusiastic from over participation at the expense of academic performance.
5. The goal for each student shall be a balaneed program of aeademie studies and extracurrieular activities.
6. All activities shall be supervised. All clubs and groups shall have a faeulty advisor.
7. Activities for public view shall be kept to a minimum. They shall be closely supervised to avoid the expenditure of excessive time and effort by students.
8. Participation in any sehool or interseholastic sehool activity could be barred beeause of a student's participation in unlawful activities during out of school hours and off school property.

Schools in the district may encourage students to broaden their knowledge and citizenship by permitting the formation of clubs or other groups that relate to subject matter covered by the curriculum. Such organizations shall operate within the framework of state statutes, Board policy, administrative rules and the parameters of the learning program.

Each building principal shall develop general guidelines for the establishment and operation of student organizations within the particular school. Among other provisions, such guidelines shall require the approval

District 49, El Paso County, Colorado
Page $\mathbf{1}$ of $\mathbf{2}$
of the principal prior to the formation of any club or organization in a school and the assignment of at least one faculty advisor to each approved student organization.

All student organizations are required to open membership to all interested and/or eligible students. Fraternities, sororities and/or secret societies shall not receive recognition in any manner under this policy.

All forms of hazing in initiations shall be prohibited in a student organization. No initiation shall be held for a student organization which will bring criticism to the school system or be degrading to the student.

The faculty advisor must attend every meeting of the student organization whether conducted on school premises or at another location.

The principal is responsible for determining whether the purpose of a student organization is related to the curriculum.

Student organizations shall be considered directly related to the curriculum if one or more of the following applies:

1. The subject matter of the group actually is taught in a regularly-offered course.
2. The subject matter of the group concerns the body of courses as a whole.
3. Participation in the group is required for a particular course.
4. Academic credit or extra credit is given for participation in the group.

When the principal denies the request of a student organization desiring to meet or form in a particular school, the principal shall inform the group of the reasons for the denial. The students and/or group may submit a written request to the chief education officer within 10 days of the denial for a review of the principal's decision.
"In the event the principal denies a group of secondary students the right to organize and conduct meetings as a curriculum-related student organization, students may seek permission to meet as a non-curricular student organization in accordance with Board policy JJA-2."

- Adopted: September 2, 1999
- Revised: April 28, 2010
- Revised: September 8, 2016

LEGAL REF:

- 20 U.S.C. 4071 et seq.
- C.R.S. 22-1-117 (Secret fraternities forbidden)
- C.R.S. 22-1-118 (School board to enforce)

CROSS REF:

- JJA-2 Student Organization - Open Forum (Secondary Schools)

| Title | Student Organizations (Secondary Sehools) |
| ---: | :--- |
| Designation | JJA-1-R |
| Office/Custodian | Education/Executive Director of Learning Services |

1. Any group seeking recognition as a student organization must submit a written application through its faculty sponsor to the principal. Applications must be made only on District-approved forms and must include at least the following information:
a. Name of organization.
b. Names of faculty sponsors.
c. General statement of the purpose of the organization.
d. Description of the qualifications for membership, if any. If a student's gender is a qualification for membership, the description will state the reasons therefore.
e. Statement of the relation of the organization to the regular school curriculum. This will include specific reference to classes or other elements of the educational program which the organization will serve as an extension of or adjunct to the curriculum.
f. Description of the function of the faculty advisor in the promotion, supervision, and leadership of the organization.
g. Budget or funding statement.
2. The principal will review the application and such other information as he/she considers appropriate and will approve or disapprove the recognition of the organization within 20 school days after receipt of the application. The principal's decision will be in writing, and a copy will be given to the faculty sponsor. If the application is disapproved, the principal will state the reasons for approval in the decision.
3. The faculty sponsor may appeal the principal's decision in writing to the Innovation Zone Leader within five (5) school days after receipt of the decision. The written appeal must state the reasons for the appeal. Copies of the application and the principal's decision must be enclosed with the appeal.

The Innovation Zone Leader will review the appeal and such other information as he considers appropriate and will give a written decision within 10 school days after receipt of the appeal.
4. The faculty sponsor may appeal the decision of the Innovation Zone Leader in writing to the Chief Education Officer_(CEO) within five (5) school days after receipt of the decision.
5. The appeal will be submitted to the secretary of the Board. The written appeal must state the reasons for the appeal. Copies of the application, the appeal to the must be enclosed with the appeal.

The Board will review the appeal and such other information as it considers appropriate and will notify the faculty sponsor of the date and time at which it will meet to render a decision. At the meeting, the Board will enter its order affirming or reversing the decision of the Chief Edueation OfficerCEO or Innorant Zone Leader.
District 49, El Paso County, Colorado

The decision of the Board will be final.
6. The principal may revoke recognition of any student organization at any time for good cause upon his own initiative or on complaint by any student or staff member. Revocation may be appealed to the Chief Education OfficerCEO, Innovation Zone Leader or designee and the Board as provided above.
7. At any time, the Chief Education Officer CEO, Innovation Zone Leader or designee or the Board on his/her or its own initiative may review the recognition of any student organization and revoke same for good cause. Any such action by the Chief Education OfficerCEO or Innovation Zone Leader may be appealed to the Board as provided above.

- Adopted: January 23, 1986
- Revised: April 28, 2010
- Revised: October 27, 2011
- Revised: September 8, 2016

| Title | Student Organizations - Open Forum (Secondary Schools) |
| ---: | :--- |
| Designation | JJA-2 |
| Office/Custodian | Education/Executive Director of Learning Services |

In addition to clubs and groups related to the curriculum, students in secondary schools (grades 7-12) in this district shall be permitted to organize and conduct meetings of non-curriculum-related student clubs or other groups to pursue specialized activities outside the classroom. Such groups shall not be considered schoolsponsored student organizations nor be given all the privileges afforded to school-sponsored organizations.

Students may conduct meetings under this policy on school premises only during non-instructional time so that meetings do not interfere with the orderly conduct of the educational activities of the school. Meetings of noncurricular student groups must be scheduled, organized and conducted within the guidelines established by this policy and accompanying regulations.

For purposes of this policy, "non-instructional time" means time set aside by each school before actual classroom instruction begins or after actual classroom instruction ends.

Requests for permission to conduct a non-curricular student meeting must originate from a student or groups of students. Persons not attending school in this district, parents, school personnel or any other non-school persons are prohibited from directing, conducting, controlling or regularly attending the activities of a non-curricular student group.

All non-curricular student groups meeting on school premises are required to open membership to all interested and/or eligible students. Fraternities, sororities and/or secret societies shall not receive recognition in any manner under this policy. Attendance at all meetings must be voluntary.

The administration shall develop general guidelines and rules so that students will be informed about the procedure for scheduling meetings and activities, the hours available for meetings and the facilities available for meeting space. Students must request permission for a meeting of a non-curriculum-related group from the principal and submit all scheduling requests to the principal for approval.

A member of the professional staff must be invited to attend every meeting or activity scheduled on school premises as a monitor for purposes of general supervision.

Students shall be responsible for ensuring the presence of a faculty monitor prior to every meeting.
Under no circumstances shall the school compel a faculty member or school employee to monitor or attend a meeting of a non-curricular student group if the content of the speech at the meeting is contrary to the beliefs of the school employee.

School employees may be present at religious meetings of a non-curricular group only in a non-participatory capacity.

All forms of hazing in initiations shall be prohibited in any group meeting on school premises. No initiation shall be held for any non-curricular student group which will bring criticism to the school system or be degrading to the student.

The school district, through the building principal, retains the authority to prohibit meetings which otherwise would be unlawful. Further, nothing in this policy shall be construed to limit the authority of the school to maintain discipline on school premises, to protect the well-being of students and faculty and to ensure that attendance at meetings is voluntary. Neither shall anything in this policy be used to imply that the school is sponsoring a non-curricular student group. No public funding or support shall be extended to non-curricular student groups other than an opportunity to meet on school premises.

In providing equal access to school facilities for all non-curricular groups, the district is not expressing any opinion or approval of the subject matter discussed at any meeting nor is it advocating or supporting in any manner the point of view expressed by any student or group meeting as allowed by this policy.

Non-curricular student groups shall not be denied equal access to school facilities solely on the basis of the religious, political, philosophical or other content of any speech at such meetings.

- Adopted: September 8, 2016

LEGAL REF:

- 20 U.S.C. 4071 et seq.
- C.R.S. 22-1-117 (Secret fraternities forbidden)
- C.R.S. 22-1-118 (School board to enforce)

| Title | Student Organizations - Open Forum (Secondary Schools) |
| ---: | :--- |
| Designation | JJA-2-R |
| Office/Custodian | Education/Executive Director of Learning Services |

1. The principal or designee shall review the weekly school calendar and indicate when time and space are available for meetings of student organizations so that the meetings will not interfere with the regular educational activities of the school
2. General information about time periods available for student meetings shall be made available to students upon request.
3. Students seeking permission to meet on school premises during non-instructional time must complete a form available in the principal's office indicating the name of the organization (if any), the nature of the organization, the purpose of the meeting, and the time and place of the meeting.
4. Upon reviewing this information, the principal or designee shall schedule the meeting if time and space are available. Requests shall be denied only in accordance with the Board policy on meetings of non-curricular student organizations.
5. The principal or designee shall verify that the students requesting permission for a meeting have made arrangements for a faculty monitor and obtain whatever assurances are deemed necessary to see that the meeting is appropriately supervised.
6. Notices of meetings of non-curricular student organizations may be posted only on a designated bulletin board used by all non-school-sponsored organizations. No announcements shall be made over the public address system or in any school-sponsored publications.
7. The principal or designee shall provide a fair opportunity to any students requesting permission to meet on school premises so long as time and space are available.
8. If a meeting request is denied by the principal, the principal shall inform the students of the reason for the denial. The students shall be given an opportunity to request a review of the principal's decision by the chief education officer by requesting a review in writing within 10 days of the denial of the request.

- Adopted: September 8, 2016

| Title | Supervision of Students |
| ---: | :--- |
| Designation | JLIA |
| Office/Custodian | Education/Executive Director of Learning Services |

During all times that a teacher is on district property and is performing services on behalf of the sehool Ddistrict and while performing such services at sehool-sponsored activities off district property, the teacher shall be respensible for the control supervision of all students that fall within the assigned supervision care and to other students physically present.

- Adopted: November 4, 1999
-Reviewed: January 27, 2010

| Title | Sharing of Students Records/Information between School District and <br> State Agencies |
| ---: | :--- |
| Designation | JRCA |
| Office/Custodian | Operations/Director of Safety and Security |

It is the Board of Education's intention to utilize all allowable avenues under state law to facilitate the sharing of relevant student records and information when necessary to protect the safety and welfare of District staff, visitors, students, and the public and to protect property.

The Chief Education Officer and Innovation Leaders are directed to develop procedures and a training program for staff consistent with this policy. The procedures shall direct District personnel to provide and obtain student records and information to/from state agencies, including law enforcement and judicial department agencies, to the extent required or allowed by state and federal law.

## Sharing of information by the school district

Disciplinary and attendance information shall only be shared with a criminal justice agency investigating a criminal matter concerning a student enrolled or who will enroll in the District when necessary to effectively serve the student prior to adjudication. Such information shall only be shared upon written certification by the criminal justice agency that the information will not be disclosed to any other party, except as specifically authorized or required by law, without the prior written consent of the student's parent/guardian.

District personnel who share disciplinary and attendance information concerning a student pursuant to this policy, are immune from civil and criminal liability if they act in good faith compliance with state law.

Nothing in this policy shall prevent administrators, teachers, or staff from disclosing information derived from personal knowledge or observation and not derived from student's education records.

## Information obtained from state agencies

Within the bounds of state law, District personnel shall seek to obtain such information regarding students as is required to perf orm their legal duties and responsibilities, including protecting public safety and safety of the student. Such information may be obtained from the judicial department or any state agency that performs duties and functions under the Colorado Children's Code.

District personnel receiving such information shall use it only in the performance of their legal duties and responsibilities and shall otherwise maintain the confidentiality of all information obtained. District personnel who knowingly violate this provision are subject to disciplinary action pursuant to District policy and to a civil penalty of up to $\$ 1,000$.

If such information is shared with another school or district to which a student may be transferring, it shall only be shared in compliance with the requirements of federal law, including the Family Education Rights and Privacy Act of 1974 (FERPA).

When a petition is filed in juvenile court or district court that alleges a student between the ages of 12 to 18 years has committed an offense that would constitute unlawful sexual behavior or a crime of violence if committed by an adult, basic identification information, as defined in state law, along with the details of the alleged delinquent act or offense, is required by law to be provided immediately to the district in which the juvenile is enrolled.

The information shall be used by the Board to determine whether the student has exhibited behavior that is detrimental to the safety, welfare, and morals of the other students or school personnel and whether educating the student in the school may disrupt the learning environment in the school, provide a negative example for other students, or create a dangerous and unsafe environment for students, teachers, and other school personnel. The Board shall take appropriate disciplinary action, which may include suspension or expulsion, in accordance with the student code of conduct and related policies.

- Adopted: August 10, 2000
- Revised: July 8, 2010
- Revised: October 27, 2011
- Revised: September 8,2016


## LEGAL REFS:

- 20 U.S.C. $\$ 1232$ (Family Educational Rights and Privacy Act)
- 34 C.F.R. §99.1 et seq. (Regulations)
- C.R.S. 19-1-303 and 304 (records and information sharing under Colorado Children's Code)
- C.R.S. 19-1-304(5.5) (duty of prosecuting attorney to provide juvenile delinquency records)
- C.R.S. 19-2-92 1 (7.5) (department of human service shall notify school district if student's parole conditions require school attendance)
- C.R.S. 22-1-123 (district shall comply with FERPA)
- C.R.S. 22-2-139(7) (within confidentiality limits of state and federal law, information shall be shared to determine appropriate educational placement when a student is transferred to public school from day treatment facility, facility school or hospital)
- C.R.S. 22-32-109.1(6) (duty to establish policy on sharing information consistent with state and federal law in the interest of making schools safer)
- C.R.S. 22-32-109.3(2) (duty to share disciplinary and attendance information with criminal justice agencies)
- C.R.S. 22-33-106.5 (court to notify of conviction of crime of violence and unlareful sexual behavior)
- C.R.S. 22-33-107.5 (school district to notify offailure to attend school)
- C.R.S. 24-72-204 (2)€ (denial of inspection of materials received, made or kept by the Safe2Tell Program)
- C.R.S. 24-72-204(3)(e)(I) (certain FERPA provisions enacted into Colorado Law)
- C.R.S. 24-72-204(3)(e)(II) (disclosure by staff of information gained through personal knowledge or observation)

CROSS REF:

- JKD/JKE, Suspension/Expulsion of Students
- JRA/JRC, Student Records/Release of Information on Students

> NOTE: By July 1, 2011, the department of human services and the department of education shall enter into a memorandum of understanding concerning the enrollment of students in public schools from state-licensed day treatment facilities, facility schools, or hospitals which shall include a consistent and uniform approach to sharing medical, mental health, sociological and scholastic achievement data about the student within the limits of state and federal privacy and confidentiality taw betweon school districts, charter schools, institute charter schools and county departments of social services. The purpose of sharing information is to foster collaboration in the placement of students, facilitate the creation of transition plans for these students and ensure the safety of people in the school community.

| Title | Public Conduct on District Property |
| ---: | :--- |
| Designation | KFA |
| Office/Custodian | Operations/Director of Safety and Security |

Persons using or upon school district property, including all district buildings, parking lots, and any district vehicle used to transport students, shall not engage in the conduct described below.

Persons upon or using District property for any purpose shall not engage int

1. Any conduct that intended to obstructs, disrupts, or interferes with teaching, research, service, administrative, or disciplinary functions, or any activity sponsored or approved by the Board.
2. Physical abuse or threat of harm to any person or District owned or controlled property at District sponsored or supervised functions.
3. Threat of damage or damage to property of the District regardless of the location, or property of a member of the community or a visitor to the school when such property is located on District controlled premises.
4. Forceful or unauthorized entry to or occupation of District facilities, including both buildings and grounds.
5. Use, possession, distribution or sale of drugs and other controlled substances, alcohol and other illegal contraband on district property, at district or school-sponsored functions or in any district vehicle transporting students. For purposes of this policy, "controlled substances" means drugs identified and regulated under federal law, including but not limited to marijuana, cocaine, opiates, phencyclidine (PCP) and amphetamines (including methamphetamine).
6. Unlawful use, possession, distribution, or sale of drugs and other controlled substances, aleohol, and ether illegal contraband on District property, at sehool sponsored functions, on any sehool bus transporting students, or within 1,000 feet of the perimeter of the school grounds. Persons known to be tuder the influenee of liquor shall not be permitted to enter the sehool building or grounds.
7.-Distribution, manufacture or sale of controlled substances or the possession of controlled substances with intent to distribute them within 1,000 feet of the perimeter of school grounds. Unlawful possession of a deadly weapen, as defined in state law, on sehool property or in sehool buildings unless the person falls within one of the exceptions in state law for possession of a deadly weapon including that the person:
a. Has legal authority to carry or possess a deadly weapon.
b. Is presenting an authorized public demonstration for the sehool or an organized class.
c. Is carrying out duties for the District, which require the use of a deadly weapon.
d. Is participating in an authorized extracurrieular activity or team involving the use of firearms.
e. Is a peace officer.
8.7. Profanity or verbally abusive language.

## 9-8. Unlawful use of any tobacco product, to include e-cigarettes Any conduct constituting a breach of any federal, state, or city law or duly adopted policy and/or regulation of the Board.9. Entry onto district grounds or into a district building by a person suspected or known to be under the influence of alcohol or a controlled substance.

10-9. Unlawful possession of a deadly weapon, as defined in state law, on school property or in school buildings.
10. 10.-Violation of any federal, state or municipal law or Board policy.

Any member of the general public considered by the Chief Education Officer/Innovation-Zone Leader or designee to be in violation of this policy shall be instructed to leave the property of the District.

- Adopted: August 16, 1984
- Revised to conform with practice: date of manual revision
- Revised: August 4, 1994
- Revised: September 7, 2000
- Revised: September 10, 2009
- Revised: October 27, 2011
- Revised: September 8,2016


## LEGAL REFS:

- 21 U.S.C. 860 (crime to distribute or manufacture controlled substances within 1,000 feet of a school)
- C.R.S. 18-1-901 (3)(e) (definition of deadly weapon)
- C.R.S. 18-9-106 (disorderly conduct)
- C.R.S. 18-9-108 (disrupting lawful assembly)
- C.R.S. 18-9-109 (interference with staff, faculty or students of educational institutions)
- C.R.S. 18-9-1 10 (public buildings - trespass, interference)
- C.R.S. 18-9-117 (unlawful conduct on public property)
- C.R.S. 18-12-105.5 (unlawful carrying/possession of weapons on school grounds)
- C.R.S. 18-12-2 14 (3)(a) (person with valid concealed handgun permit may have a handgun on school property as long as hand gun remains in his or her vehicle and if, while the person is not in vehicle, the gun is kept in a compartment and the vehicle is locked)
- C.R.S. 18-18-407 (2) (crime to sell, distribute or possess with intent to distribute any controlled substance on or near school grounds or school vehicles)
- C.R.S. 25-1.5-106 (12)(b) (possession or use of medical marijuana in or on school grounds or in a school bus is prohibited)
- C.R.S. 25-14-103.5 (boards of education must adopt policies prohibiting tobacco and retail marijuana use on school property)
- C.R.S. 25-14-301 (Teen Tobacco Use Prevention Act)

CROSS REFS:

- ADC, Tobacco-Free Schools
- GBEB, Staff Conduct \& Responsibilities
- GBEC, Alcohol and Drug-Free Workplace
- JICH, Drug and Alcohol Involvement by Students
- JICI, Weapons in School
- KI, Visitors to Schools

| Title | Visitors to Schools |
| ---: | :--- |
| Designation | KI |
| Office/Custodian | Operations/Director of Safety \& Security |

The Board of Education encourages parents/guardians and other citizens of the District to visit classrooms, activities, and functions to observe the work of the schools. The Board believes that there is no better way for the public to learn what the schools actually are doing.

In order to insure that no unauthorized persons enter buildings with wrongful intent, all visitors to the schools shall report to the school's main office when entering, and show state issuedproper identification and reason for being at the school. All visitors will have their information scanned by Raptor, a visitor management software that checks the sex offender database in all states. Visitors shall wear visitor's badges provided by the school which identify them as visitors. This will not apply when parents/guardians have been invited to an assembly program.

Visits to the building from former students, teachers and other non-citizens of the District must be preapproved. Visits will not be authorized during class time except for approved reasons.

To promote the general health, welfare, and well-being of all who enter school property, and pursuant to state law, smoking, chewing, or any use of tobacco products by staff, students, or visitors is prohibited on all school property.

The District shall notify the public in an appropriate manner that persons violating the criminal law by using, selling, or distributing any controlled substance on school grounds, on school buses transporting students, or within 1,000 feet of the perimeter of the school grounds shall be subject to enhanced criminal penalties.

- Current practice codified: 1980
- Adopted: date of manual adoption
- Revised to conform with practice: date of manual revision
- Revised: August 4, 1994
- Revised: September 7, 2000
- Revised: August 12, 2010
- Revised: September 8, 2016


## LEGAL REFS:

- C.R.S. 18-9-109 (interference with school staff or students)
- C.R.S. 18-9-110 (trespass, interference at or in public buildings)
- C.R.S. 18-9-112 (definition of loitering)
- C.R.S. 18-9-117 (unlawful conduct on public property)
- C.R.S. 18-12-105.5 (unlawful possession of weapons on school property)
- C.R.S. 22-32-109.1 (7) (Board must adopt open school policy)

CROSS REF:

- ADC, Tobacco-Free Schools
- ECA/ECB, Security/Access to Buildings
- JLIA, Supervision of Students
- KFA, Public Conduct on School Property

District 49, El Paso County, Colorado

| Title | Student Teaching and Internships |
| ---: | :--- |
| Designation | LDA |
| Office/Custodian | Business and Education/Director of Human Resources and Executive <br>  <br>  $\mathbf{D i r e c t o r ~ o f ~ L e a r n i n g ~ S e r v i c e s ~}$ |

The Ddistrict acknowledges the benefits of may acceptingeept student teachers to give back and help train our future educators, and to provide leadership opportunities for staff. However, while recognizing the responsibilities of the Ddistrict in training stadent teachers, the first concern priority is that maintaining a quality of the educational program. is maintained.

Any compensation or tuition waivers from the institution of higher education shall be given to the supervising teacher.

- Adopted: April 17, 1977
- Revised to conform with practice: date of mantal revision
- Reviewed: January 27, 2010

Revised: Mareh 11, 2010

LEGAL REFS:

- C.R.S. 22-62-101 through 22-62-105 (Cooperative Teacher Education Act)


## BOARD OF EDUCATION AGENDA ITEM 9

| BOARD MEETING OF: | August 24, 2016 |
| :--- | :--- |
| PREPARED BY: | Brett Ridgway, Chief Business Officer <br> Paul Andersen, Human Resources Director |
| TITLE OF AGENDA ITEM: | Pay Schedule-Limited Employee Compensation Proposal |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: All District 49 employees are compensated from one of our four compensation schedules. These schedules have a very traditional education design in which the employee is able to increase their compensation over time by moving along the 'steps' in their schedule when the Board of Education grants an additional step for a new school year. In this way, an employee's step placement is often similar to their years of experience, but they are always not definitively equal. Each schedule has an upper limit, where there are no additional steps available. The District has, and has had, employees, then, who do not receive an adjustment to their compensation because to this point, none has been available to them.

RATIONALE: The reasons for the traditional schedule structure that we utilize are rooted deep in educational tradition. While it makes sense that that structure may need to be reviewed to be restructured for a more modern era, we are utilizing them in the traditional way until, and if, that day comes. Some schedules have employee-choice options for salary advancement, and the limitation on the number of steps was and is a way to encourage employees to follow those options when they are available to them. However, some employees either do not have that option, or they have fully pursued those options and still reach a limit to their compensation due to the design of the schedule that is relevant to them.

RELEVANT DATA AND EXPECTED OUTCOMES: Currently there are 17 employees whose compensation is limited by their current placement on their respective pay schedule. We seek to end the abrupt and somewhat insensitive limit to their growth in compensation with a proposal that is tied to their continued value to the organization and the District's changes in program formula funding.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Presenting such information in an open and transparent <br> manner validates the importance placed on community trust. |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools | Caring for staff only enhances the quality of our portfolio. |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learns <br> can thrive |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success |  |

FUNDING REQUIRED: N/A
AMOUNT BUDGETED:
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: N/A
APPROVED BY: Brett Ridgway, Chief Business Officer
DATE: August 18, 2016

The district desires to provide a supplemental benefit, to its most veteran employees that have reached the end of their salary schedule, by maintaining its relative investment in their position. Through Schedule Limited Supplementary Pay, the District is wishes to maintain its relative investment in a schedule-limited employee's position subject to the following conditions:

1. General Fund per-pupil revenue rate increases from the prior year
2. Overall funded student count does not decrease from the prior year
3. Employee's most recent performance review is' satisfactory' or better, according to the employee's relative performance evaluation process.

When those criteria are met, the Board of Education may choose to supplement the employee's base pay with an additional amount equivalent to the net change in PPR rate measured from the point at which the employee became limited, or 'capped', on their pay schedule, beginning June 30, 2016.

For the current District pay schedules, this would apply at the following step:

- Licensed - step 27
- Educational Support Personnel (ESP) - step 26
- Professional-Technical - step 21
- Administrative - step 31

Impacts:
Current Employees that could be effected:
ESP - 10 employees
PT - 1 employee
Licensed - 6 employees

BOARD OF EDUCATION AGENDA ITEM 10

| BOARD MEETING OF: | August 24, 2016 |
| :--- | :--- |
| PREPARED BY: | Chief Officers |
| TITLE OF AGENDA ITEM: | Monthly Chief Officer Reports |
| ACTION/INFORMATION/DISCUSSION: | Information |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The chief officers will provide an update to the board on district activity in their respective areas.

RATIONALE: To provide timely information to the board.

## RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2—Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success |  |

## CHIEF'S SUMMARY

First of all I want to thank our facilities team along with our Director of Facilities for their efforts this past summer. This team along with our purchasing manager Jim Rohr were very instrumental in getting a number of projects completed. The following projects are in the process of being completed during the early days of this school year:

1. Horizon MS - greenhouse and new east parking lot
2. Sand Creek HS - two special needs quite rooms
3. Falcon Legacy Campus - Phase 2 bathroom expansion, Install roof deck for main office breezeway and parking lot stripping
4. Falcon HS - Intercom system upgrade
5. Districtwide - IT network upgrade
6. Evans ES - Kitchen remodel

During this summer break the facilities and building maintenance teams received CPR, first aid and asbestos training. We are committed to maintaining a staff that is well trained. Our Safety and Compliance office, Tara Carey is leading the effort.

In security department, we have changed the operating software system for the security camera system. This upgrade replaced the obsolete and antiquated ONSCI system. Our administrative support team will be meeting with each building leadership and support team to ensure the can utilize and access their campus cameras. The Director of Security and his team have developed a performance report that is available on Schoology. As the security team completes their daily work the performance report will be completed and be available.

The transportation team also was provided training during this past summer. I am happy to announce that the compensation plan approved by the Board of Education mid last year is continuing to provide the transportation department a pool of bus driver candidates. As of this report, we are fully staffed with bus drivers and para's. Due to some growth in the Power Zone, the transportation director has added several bus routes.

This summer the IT department spent a great deal of time replacing the network switches as the high schools. IF the proposed E-rate funds are received in November- December they will complete the middle schools and as many of the Elementary schools as possible. We are continuing to work with the IT to improve their operating performance. We are working together to secure all of the main MDF/IDF to ensure the integrity of the network.

As we approach the November election, my facilities team are working with each of the campus leadership to review and help communicate their respective scorecard needs to their patrons.
It has been a very busy summer for the Operations team. However, we are very gratified to be able to enhance our facilities and provide greater operational efficiency for each school leadership teams.
We are looking forward to a great 2016-2017 school year.

## Sincerely,

Jack W. Bay

CHIEF OPERATIONS OFFICER REPORT
OPERATIONS DEPARTMENTS PERFORMANCE REPORT - August 2016

## FACILITIES \& GROUNDS

Values: *Strive for Operational Excellence *Ongoing Staff Education *Human Diversity *Maximize Individual Potential *Lifelong learning *Productive Effort, Make a Difference *Shared Responsibilities \& Leadership *Emphasize Team Power *Ethical Behavior *Continuous Improvement

Mission: To provide a safe, aesthetically pleasing and comfortable environment for our students, staff and community members.

## Updates:

1) Three positions are about to be filled in the Facilities Dept.
a. Fire \& Electrical Supervisor
b. Building Custodial Supervisor
c. Building Custodial Technician
2) The Grounds, Maintenance, Custodial and Building Management teams were rockin' it this summer! Here is a partial list of the projects currently being worked on or were completed before the start of school.


## FACILITIES PERFORMANCE KPI'S

| District 49-Operations KPI Matrix |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Key Performance Indicator | 9/15/15 | 10/15/15 | 11/15/15 | 12/15/15 | 1/15/16 | 2/15/16 | 3/15/16 | 4/15/16 | 6/16 | 7/16 | 8/16 | Top 20\% | Variance Top 20 | Dude Avg | Trend | Status |
| FAC | Workorders per student |  |  | 42\% | 45\% | 45\% | 45\% | 47\% | 48\% | 53\% | 56\% | 57\% | 76\% | 19\% |  | nc |  |
| FAC | Workorders completed less than 1 Week | 61\% | 61\% | 61\% | $61 \%$ | 61\% | 62\% | 63\% | 64\% | 69\% | 70\% | 72\% | 77\% | 5\% |  | nc |  |
| FAC | Workorders from request portal | 9\% | 11\% | 12\% | 12\% | 12\% | 12\% | 12\% | 11\% | 10\% | 10\% | 9\% | 81\% | 72\% |  | nc |  |
| FAC | Workorders per employee per year |  |  | 221 | 209 | 209 | 207 | 188 | 188 | 187 | 189 | 194 | 292 | 98 |  | nc |  |
| FAC | Avg Work Hours per Staff per week | 25.57 | 24.91 | 25.08 | 26.24 | 26.09 | 26 | 25.02 | 24.68 | 24.27 | 24.41 | 25.14 | 24.60 | -1 |  | nc |  |
| FAC | Contracted Labor Percentage | 11\% | 12\% | 63\% | $61 \%$ | 61\% | 60\% | 59\% | 57\% | 74\% | $73 \%$ | 72\% | 42\% | -30\% |  | - |  |
| FAC | Preventive Maintenace \% of Total Work | $34 \%$ | 32\% | 32\% | 32\% | $31 \%$ | $31 \%$ | 31\% | $31 \%$ | $31 \%$ | $32 \%$ | 33\% | 38\% | 5\% |  | nc |  |
| IT | IT tickets completed in less than 1 day | 44\% | 57\% | 57\% | 57\% | 59\% | 61\% | 63\% | 64\% | 68\% | $72 \%$ | 76\% | 65\% | -11\% |  | + |  |
| IT | Avg Days to complete IT ticket | 4.21 | 4.15 | 4.22 | 4.22 | 4.21 | 4.25 | 4.01 | 3.55 | 3.03 | 2.68 | 2.22 | 3.86 | 2 |  | - |  |
| IT | IT tickets completed on first visit | 31\% | 30\% | 29\% | 29\% | 28\% | $26 \%$ | 24\% | 23\% | 21\% | 18\% | 18\% | 20\% | 2\% |  | - |  |
| IT | Average Days Aged for Open Incident |  |  | 0.29 | 0.29 | 0.79 | 1.18 | 4.01 | 6.94 | 7.05 | 4.36 | 7.11 | 2.83 | -4.28 |  | - |  |
| Energy | Utility Cost per student YTD | \$171.00 | \$171.00 | \$154.00 | \$154.00 | \$136.00 | \$127.00 | \$127.00 | \$127.00 | \$127.00 | \$127.00 | \$127.00 | \$178.00 | \$51.00 | \$243.50 | + |  |
| Energy | Utility Cost per sqft | \$1.43 | \$1.43 | \$1.47 | \$1.75 | \$1.56 | \$1.28 | \$1.27 | \$1.27 | \$1.27 | \$1.27 | \$1.27 | \$1.05 | -\$0.22 | \$1.30 | + |  |



## Work Orders Completed in less than a Week

Percentage of routine work orders completed in less than seven days.


## Work Orders per Student per Year

Number of Work Orders completed for a one year period divided by the total number of students.


## Total Number of Work Orders

Total number of work orders for a 12 month window.

Total Number of Work Orders


KPI KEY: V You KPI CATEGORY: Operational Indicator

## Work Orders Completed in less than a Week

Percentage of routine work orders completed in less than seven days.
Work Orders Completed in less than a Week
72\%


KPI KEY: V You $\triangle$ Your Peers in Public K-12 Schools KPI CATEGORY: Process Indicator

## Work Orders from Request Portals



## Work Orders with Hours

Percentage of the total Work Orders submitted that include hours billed to a Work Order.
Work Orders with Hours


```
KPI KEY: V You \triangle Your Peers in Public K-12 Schools KPI CATEGORY: Deta Integrity Indicator
```


## Work Orders with a Craft

Percentage of the total Work Orders submitted that include a specific Craft-based routing assignment.
Work Orders with a Craft
KPI KEY: You $\triangle$ Your Peers in Public $K$ - 12 Schools KPI CATEGORY: Data Integrity Indicator

## Work Orders per Employee per Year

Average number of work orders assigned to an employee in a rolling 12 month window.


## Work Hours per Employee per Week

Sum of Labor Hours for a rolling 12 month window divided by 50 weeks.


## Contract Work vs. In-House

Percentage of 3rd party contract work vs. work that is completed by in-house by employees.


## Work Orders with a Purpose Code

Percentage of the total Work Orders submitted that have been assigned a specific Purpose Code.


Work Orders Completed in less than a Week
8/10/2016 9:26 AM


[^0]

Work Orders Completed in less than a Week
Average by County for CO Public K-12 Schools
8/10/2016 9:26 AM


CHIEF OPERATIONS OFFICER REPORT
OPERATIONS DEPARTMENTS PERFORMANCE REPORT - August 2016


## INFORMATION TECHNOLOGY PERFORMANCE KPI'S

## Number of Incidents per Student per Year

Number of IT Incidents submitted for a one year period divided by the total number of students.

## Number of Incidents per Student per Year

0.6 incidents


KPI KEY: $\quad$ You $\triangle$ Your Peers in Public K-12 Schools KPI CATEGORY: Operational Indicator

CHIEF OPERATIONS OFFICER REPORT
OPERATIONS DEPARTMENTS PERFORMANCE REPORT - August 2016

## Total Incidents Completed

Total number of Incidents completed or closed in the last 12 months.

> Total Incidents Completed

Incidents Completed

4,500 incidents
9,000 incidents
KPI KEY: V You KPI CATEGORY: Operational Indicator

## Incidents Completed in One Day or Less

Percentage of Completed/Closed IT Incidents that were completed in one day or less.

Incidents Completed in One Day or Less


## Average Number of Days to Complete Incident

Average number of days to complete incident, from the request date to the actual completion date.


## Average Days Aged for Open Incident

Snapshot of the average age for New Request, Work In Progreses, On Hold, Waiting More Information, Parts on Order, and Re Open Incidents.


## Incidents with First Contact Resolution

The percentage of technology incidents that were resolved with first contact or without escalation.


## EVENTS PERFORMANCE KPI'S

## Average Number of Days to Activate Permits

Average cycle time (number of days) between community facility use requests and approval of the community facility use request.

## Average Number of Days to Activate Permits

1.96 day(s)


[^1]Number of Events per Student per Year ths that's Approved and Activated, Total number of events scheduled over excluding Cancelled events, divided by the total number


CHIEF OPERATIONS OFFICER REPORT
OPERATIONS DEPARTMENTS PERFORMANCE REPORT - August 2016

## ENERGY MNGT PERFORMANCE KPI'S

## Utilities Cost per Student per Year

Utilities cost per student per year is based on the total bill amounts entered for a most recent 12 month rolling window divided by student enrollment in NCES.


## Utilities Cost per Square Foot

Utilities cost per square foot per year is based the total bill amounts for the most recent 12 month window, divided by the building's area. This KPI is an average.


## NUTRITION SERVICES

| Values: | *Take responsibility for serving a safe high quality and nutritious meal for a reasonable price <br> *Be financially self-sufficient *Team Spirit *Be proud of staff member's contributions |
| :--- | :--- |
| Vision: | Nutritional well-being; to support and promote proper dietary habits contributing to student's <br> health status and academic performance. |
| Mission: | To enhance each student's ability to learn by providing quality food and quality service. |

## District 49 - Nutrition Services KPI Matrix

|  |  | Key Performance Indicator | 2016 - June | FY15 | Fy14 | FY13 | Trend |
| :---: | :--- | :--- | ---: | ---: | ---: | ---: | :---: |
| 1 | Nuts | Annual Profit/Loss from Operations | $\$ 236,179$ | $\$ 103,585$ | $\$ 42,313$ | $\$ 139,755$ | + |
| 2 | Nuts | Revenue Total | $\$ 3,339,235$ | $\$ 3,364,547$ | $\$ 3,333,913$ | $\$ 3,686,024$ | + |
| 3 | Nuts | Expenses | $\$ 3,103,056$ | $\$ 3,260,962$ | $\$ 3,291,600$ | $\$ 3,546,269$ | + |
| 4 | Nuts | Catering | $\$ 48,795$ |  |  |  |  |
| 5 | Nuts | Ala Carte | $\$ 369,560$ |  | $590,431.50$ |  |  |
| 6 | Nuts | Free \& Reduced $\%$ | $26.2 \%$ | $28.5 \%$ | $26.6 \%$ | $26.7 \%$ | + |
| 7 | Nuts | School Sites supported | 19 | 19 | 20 | 20 | + |
| 8 | Nuts | Breakfast served sites | 14 | 14 | 13 | 12 | + |
| 9 | Nuts | Meals Served Lunch | 924,437 | 947,503 | 928,372 | 946,283 |  |
| 10 | Nuts | Meals Served Breakfast | 132,350 | 124,368 | 115,516 | 110,586 |  |
| 11 | Nuts | Total Students | 16,456 | 14,654 | 14,165 | 13,996 | nc |
| 12 | Nuts | SFA Reporting in Data Pipeline | 182 | 182 | 182 |  |  |
| 13 | Nuts | SFA Excess Net cash reserves | 12 | 16 | 16 |  |  |
| 14 | Nuts | SFA Top performing $\%$ | $6.6 \%$ | $8.8 \%$ | $8.8 \%$ |  |  |

## Updates:

- Summer Food Program is in progress at Evans Elementary
- Key Nutrition Central Office staff will be attending School Nutrition Association's Annual National Conference.Remodel of Evans kitchen
- Staff training
- Revised breakfast and lunch menus for the 16-17 school year
- Enhanced Ala-Carte options for the 16-17 school year at the secondary levels
- 27 staff members attended the Colorado School Nutrition Association's annual conference held in
- In conjunction with CDE to receive education/training opportunities
- Interviewing for Facilitators, managers and assistants
- Working with software provider to create an interface between menu planning software with inventory/ordering software to create a more effective food ordering/tracking system for the school sites.


## TRANSPORTATION

| Values: | (SPITS) *Safety *Professionalism *Integrity *Teamwork *Service |
| :--- | :--- |
| Vision: | To be recognized as the Best student transportation organization in the state of Colorado. |
| Mission: | To provide a valued service as efficiently and safely as possible at the least cost. |

## Updates:

- Driver/Para Status. 4 open driver routes. 2 driver candidates in training. Now need two additional paras.
- Unexpected ridership growth at beginning of school year. Had already planned for one additional GENED bus before school began. Have already had to add one more GENED bus since school began. Also re-organized 6-7 bus routes to equalize student loads in order to avoid overloads. Had planned for 24 SPED routes. So far we only have 22.
- Pilot program for Synovia. Had issues with initial pilot. Synovia could not get equipment to work properly. We are re-setting and will begin pilot anew in Sep.
- Ordered 4 new buses - 3 GENED and 1 SPED. Build date 18 Aug. Expect to place in-service latter part of Sep.


## SECURITY \& SAFETY

Values: Student safety supporting safe learning environments.
Mission: To provide safety and security services to D49 school community.

## Updates:

- Burglary investigation Evans El
- Minor in possession of handgun Evans, just prior to the burglary taking place, unaware of they're related. (Both reported to EPSO)
- Burglary investigation, Remington El, we believe same suspects as Evans, CSPD report initiated.
- Training preparation for security staff late July
- Building assessments
- Equipment inventory
- Meeting with new mental health crisis team
- Meeting with new Principal at PHS


## District/49

BUSINESS OFFICE
10850 East Woodmen Road • Falcon, CO 80831
Tel: 719-495-1100 • Fax: 719-494-8922 • www.d49.org

This month's Business Office Report includes dashboard information from various departments within the office. These measures of performance targets and trends of performance over time should all support our desires for performance excellence and process improvement.

Much of the CBO's time recently has been directed toward delivering election proposal presentations to staff at various buildings and in various departments throughout the District. Overall, the response has been quite positive to the proposal. Not unanimous, which is to be expected, of course. However, positive comments and support far outweigh concerns for the proposal. Many concerns are still rooted in past issues and how and when a person 'lets go' of those old frustrations is not something we can prescribe or predict. Again, however, the positive reactions including many similar to 'this plan makes great sense' and 'this plan should be a no-brainer' continue to lead us down the path toward formally declaring the plan with ballot language and intent to place on the November ballot.

I have been invited to make two presentations at national and international conferences in the coming months. The first, is the 'Future of Education Finance' summit, was held in Baltimore, MD in July. At this summit, I will be presented the normalization process and student based financial management process that we have developed and used for several years now at D49. Much of the conference was devoted to helping districts pursue this strategy and a process that, for D49, has now matured into a part of our overall culture.

At the second conference, the International Association of School Business Officials (ASBO) we will present on our unique leadership model of Distributed Leadership through Aligned Partner Experts that we best exemplify with our three Chief Officer model in lieu of a traditional Superintendent model.

## General Update

Audit interim fieldwork was completed in early June. Audit financial fieldwork will begin again this September. During this time, the auditors will do final review of the financial results for the 2015/16 fiscal year. We will also be striving to convert from a basic audit report to a more robust 'Comprehensive Annual Financial Report (CAFR), which includes a statistical reporting section that will be one of the primary, longterm, vehicles that will indicate our growth as an organization through the Performance Excellence framework.

This month's report includes the quarterly general economic update I receive as being part of the Colotrust Board of Directors.

## Brett Ridgway

## Economic Overview

Fed Funds Target Rate


- The Federal Reserve increased its target rate to a range of $0.25 \%$ to $0.50 \%$ on December 16,2015
- The Fed's Mandate - maximum employment and price stability
- Since the 2007-2008 Global Financial Crisis the Fed has lowered interest rates to promote borrowing for capital investments and spending on goods and service

FOMC Dot Plot - June 2016


## Economic Overview

Comparative Historical Yield Curves


- The Fed has been highly successful at driving down interest rates along the yield curve to all-time lows
- The yield curve has flattened recently as economic uncertainly has heightened investor fears


## Economic Overview

## Money Market Yield Curves



- Yield spread between Treasuries and commercial paper has widened significantly due to impending m-mkt reform
- Adding credit in the form of commercial paper enhances the yield of the portfolio
- Money market yields have risen following the FOMC rate increase in December 2015


## Economic Overview

US Unemployment Rate


Non Farm Payroll


- The unemployment rate is at $4.9 \%$
- Despite the improving labor market, wage inflation is still increasing at a moderate pace
- June payrolls rebounded strongly (+287k) following the weak May report (+11k)


## Economic Overview

## Personal Consumption Expenditure Core Price Index



- The Fed maintains that inflation is running somewhat below its longer-run target of $2 \%$
- While some economists may argue that the Fed has fallen behind the curve, low inflation has allowed the FOMC to take a patient approach in guiding monetary policy
- Although the drop in oil prices has had a significant impact on the headline number, the Fed believes this is transitory in nature and inflation will move back toward the Fed's target of $2 \%$


## Economic Overview

Institute for Supply Management


- ISM Manufacturing for June was 53.2, signaling expansion
- Manufacturing rebounded after contracting in late 2015 and early 2016
- ISM Non-manufacturing increased to 56.5 in June, up from 52.9 in May which was the lowest level dating back to February 2014


## Economic Overview

Contributions to Percent Change in Real Gross Domestic Product


- The U.S. economy expanded at a $1.2 \%$ annualized pace during the second quarter of 2016
- Forecast was for growth to increase to $2.5 \%$ after weak growth of $0.8 \%$ in the first quarter
- Outlook for growth is expected to be approximately $2.0 \%$ for the foreseeable future


## Human Resources Monthly Report

Paul Andersen, Director of Human Resources
August 15, 2016

## The Best Choice to Learn, Work and Lead

## All Staff Training Plan

The Human Resources team has developed and begun offering training for all staff on key personnel policies. The training is focused on foundational personnel policies and expectations around staff conduct, with special emphasis on professional boundaries with students and use of social media. Policies we cover include:

- AC, Nondiscrimination/Equal Opportunity
- GBAA, Sexual Harassment
- GBEA Staff Ethics/Conflicts of Interest
- GBEB, Staff Conduct and Responsibilities
- GBEE, Staff Use of the Internet and Electronic Communications

We will complete this training during fall semester, using the August $19^{\text {th }}$ professional development day and at other times convenient to the schools and departments.

## Senior Leader Development

Following successful use of 360 surveys for the chief officers, zone leaders are now using this tool.

Unlike the chief officers, these are not part of the leader's formal evaluation. Rather, the leader uses the tool to gain insight from colleagues and inform their professional development plans.

We are using the Mountain States Employers Council survey engine, just as we do with the chief officers.

## Hiring Season Update

The 2016 hiring season has been a challenging one. Overall, applicant pools have met our needs. In some instances, we have seen very strong applicant pools. However, in other positions, such as special education paraprofessionals, crossing guards, lunch monitors, and nutrition services, we continue to struggle to find adequate numbers of applicants. Approximately 60 positions remain vacant, mostly in the areas listed.

Some positive trends in staffing are reported on the next slide. For example, we continue to reduce the average days to fill vacancies and the number of applicants per week is increasing noticeably.

Also included in this month's report is some demographic information about our applicants from the 2016 hiring season. The percent of black and Hispanic applicants both increased very slightly over the 2015 hiring season. The gender mix shifted slightly as well, with males representing $24.8 \%$ this year compared with $28 \%$ in 2015.

## Hiring Season Stats Update

(March 1-August 15, 2016)


The Best Choice to Learn, Work and Lead

## Applicant Demographics: <br> Race/Ethnicity (March 1-August 15, 2016)



American Indian or Alaska Native

■ Asian or Pacific Islander
-Black/African-American

■ Hispanic

- Native Hawaiian or Other Pacific Islander

■ White

- Not Hispanic
- Two or more races
- Chose No Response

■ Did Not Respond

## Applicant Demographics: <br> Gender (March 1-August 15, 2016)



## The Best Choice to Learn, Work and Lead

## Accounting Group - Spending District

## Spending by Method of Payment by Month

$\$ 4,500,000$
$\$ 4,000,000$
\$3,500,000
$\$ 3,000,000$
\$2,500,000
\$2,000,000
$\$ 1,500,000$
$\$ 1,000,000$
\$500,000
\$-


## Principal's Discretionary - July

## District <br> CO

| School | Funded <br> Student Count | Min PP Disc. Target | Max PP <br> Disc. Target | Min Total | Max Total | Current Principal Disc | Current Plan |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Evans Elementary | 618 | 2 | 12 | 1,236 | 7,413 | 6,742 |  |
| Falcon Elementary | 292 | 2 | 12 | 583 | 3,500 | 4,758 |  |
| Meridian Ranch Elementary | 675 | 2 | 12 | 1,350 | 8,103 | 23,544 | - Instructional books <br> - Math Recovery Program |
| Remington Elementary | 527 | 2 | 12 | 1,054 | 6,325 | 7,746 | - Teach like a Champion <br> - Reading Plus licenses <br> - Early phonics curriculum support |
| Ridgeview Elementary | 685 | 2 | 12 | 1,369 | 8,215 | 32,478 | - Technology needs (TV's, computers, projectors) <br> - Brain Pop, Brain Pop Jr. |
| Woodmen Hills Elementary | 656 | 2 | 12 | 1,312 | 7,870 | 21,643 | - Instructional Technology |
| Springs Ranch Elementary | 512 | 2 | 12 | 1,024 | 6,146 | 14,335 |  |
| Stetson Elementary | 509 | 2 | 12 | 1,017 | 6,102 | 23,508 | - Convert workroom into a conference room |
|  |  |  |  |  |  |  | - Kagan licenses |
| Odyssey Elementary | 505 | 2 | 12 | 1,009 | 6,056 | 6,820 | - Scootpad licenses |
| Falcon Middle | 908 | 2 | 12 | 1,816 | 10,896 | 4,811 |  |
| Horizon Middle | 650 | 2 | 12 | 1,299 | 7,794 | 4,375 |  |
| Skyview Middle | 1,126 | 2 | 12 | 2,252 | 13,512 | 6,306 |  |
| Falcon High | 1,235 | 2 | 12 | 2,469 | 14,814 | (618) |  |
| Sand Creek High | 1,266 | 2 | 12 | 2,531 | 15,186 | 8,450 |  |
| Vista Ridge High | 1,404 | 2 | 12 | 2,808 | 16,848 | 2,690 |  |

THE BEST DISTRICT TO LEARN, WORK \& LEAD

## Comprehensive Annual Financial Report

- As we get ready to work on our annual financial report we would like to show the board some of the pages that will be going in the statistical sections of the
Comprehensive Annual Financial Report (CAFR)


## Principal Employers for the Pikes District Peak Region

Current Year and Nine Years Ago

| Employer | Rank | centage of al County ployment 2016 | Rank | Percentage of <br> Total County <br> Employment 2005 |
| :---: | :---: | :---: | :---: | :---: |
| Fort Carson Army Post | 1 | 10.22\% | 1 | 8.70\% |
| Peterson Air Force Base | 2 | 4.17\% | 2 | 6.10\% |
| United States Air Force Academy | 3 | 3.13\% | 3 | 2.83\% |
| Colorado Springs School District \#11 | 4 | 2.21\% | 5 | 1.54\% |
| Academy School District \#20 | 5 | 1.25\% | 9 | 1.04\% |
| Memorial Hospital - UC Health | 6 | 1.22\% | 6 | 1.46\% |
| Penrose-St. Francis Health Services | 7 | 1.09\% | 8 | 1.20\% |
| Schriever Air Force Base ${ }^{2}$ | 8 | 1.08\% | 4 | 1.95\% |
| City of Colorado Springs ${ }^{1}$ | 9 | 0.89\% | 7 | 1.22\% |
| El Paso County | 10 | 0.81\% | - | 0.82\% |
| Lockheed Martin | - | 0.52\% | 10 | 0.85\% |

Source: https://coloradosprings.gov/sites/default/files/2015_final_cafr.pdf p. 262
2015 is the most current CAFR available from City of Colorado Springs, the City's Fiscal Year is from January to December.
${ }^{1}$ City of Colorado Springs includes the total of all full-time equivalent employees (FTE's) in all funds and enterprises except Colorado Springs Utilities and Memorial Health System.
${ }^{2}$ Schriever Air Force Base previously known as Falcon Air Force Base.

## Principal Property Tax Payers District

| Taxpayer | Current Year and Nine Years Ago$2016$ |  |  |  | 2007 |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Assessed Valuation |  | Rank \% of Total Valuation |  | Assessed Valuation |  | Rank \% of Total Valuation |  |
| FIRST \& MAIN LLC |  | 12,617,060 | 1 | 1.68\% |  |  | 1 | 1.81\% |
| MOUNTAIN VIEW ELEC ASSN INC |  | 7,589,430 | 2 | 1.01\% |  |  |  |  |
| BARNES \& POWERS NORTH NO 1 LLC |  | 5,660,010 | 3 | 0.75\% |  |  |  |  |
| ST FRANCIS LAND COMPANY LLC |  | 5,249,960 | 4 | 0.70\% |  |  |  |  |
| FIRST AND MAIN NORTH NO 1 LLC |  | 4,756,660 | 5 | 0.63\% |  | 2,597,250 | 4 | 0.51\% |
| HR BRIARGATE LLC |  | 4,093,640 | 6 | 0.54\% |  |  |  |  |
| FIRST \& MAIN SOUTH NO 1 LLC |  | 4,073,430 | 7 | 0.54\% |  | 3,984,860 | 2 | 0.79\% |
| PUBLIC SERVICE CO OF COLO A/K/A |  | 3,990,810 | 8 | 0.53\% |  |  |  |  |
| COSTCO WHOLESALE CORP |  | 3,761,160 | 9 | 0.50\% |  |  |  |  |
| WAL-MART REAL ESTATE |  | 3,222,680 | 10 | 0.43\% |  |  |  |  |
| TARGET CORP |  |  |  |  |  | 3,360,350 | 3 | 0.67\% |
| LOWES HIW INC (1099) |  |  |  |  |  | 2,376,880 | 5 | 0.47\% |
| SRPC NO 1 LLC |  |  |  |  |  | 2,144,720 | 6 | 0.43\% |
| CATHOLIC HEALTH INITIATIVES D/B/A |  |  |  |  |  | 1,882,610 | 7 | 0.37\% |
| DILLON COMPANIES INC |  |  |  |  |  | 1,800,520 | 8 | 0.36\% |
| STETSON RIDGE ASSOCIATES LTD |  |  |  |  |  | 1,546,270 | 9 | 0.31\% |
| WOODFORD MANUFACTURING CO |  |  |  |  |  | 1,416,600 | 10 | 0.28\% |
| Totals | \$ | 55,014,840 |  | 7.32\% | \$ | 30,251,880 |  | 6.00\% |
| Total Assessed Valuation | \$ | 751,972,470 |  |  | \$ | 504,523,250 |  |  |

Source: El Paso County Assessor's Office

## Purchasing and Contract Management

## In Planning

IT Contractor RFP (October)
Central Office Mezzanine Project MLO Project Pricing School Asset Audits/Counts District Fencing RFQ Maintenance Vehicle RFQ Skylight Replacement RFP Copier Fleet RFP (December) School Dude Conference (October)

## In Progress

School Dude Asset Management
Network Switch Erate Project
RES Rooftop Units
HMS Roof Replacement
Security Locks for Classrooms
Falcon Middle School Stadium Drainage
Greenhouse for Horizon
Parking Lots for HMS and CESC
FLC Bathroom Refurbish
FMS Stadium Drainage

## Key Performance Indicators (KPl's)

100\% Negotiated Purchases
All BOE and Statutory Purchasing Guidelines Met
Net Surplus on Capital Purchases
Complete all Capital Projects within SY
Renew or cancel contracts IAW contract terms

## 2016-2017 Capital Projects

Central Office Parking Lot Extension
CESC Parking Lot
ATV with Plow for Transportation
2 Buses
District Wide Network Switches
District Wide Parking Lot Repair
District Wide Parking Lot Striping
3 Storage Containers
Fencing for Grounds Storage Yard
Maintenance Truck with Plow
Surveillance Equipment for Grounds Complex
FES Fire Loop Improvement
FMS Front Patio/Drainage
FMS Hallway Asbestos Abatement
FLC Locker Rooms Remodel
FLC Intercom System
SES Drainage Repair
SES Fire Door Repair
SMS MDF Room Remodel
SMS $6{ }^{\text {th }}$ Grade Ramp Remodel
VRHS Bathroom Plumbing Remodel
EIES New Roof and Safety Ladders
HMS Retaining Wall Fence
HMS Locker Room Flooring
RES HVAC Upgrades
RES Water Heater Upgrades

## SY 15-16 Contracts Over \$200K District

,600,000.00
$1,400,000.00$

|  |
| :---: |
|  |  |

1,200,000.00
1,000,000.00
$800,000.00$
$600,000.00$
$400,000.00$
$200,000.00$


Vendor/Contractor Name

## SY 15-16 Construction Contracts over \$50K



## Finance Group

- In an effort to move the district from Passive Budget Mgmt (Bottom line budget managing) to Active Budget Mgmt (Individual Line Item budget managing) the Finance Group has decided to report on the number of Negative Balance Accounts (Accounts with higher spend than the amount budgeted) at each location.
- Negative balances can occur for many different reasons. However, it is up to each school to identify when an account has been over spent and make the necessary budget transfer to 'cover' the increased spend. This is particularly important in the school's Building or School Mgd Budget. Even better would be for the school to identify future spend and make the necessary adjustments before making the purchase. We are seeing an increasing number of these types of transfers.
- The percentages you will see on the following slides do not take into account dollar amounts, so an account that is $\$ .01$ overspent will have the same effect that an account that is overspent by \$1,000.00
- Please keep in mind that, there are NUMEROUS accounts within our Trial Balance, and transactions occur at all times during the month. Issues are being worked constantly to help keep within our goal of $10 \%$, but as you will see there are a number of areas outside of the goal. These issues are 'OK' as long as there are plans to work with the Finance Group and/or send in budget transfers.


## The Best Choice to Learn, Work and Lead

## Finance Group

## Falcon Zone



The Best Choice to Learn, Work and Lead

## Finance Group

## Sand Creek Zone



## Finance Group

## Power Zone



The Best Choice to Learn, Work and Lead

## Finance Group

## District/40

iConnect Zone


The Best Choice to Learn, Work and Lead

## Finance Group

## Internal Svs



- Total Central Svs
-Total Learning Svs
Total Special Svs

The Best Choice to Learn, Work and Lead

## Finance Group

## Internal Svs



- Total Central Svs
-Total Learning Svs
Total Special Svs

The Best Choice to Learn, Work and Lead

## The Planning Department

## June-August

## MLO

- Update/Refine Sand Creek P1 scope
- Update VRHS and FLC P2 List

Planning

- Evacuation Maps for FLC
- 2016-17 Capital prioritization recommendations
- Communications Modular conditions and future plan
- BLPA City Review - Parking and site circulation
- FLC Restroom Design and remodel Plan
- Cell Towers at MRES, FMS, and possible RVES

Development

- Credit transfer to Forest Meadows
- Security/ Badge system evaluations
- FMS Easement and Neighbor drainage issue

Data
Data for BLPA Investors

- Military and Choice Enrollment
- Future development and associated student generation
- Projections

Other

- Hail Insurance Claim data
- PPCC modifications at Creekside
- RVES Engineer for ADA compliance
- Interviews for Accounting position
- Pikes Peak Ascent and Base Camp
- Review
- Mileage
- Dashboard



## D49 Military Enrollment



## The Best Choice to Learn, Work and Lead

## District

## Distribution of Military Enrollment



The Best Choice to Learn, Work and Lead

## Risk \& Benefits

Shannon Hathaway -
Property \& casualty update:


## The Best Choice to Learn, Work and Lead

## Department: | Chief Education Officer

The school year is beginning with energy and a host of new leaders and colleagues. We were excited to welcome the second cohort of student leaders to the Student Board of Representatives with a meal and conversation before the August regular board meeting. Student representatives will join us for the August board work session, and regular SBOR meetings will begin in September.

We are also genuinely impressed with the quality of new leaders who chose to make District 49 their home. In the Falcon Zone, we began the year with five returning principals and Dr. Julia Roark continuing at the helm. Although we recently learned that the Colorado Department of Education recognized Kim Leon as a statewide leader in literacy improvement-and is hiring her to support implementation efforts-the Falcon Zone has a deep bench and we are pleased that Ed Kulbacki has agreed to step in as interim principal for the 2016-17 school year. With assistance from the zone office, and especially Erica Mason, we expect the great momentum at Meridian Ranch Elementary to continue.

In the Power Zone, five principals return along with Dr. Mike Pickering and his zone leadership team. The Power Zone is continuing their excellent work developing local accountability around five indicators of student success. The Power Zone is one of the leading K-12 systems in the United States, blending rigorous analytics with community-sourced indicators to create a meaningful and valued system of reporting and accountability.

The iConnect Zone is growing, both in service to students and in the number and type of schools. Zone Superintendent Andy Franko enters his second year of service with three new schools (Power Technical Early College, Pikes Peak Early College, and Patriot High School) along with Banning Lewis Prep Academy preparing to open next fall. With a mix of new and veteran principals, along with upgraded facilities and support, the iConnect Zone will continue District 49's tradition of excellence in operating a portfolio of distinct and exceptional schools.

With Lisa Fillo at Remington Elementary and Jim Kyner at Springs Ranch, the Sand Creek Zone has added veteran principal leadership from inside the district (Fillo from Skyview) as well as attracting top talent from Virginia. While Dustin Horras leads the expansion of Horizon Middle School to serve more students in the newly refurbished "Panther Den" Zone Superintendent Sean Dorsey and I are present and engaged with the Campus Leadership Team at Sand Creek High School. The nine-person team of associate principals, teacher leaders, and deans is pioneering a model for high school leadership that depends heavily on teacher leadership and faculty insights, along with input from students and the community.

Because it is an innovative model, the Campus Leadership Team is monitoring and adjusting their communication and decision-making practices regularly. I am maintaining a high frequency of contact with that team and Mr. Dorsey to ensure that Sand Creek High School has the resources and support to be the best choice for the Sand Creek community to learn, work and lead. When Mr. Dorsey and his team present a zone performance update to the Board in October, the Sand Creek Campus Leadership Team and I will provide an update about how the leadership structure is responding to the challenges and opportunities of this new leadership model. I am confident that the Campus Leadership Team and faculty at SCHS are already leading a resurgence in community pride and confidence.

## Falcon Zone CEO Update

## Innovation Zone Leader: Julia Roark

| Action | Status | Results | Other/Comments |
| :---: | :---: | :---: | :---: |
| Professional Development/ Collaboration | July August, 2016 | FHS- Student Engagement 7/29 <br> FMS- Teambuilding "Olympics" 7/28 <br> WHES- Literacy Materials Adoption 7/29 <br> MRES- Math Recovery 7/18-22 <br> FESoT - Literacy Materials Adoption 7/28 <br> K-5 "Specials" Teachers Collaboration 7/29 | Zone Gathering - 7/27 DIBELS Next Pathways of Progress - All Elementary Principals 8/12 |
| Educational Technology | August, 2016 | FHS- 1250 Kindles distributed <br> FMS- 127 Chromebooks, 223 desktops, 20 iPads <br> WHES- 128 Chromebooks, 80 desktops, 1 to 1 iPads in $5^{\text {th }}$ gr. <br> MRES- 150 Chromebooks, 50 desktops, 2 iPad Carts for $1^{\text {st }}-2^{\text {nd }}$ gr., 1 to 1 iPads in $5^{\text {th }}$ gr. <br> FESoT- 1 to 1 iPads for $1^{\text {st }}-5^{\text {th }}$ gr. | Kindles were upgraded for this year, as well as the iPads for MRES; FMS ordering additional 72 <br> Chromebooks this fall |
| Enrollment | $\begin{gathered} \text { August 8, } \\ 2016 \end{gathered}$ | FHS-1256 FMS- 983 <br> WHES-725 <br> MRES-718 <br> FESoT-303 <br> TOTAL: 3,985 | Current K-12 student enrollment in Falcon Zone (not accounting for "noshows" at FHS) |
| Educator Effectiveness | Fall, 2016 | Training for All New Teachers - 7/26 Orientation for All Staff - by $8 / 12$ <br> All Self-Assessments and Professional Growth Plan (PGP) meetings due by $9 / 9$ | MSL's /SLO's to be determined by $8 / 31$ |
| Community Engagement | July August, 2016 | Zone Coalition Mtg. 8/22/16 @ MRES FHS - $1^{\text {st }}$ Mtg. TBD (New President) <br> FMS -PTSA Meeting $8 / 4$ <br> WHES - PTA Meeting 8/16 <br> MRES $-1^{\text {st }}$ Mtg. TBD (New President) | Falcon Zone schools held "Back to School Nights" July 28, 29, August 1, 2, 11 |

# POWER Zone CEO Update 

Zone Leader: Mike Pickering

| Action | Status | Results | Other/Comments |
| :---: | :---: | :---: | :---: |
| Elementary Reading <br> Focus - DIBELS <br> Assessment <br> (Academic Growth) | Last 2 <br> Years | POWER Zone Elementary <br> Schools: <br> \% Low Risk (May 2015): 82\% <br> \% Low Risk (May 2016): 85\% <br> POWER Zone Elementary <br> Schools: <br> \% Low Risk Within Year Growth (Aug 2014-May 2015): 11\% \% Low Risk Within Year Growth (Aug 2015-May 2016): 15\% | \% of students maintaining and achieving proficiency is increasing based on DIBELS indicator |
| K-8 Reading Focus PARCC ELA Assessment (Academic Growth) | Last 2 Years | POWER Zone Elementary <br> Schools: <br> \% Meets/Exceeds 2015: 37\% <br> \% Meets/Exceeds 2016: 42\% <br> POWER Zone Middle School: <br> \% Meets/Exceeds 2015: 39\% <br> \% Meets/Exceeds 2016: 55\% | \% of students meeting or exceeding is increasing across elementary and middle schools based on PARCC indicator; more than a decile worth of improvement at SMS |
| VRHS Pathways - ACT <br> Assessment <br> (Academic Growth) | Last 3 Years | POWER Zone High School: <br> ACT Score 2014: $\mathbf{1 8 . 8}$ <br> ACT Score 2015: $\mathbf{1 9 . 9}$ <br> ACT Score 2016: $\mathbf{2 0 . 3}$ | For the past 3 years ACT scores have risen at VRHS. 2015 and 2016; the past 24 months have yielded the highest ACT scores across all subjects since the school opened |
| Enrollment (Student Growth) | Last 2 Years | August 2015 August 2016 <br> VRHS - 1,398 VRHS - <br> 1,528  <br> SMS -1125 SMS $-1,081$ <br> OES -502 OES - 517 <br> RVES - 726 RVES - 752 <br> SES -537 SES -484 <br> Zone - 4,288 Zone - <br> $\mathbf{4 , 3 6 2}$  | PZ Schools continue to grow most rapidly at VRHS and RVES; conversely SES has experienced lower enrollment than the year prior for the past 2 years |
| Performance Dashboard Work (Local Accountability) | $\begin{aligned} & \text { August } \\ & 2016 \end{aligned}$ | Working to develop draft of local performance framework based on 6 community approved indicators | Goal is to present draft framework to CEO by September 15, 2016 |

## Sand Creek Zone CEO Update

## Innovation Zone Leader: Sean Dorsey

| Action | Status | Results | Other/Comments |
| :---: | :---: | :---: | :---: |
| School Websites | July | SCHS-4671 <br> HMS-1751 <br> SRES-1858 <br> RES-1584 <br> EIES-1512 | Number of visits to our 5 zone schools in July. |
| Student Count | August | SCHS-1278 <br> HMS-715 <br> SRES-549 <br> RES-528 <br> EIES-702 | Enrollment is up at all zone schools, specifically 50 students at HMS and 63 students at EIES. |
| Concurrent Enrollment | August | Concurrent-47 (25 returning) <br> Ascent-1 <br> AVP- 17 | Number of SCHS students enrolled in classes |
| GT | Fall 2016 | SCHS-64 <br> HMS-56 <br> SRES-20 <br> RES-7 <br> EIES-9 | Number of GT students being served in the Zone |
| MLO | August | Zone-\$347,00 | Grad Point Blended Learning for SCHS and Math 180/Do the Math for all zone schools |
| National Lunch Program | August | SCHS-36\% <br> HMS-50\% (Title I school) <br> SRES-24\% <br> RES-37\% <br> EIES-51\% (Title I school) | Percentage of students qualifying for free or reduced lunch. |
| Community Engagement | August | SCHS-588 | Downloads of SCHS Mobile App since launch August 1 There is a possibility to expand the App to all our zone schools this fall |

## iConnect Zone CEO Update

## Zone Leader, Andrew Franko - August 2016

| Action | Status | Results | Other/Comments |
| :--- | :--- | :--- | :--- |
| Community <br> Engagement | August 2016 | 145 Middle School <br> 220 High School | SSAE Families atback to school ice <br> cream social |
| Concurrent <br> Enrollment | Fall Semester | 215 GOAL 1 PHS | All schools aim to increase count <br> in Spring |
| Teacher of the <br> Year | Presented June <br> 2016 | PHS SSAE | Lisa Yutzy Jill Pelligrini |
| Enrollment <br> Counts | 2016 | 2300445110 | GOAL ICA PHS |
| TEAM Coaches | Ongoing | \& Coaches trained <br> \& Mentor Teachers | Mentoring in the 21 Century <br> On-demand course |
| PPSEL: Building <br> Bond Refinance | May 2016 | Allowed 3 new hire <br> positions | 2 Licensed Intervention Teachers <br> and a Dean of Students |
| ICA: Southwest <br> Region Awards | July 2016 | Awarded A+ | Imagine Measure of Excellence in <br> Shared Values |

## Department: | Learning Services

## Current and Ongoing Activity

Assessment: Kathleen Granaas will lead District assessment processes this year as the Coordinator of Academic Performance. Kathleen assumed her new role this July after previously serving as assistant principal at Stetson Elementary School. The Learning Services team is in the process of analyzing recently released PARCC - CMAS, PSAT and ACT assessment results. These results will be shared with the Board of Education in September.

Aha! Network: The professional development team is excited to offer "Learning on Demand" modules this year. Twenty-two on-demand courses launched on August 1, these courses are available on the Aha! Network course catalog https://www.ahanet.org/course-catalog.html.


On July 22, the professional development team welcomed approximately 125 new teachers, special service providers during New Teacher Orientation. New educators to D49 participated in a variety of professional learning sessions including an orientation to our District mission, vision and cultural compass, school safety, ethics, communication and instructional technology.

The first annual GAFE summit was a huge success. 86 staff from D49 represented a large portion of the 300 attendees from around Colorado immersed in two days of engaging professional learning. Attendees learned how further incorporate technology to empower students.

Title Programs: The Title I Program has added the position of Title I Parent Engagement - Teacher on Special Assignment for the 2016-2017 school year. Kim Brown started in this position July 27 and has hit the ground running. The Title I Parent Engagement TOSA supports Title I schools with all aspects of parent engagement in compliance with state guidelines and federal law. Kim will serve as a liaison between Title I schools and families. This includes providing assistance to Title I school principals in planning and facilitating Title I parent engagement activities, presenting to parents and staff on parent engagement topics, coordinating and facilitating workshops to support student achievement and family engagement, as well as conducting phone calls and home visits with parents and families.

Title Program Spending Totals 2015-2016


Instructional Technology: The district wide 1:1 Wi-Fi project was completed in June with network cabling and access points installed in classrooms and other designated areas at each school. With the
completion of the project, D49 currently now has approximately 875 wireless access points across the district serving staff and students. This number represents approximately a $40 \%$ increase in wireless capacity for the district and brings us in line with wireless infrastructure design for 21 st century learning in education.

Our core network switch upgrade project for D49 was started in July with our vender ANM, Inc. Work began at our three high schools, Vista Ridge HS, Sandcreek HS, and Falcon HS. The middle and elementary schools will follow throughout the course of the school year. Scheduling is in the planning stages at this time.

John Litchenberg and Brent Buena configured 3000 iPads and MacBooks to work with the new deployment program. For 1:1 programs this eliminates the 1-2 days requirement to update apps on student devices. Training for building representatives will continue as the new system is deployed district-wide.

Schoology: Brian Green and Daniel De Jesus attended the Schoology NEXT national conference conference in mid-July to learn about the new integrated assessment management platform that will be used for common assessments. Daniel and Brian are supporting schools with implementation of this new assessment platform within Schoology.

READ Camp: Year two of Summer READ Camp is in the books. Two hundred eight students attended, 77 with perfect attendance for all 6 weeks. Reading data will be available on the progress these students made over the summer after the beginning of year benchmark period is complete. Progress monitoring data taken during the sessions indicates mixed progress. Anecdotal data reported by parents indicates that Summer READ Camp was a positive experiencef or students, that students enjoyed the time at READ Camp and benefitted from the additional reading instruction. In addition to reading instruction, students participated in assemblies experiencing a mobile planetarium, the Cheyenne Mountain Zoomobile, and a blast from the past visit from the Mining Museum. The Scholastic Book Fair, new this year, culminated the summer giving students a chance to choose books as a reward for attending. The book fair, held at the Creekside Success Center, drew not only READ Camp attendees but also visitors to enrollment and district families.

Early Literacy Grant: Two Early Literacy Grant schools, Remington and Stetson, held their first professional development of the year. Upcoming events for those schools and Odyssey include a reading conference in Denver in September, ongoing PD in reading and instructional practice, and ongoing coaching through an independent consultant.
$\mathbf{m y O N}$ : We are entering our second year of myON. Over the summer, students were able to access the digital library to continue their reading. Over break, students in Summer READ Camp led the district in books finished, 2,395, and hours reading, 549 hours.

Reading Foundations Academy: Six sessions of the 21-hour Reading Foundations Academy are scheduled for the 16-17 school year, with the possibility of reaching 165 staff through this learning opportunity.

Educator Effectiveness: On June 15-16, Amber Whetstine trained leaders from D49 and beyond the district on using the Colorado Teacher, Principal, and Special Service Provider evaluation systems in Colorado. An additional session is scheduled for the week of September 19.

School Improvement: On June 20, Amber Whetstine attended a diagnostic review and improvementplanning training at CDE to gain further insight into providing schools targeted support for improvement planning. Amber is coordinating with CDE to provide Unified Improvement Plan training for principals this August-Spetember.

Wellness: D49 was awarded with an \$110,000 grant for Healthy Schools for the next two years. This grant will support the school level leadership, School Health Improvement Plans around physical activity and nutrition, and professional development.

Based on a high number of stress related insurance claims and an interest from staff in yoga, D49 is partnering with Hot On Yoga to offer all D49 staff with a free, membership August 1, 2016-July 31, 2017. Hot On Yoga will provide monthly data reports. This benefit is supported through the Anthem Staff Wellness Fund.

## Upcoming Activity

49 Pathways: Amber Whetstine and Nikki Lester are working on a plan to support schools with mapping courses with academic standards. The Learning Services team is also considering how new assessments may help determine mastery demonstration of academic standards. Policy IKF Graduation Requirements) will be revised as new mastery demonstrations are determined.

Assessment: Implementation of the ACT Aspire assessment platform for grades 3-10 begins in September. The ACT Aspire platform employs nearly identical tools and technology that are used in PARCC-CMAS assessments. Student assessments using this platform will begin on September 8th with the Interim 1 assessment.

Wellness:_A K-12 PE PD Day will be offered on August 19. PE teachers will have the opportunity to spend $1 / 2$ the day with a facilitator from Focused Fitness and $1 / 2$ day on curriculum development.

The Whole School, Whole Community, Whole Child fall co-leader meeting (AM) and District-wide Wellness Advisory Council (PM) will be on August 24. Former educator, national speaker and author Laura Putnam from Motion Infusion will be presenting at both meetings.

A 12-hour Mindfulness Based Stress Reduction Course for Educators will be offered for D49 employees at Penrose - St. Francis Medical Center beginning August 30.

Performance Excellence: The Learning Services Team is working to streamline planning, target setting and results-reporting processes for the upcoming year by implementing the Plan on a Page process for all key initiatives and priorities within the department. On June 29, Amber Whetstine attended "Colorado's Path to Performance Excellence," with special address by Governor Hickenlooper. Katherine Hochevar and Amber Whetstine are compiling results from across the D49 offices for submission of our second annual RMPEX application submission in September.

## Report of the Chief Education Officer

Instructional Technology: John Litchenberg is beginning work on policy and procedure to align D49 with Colorado Law HB1423, the student data privacy bill. D49 will need to inventory all of our existing contracts with vendors who have access to personally identifiable data. Our first objective is to catalog all of our vendors and get new contracts in place to reflect their compliance. We will also inform our community on our process to access their students' personally identifiable information.

Alternative Licensure: Amber Whetstine has been collaborating with CDE in the development of a proposal to host an Alternative Licensure program in District 49. The program is intended to support teachers at the secondary level, concurrent enrollment professors and principal candidates with a path to Colorado state educator licensure.

Report of the Chief Education Officer
Department: Individualized Education

| Dept. | Athletics |  |  |
| :--- | :---: | :---: | :--- |
| Specific Action | Due Date | Status | Other/Comment |
| All building ADs, <br> as well as the head <br> of transportation, <br> HR and finance <br> will have a BOY <br> meeting on August <br> 30 at 2:00 p.m. | August 30, 2016 | Ongoing |  |
| All ADs have been <br> notified to have <br> their sports trip <br> requests in to <br> transportation by <br> $8 / 15$ | August 15,2016 | August 15 |  |
| Dept. | ELD | Sue Date | Status |
| Specific Action | Only 15 |  |  |

Report of the Chief Education Officer

| Dept. | Gifted and <br> Talented |  |  |
| :--- | :---: | :---: | :--- |
| Specific Action | Due Date | Status | Other/Comment |
| G/T Adventure <br> Quest <br> Programming for <br> grades 1-8 in all <br> zones. | $7 / 15$ | Completed | Over 200 students served. Falcon and i- <br> Connect Zones "maxed out" enrollment. <br> Students had to be turned away. Also, <br> utilized community partnerships with UCCS <br> and Sky Sox for some of the quests. |
| Completed <br> summer testing <br> using the CogAT <br> on 25+ students. | $7 / 20 / 16$ | Completed | Parent/guardian requests for step one in <br> identification process were honored through <br> testing during the summer so as not to <br> interrupt instruction during school year. |
| Identified first D49 <br> student as gifted in <br> dance and <br> identified first D49 <br> students as gifted <br> in instrumental <br> music | $7 / 25 / 2016$ | Completed | Identification in non-academic areas was <br> listed as a concern on CGER. Process and <br> subsequent identification will help D49's <br> G/T Department get in compliance. |
| G/T PLACE Study <br> Session <br> In collaboration <br> with D20 and <br> D11, hosted study <br> session for <br> teachers interested <br> in earning <br> endorsement in <br> gifted education <br> through "test only" | $7 / 21 / 2016$ | Completed |  |
| option ending |  |  |  |
| soon. |  |  |  |$\quad$

Report of the Chief Education Officer

| College in Colorado Student Accounts | August $1^{\text {st }}$ | 7,558 student accounts created to date | Created student accounts in College in Colorado for all 6th-12th grade students in the district |
| :---: | :---: | :---: | :---: |
| College in Colorado Professional Accounts | August $1^{\text {st }}$ | 764 staff accounts created to date | Created professional accounts in College in Colorado for all staff at middle and high schools. |
| Pikes Peak Early College Setup in College in Colorado | August $1^{\text {st }}$ | Completed | Added and linked PPEC to our district College in Colorado account. Also addressed the issue of seeing " $12+$ " students' previous ICAP information while still having their data separate as to not affect ICAP completion rates at PPEC. All forms, resources, and tracking have also been set up. |
| Plan of Study Milestone set up | October $3^{\text {rd }}$ | Ongoing | Manually, adding courses to each school site as well as coding and fixing any data issues to be able to import all course catalogs and locations into College in Colorado. |
| Update ICAP documents and tracking to reflect milestone changes for 2016-2017 | August $1^{\text {st }}$ | Completed | Updated all ICAP documents and change milestone tracking for each school site to reflect the changes for 2016-2017 |
| Technical Support for College in Colorado | Ongoing throughout the school year | Ongoing | Assisting staff with issues in College in Colorado- including, but not limited to, log in assistance, milestone location/completion assistance, pulling ICAP reports, and other miscellaneous questions. |
| Update Gifted and Talented Data Files for the 20162017 school year | Beginning of August | Completed | Rolled all student data for new year, updated information for students who left the district, looked at data for students coming into district to determine giftedness, and updated student identification to reflect new data provided by SIGS completion at the end of last year. |

## Report of the Chief Education Officer

| Gifted and Talented Family Information Night | July $27^{\text {th }}$ | Completed | Logistics, set up, advertising, and facilitation of the GT Family Night. |
| :---: | :---: | :---: | :---: |
| Dept. | Special Education |  |  |
| Specific Action | Due Date | Status | Other/Comment |
| Cindy Little presented at New Teacher Orientation: Accommodations and Modifications | July 22, 2016 | Completed |  |
| Dr. Kim Boyd presented at New Teacher Orientation: IEP Facilitation | July 22, 2016 | Completed |  |
| Itinerant Teams (Nurses, DD's, SLP's, and Motor) welcomed and trained new staff | July 29, 2016 | Completed |  |
| Pre-School teachers trained | August 5, 2016 | Completed |  |
| Disseminate results of ICAP audit including areas of strength and needed focus | August 30, 2016 |  |  |
| PEAK program launch | August 2, 2016 | Completed | Successful launch with 7 students |
| Inaugural Building Visits the first week of school in 4 Zones | August 12, 2016 |  | All SC Zone, Most PZ, All Falcon Zone and some iConnect schools were visited by Aug. $3^{\text {rd }}$. |

Department - Communications

## Data Dashboard - D49.org

As the third year of D49.org in its current form begins, note that website sessions and users continue to remain up versus the previous year. Page views during the July 1 - Aug. 17 timeframe are unchanged from year to year. The number of pages per session and average session duration are down slightly, as expected. Users are more familiar with the site and find information more easily and the addition of LiveChat increases the user experience by allowing communication and school staff to guide users to information more efficiently.


## Data Dashboard - Bronto Email Distribution Platform

Over the last 90 days, we've sent nearly 220,000 emails with 20.8-percent open and 6.4-percent click rates - our targets are $25 \%$ open rates and 10 percent click through rates. Click through numbers for the quarter are lower than target due to a number of Building Our Future Community emails. Over the course of

| Performance Over Last 90 Days |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Sent | Delivery Rate | Open Rate | Click Rate | Conversion Rate |
| 219,943 | $99.7 \%$ | 20.8\% | $\underset{2,933}{6.4 \%}$ | $0.0 \%$ |
| Email Revenue | Other Revenue | Total Revenue | Revenue Per Email | Revenue Per Order |
| \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| $\begin{aligned} & \text { Email } \\ & \text { Orders } \end{aligned}$ |  | Other Orders |  | $\begin{aligned} & \text { Total } \\ & \text { Orders } \end{aligned}$ |
| 0 |  | 0 |  | 0 | mailings for the election proposal, 52.4 percent of parents have opened at least one BOFC email.

## Data Dashboard - LiveChat Web Customer Service

LiveChat statistics in just the last month show 215 chats and 1,246 new tickets from July 19 through Aug. 19. This tool provides real-time, two-way communication opportunities through the website to external customers, potential employees and the workforce through the website. Even when not staffed live, the option to submit tickets meets our customers and stakeholders where they are and when they want to speak with us 24 hours a day. The tool was a major assistance to staff returning from summer break that needed assistance with teacher pages and school webpage updates. The tool was also frequently used by parents, guardians and students looking for back to school information as well as new families during their enrollment process.


Ticket satisfaction (average: 93\%)


Customers rate their service as good through tickets 93 percent of the time. Live chats are rated as good 83 percent of the time. Most of the negative ratings occur as the result of disagreement with a BOE policy versus helpfulness or responsiveness of the employee providing the interaction and service.

## Report of the Chief Education Officer

## Data Dashboard - Social Media

District 49 social media users and engagement continues to grow- Several data tables are presented showing users, followers and engagement metrics on Facebook and Twitter. Trends are favorable overtime and show that resources allocated to reaching our community on these platforms is paying sustained dividends over time.

| Facebook Total Page Likes |  |
| :---: | ---: |
| Date | Total Page Likes |
| 150101 |  |
| 150701 |  |
| 160101 |  |
| 160701 |  |


| Facebook |  |
| :--- | ---: |
| Semerage Reach Per Post |  |
| Semerter | Avg. Reach Per Post |
| Spring 15 | 1575 |
| Fall 15 | 1687 |
| Spring 16 | 3290 |


| Facebook Engagements |  |  |  |  |
| :--- | ---: | ---: | ---: | :---: |
| Semester | Reactions | Comments | Shares |  |
| Spring 15 | 1098 | 278 | 55 |  |
| Fall 15 | 12211 | 2119 | 1235 |  |
| Spring 16 | 22797 | 5260 | 3966 |  |


| Twitter Followers |  |
| :--- | :--- |
| Semester |  |
| Spring 15 | 1891 |
| Fall 15 | 2087 |
| Spring 16 | 2477 |


|  | Twitter Engagement |  |  |  |  |  |  |
| :--- | ---: | ---: | ---: | ---: | ---: | :---: | :---: |
| Semester | Quotes | Retweets | Likes | Replies |  |  |  |
| Fall 15 (Q1) |  | 74 | 118 | 11 |  |  |  |
| Fall 15 (Q2) | 60 | 567 | 606 | 43 |  |  |  |
| Spring 16 (Q3) | 144 | 980 | 1103 | 135 |  |  |  |
| Spring 16 (Q4) | 20 | 134 | 291 | 4 |  |  |  |

## Department: |Concurrent Enrollment

## Best Choice to Learn, Work, and Lead

- Michelle Fenicle, VRHS English teacher, completed graduate school requirements and was certified by PPCC to be an ENG121 (English Comp I) and LIT115 (Intro to Literature) college instructor this fall.


## Trust

- Documented and posted new process for CE students to qualify for free Scholarship College Texts, based on D49 Nutrition Services FRL qualification.


## Community

- Concurrent Enrollment booth provided information to parents at the Gifted \& Talented Family Event on July 27 and the FHS Back-to-School night on Aug 2.
- Created draft of a new CE Parent-Student Guide and a Parent-Student customer satisfaction survey to be rolled out this year.
- Coordinating high demand PPCC course offerings at Creekside Success Center for spring semester (English, Political Science, Psychology, History, Math, and Communications)
- Requested PPCC marketing materials to support HS student advising and to market Creekside Success Center to the surrounding adult learner community.


## Portfolio of Schools

- Expanded ENG121 and LIT115 on-campus course offerings to the Legacy Campus, serving PPEC, Falcon Homeschool Program, Patriot HS, and other students.


## Firm Foundation

- VRHS Math Dept. chair and administration met with CE staff to strategize the alignment of college prep math content with MAT121 College Algebra.
Goal: To improve the transition \& success rates from HS to college level math
- Started data collection to develop a college math student profile, to strengthen our student vetting process into college math courses.


## Every Student

- Provided Concurrent Enrollment logistics support through the summer, for new D49 families and for AP students who registered for college coursework after receiving official AP scores in July.
- Submitted CE and ASCENT MOU applications to Pueblo Community College to expand postsecondary programs in Allied Health for D49 CE students.
- Attended CDE Capstone conference in Boulder to begin research on D49 capstone projects as part of the new mastery demonstrations.
- Coordinated with D49 transportation to initiate new bus routes for CTE and CE students attending:

1. PPCC Area Vocational Program (AVP) at PPCC Centennial Campus
2. Beauty School at International Salon \& Spa Academy
3. Peyton Woods/Automotive Program
4. FHS Agriculture Program at the Latigo Equestrian Center
5. College courses offered at the Creekside Success Center

## Department: | Career \& Technical Education

## Current

Six instructors attended PLTW training during June 2016
Both VR and FHS attended HOSA nationals in Nashville June 2016
FHS _ Thomas Russell and cyberpatriot students hosted a summer Cyber camp in June 2016
Five instructors attended STEMSCO cyber training in July 2016
Approximately 1300 articulation letters were sent out to student eligible of receiving PPCC articulated credit through CTE classes

PLC - Housing Building Association will be donating a large portion of the programs materials for the 16-17 school year.

## On going Activities:

## Report of the Chief Education Officer

## Department: |Culture and Services

Building culture and providing services is a continuous process that requires buy-in from School District 49's leadership, students, parents, and community. Intentional exposure and meaningful interaction leads to measurable outcomes, which creates a responsive multicultural environment.

## Current and Ongoing Activity

## Cultural Framework

The Department of Defense Education Activity (DODEA) social-emotional support grant was awarded to District 49 on July 25, 2016 for a period of 5 years in the amount of 1.5 -million-dollars, which means that school year 2016-17 is a planning years for the full implementation of restorative practices. The Military Child Education Coalition (MCEC) Technical Assistance Center was an outstanding partner and advisor during the grant writing process. The district will be able to have professional development, purchase educational resources, and market the social-emotional support initiative during the planning year. The initiative funded by the grant is called Building Restorative Interventions Growing Honorable Traditions or simply its acronym BRIGHT. The board resolution to begin using restorative practices during the 2016-17 school year was supported by an extensive policy review and now restorative policy reform moves to the school level in preparation the implementation of the International Institute for Restorative Practice's (IIRP) Safer Saner Schools 2-year program starting in school year 2017-18.

## Department of Justice

The Department of Justice (DOJ) 2nd Annual Report was delivered to the DOJ on July 1, 2016. The compliance items (e.g., Designated administrator report, Building Cultural Capacity training verifications, and Perspectives for a Diverse America intervention verifications) were forwarded on a flash drive to the DOJ with the report. The DOJ has not provided any guidance since report receipt.

## Community Outreach

Participating in the CDE community engagement conference in August by teleconference.

## Upcoming Activity

1) RP Professional Development Planning 2) RP Policy Briefs 3) DODEA Grant Execution

## Department: | Central Enrollment (CE) and Student Information (SI)

Central Enrollment is the entry point of the district; therefore, processes are being reviewed daily to add efficiency and customer focus. The SIS is vital tool in the process of fostering integration in the district.

## Current and Ongoing Activity

## Enrollment Reform

Decisions on the potential migration of SIS and other IT systems, to support District 49 operations, are still on hold pending the Chief Officers' guidance.

## Upcoming Activity

## Process Documentation \& Customer Service Training

Returning to normal business hours following a successful high enrollment volume season. There have been no backlogs experienced during the 2016-17-enrollment cycle.


[^0]:    Il. Number of Work Orders

[^1]:    Kpi Key: $\quad$ You $\quad \triangle$ Your Peers in Public K-12 Schools KPI Category: Process Indicator

